

Helena Township Board of Supervisors Regular Monthly Meeting

Agenda | July 7, 2017 | 7:00 PM | New Prague Fire & Ambulance Conference Center

Note: Officers will meet with two residents interested in serving as Deputy Treasurer; 5:30 and 6:15

1. **Call to Order & Pledge of Allegiance** by Chairman John Wermerskirchen
2. **Agenda Modifications** (replaces “*Items too late for published agenda*”)
3. **Minutes**; Regular Monthly Minutes (motion to approve Minutes as presented/corrected)
4. **Checks received by Clerk** – Kober \$250 for fire call
5. **Payment of Bills**
 - a) Steve Rynda - \$1,120 for improvements and mowing
 - b) Town & Country Turf - \$370 herbicide application along roadways as needed
 - c) MAT - \$50 for Deutsch LOE certification
 - d) Others as received and approved
6. **Walk-in Agenda Request(s)** (*in order of arrival*)
7. **Road Maintenance Report** by Jeff Klehr
8. **Road Overseer Report** by Darryl Perkins
 - a) Signage Manual
9. **Hearing** – Welch’s unpaid New Prague fire call of \$400 8:00 PM
10. **Old Business**
 - a) Cold Patching – set date(s) for completion of WCLD
 - b) Alton Avenue - Soderlund’s Administrative Subdivision consideration for conditions when rezoned
 - c) SMBE
 - a. RT Excavating Progress Report
 - b. Scott County to start decommissioning facility in August; when complete township is no longer the owner of the permit
 - d) RSP2 Ravine SWCD
 - a. O & M plan signed and returned to SWCD
 - b. township reimbursement update
 - e) Bridge Inspection Follow Up – to be completed by August 15th
 - f) Computer update
 - g) Faith Point – signage
 - h) Review *Snow Removal Contract Request for Quotation* and discuss quote solicitation for snow removal 2017-2018
 - i) Road Projects

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- a. 245th & Drexel culvert washout; Klehr will consult with Scott County on shared responsibility
- b. WCLD – timeline for non-conforming driveway corrections
- c. WCLD – discuss surveying roadway
- d. WCLD – waterway easement clean out
- e. Define 2018 projects and get quotes prior to setting the levy in September
- f. 3-5 year project identification

11. New Business

- a) Annual Township Legal Seminar follow up:
 - i) Road Hazards
 - (1) inspection and marking of culverts
 - (2) fall road inspection
 - (3) Lucy Street – define safety concerns of private drive; signage options – landowner involvement
 - (4) Meeting format, i.e., “Open Forum” vs. “Walk In Agenda Items”
 - (5) Clerk obtaining Certificates of Insurance as new applications are received from utilities
 - ii) Ordinance & Resolutions Review
 - iii) Open Meeting Laws & Project Manager’s standard chain of command
- b) Willow Lane – unpaid balance of street assessment update
- c) Redwing, south of 220th – “Wallingford Properties, CO., Residential Land for Sale: Michael Benson”
- d) Exhibition and dangerous driving on Naylor Avenue
- e) Jordan Fire Budget
- f) Half Section Maps
- g) Jordan Fire invoice sent to Paul Wermerskirchen; delayed, paperwork sent to Sand Creek Clerk
- h) Building permit application sent to Paul Hanzel for a new home in SMBE
- i) Utility permits for GMG for work on 230th near 4235, and Jaguar for work on 225th near 1930
- j) Deputy Treasurer discussion

12. Treasurer’s Report

13. Other Business *(from Agenda Modifications)*

14. Motion to Continue for WCLD cold patching work at a date and time TBD.

Regular Monthly Meetings: 7:00 PM first Thursday each month at 505 5th Avenue NW, New Prague