

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Fire Conference Room
7:00 PM • December 3, 2015

Call to Order The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Deutsch at the New Prague Fire Conference Room. The Pledge of Allegiance was said.

Officers Present Chairman Duane Deutsch, Supervisor Ed Nytes, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.

Also Present Jeff Klehr and Terry Maas

Minutes On a motion by Nytes/Deutsch the minutes were approved; carried unanimously.

Road Maintenance Klehr reported roads are rough; hope to grade again prior to freeze up.

Receipts	11/5/2015	\$ 3,808.77	State of MN	LGA
	11/5/2015	\$ 500.00	Larson Timber	Jordan Fire
	11/5/2015	\$ 3,000.00	Novotney Acres	Lot Fee
	11/30/2015	\$ 0.68	State Bank	Interest
	11/30/2015	\$ 15.06	State Bank	Optima Interest
	12/3/2015	\$ 138,954.23	Scott County	Tax settlement

Old Business

RSP2 Clerk reported Wermerskirchen worked with Christensons and replaced the corner marker on their property.

240th Street West Preussers submitted payment for the fence. Once the trees are purchased and planted, a second invoice will be sent.

SMBE Terry Maas, SMBE SSD Conversion Project Manager was present to update the board. Trnka is working with Stasney and, weather permitting, work will commence next week.

Unpaid Fire Calls

1. Spencer Davis McWilliams \$250 for a car accident February 9, 2015
2. Darin Klegstag \$250 for a smoke alarm call June 27, 2015
3. Michael Wayne Sargent \$500 for an injury accident July 27, 2015
4. Alicia Tuominen for \$250 for an injury accident August 19, 2015

New Business

MAT Report Officers shared information learned at conference to benefit officers not attending.

Utility Permits MVEC received two permits for work on 240th Street West and 245th Street West.

Road Overseer Report Perkins reported Stepkas would like ditch work on 255th Street West; Klehr will view and offer recommendations for consideration.

Election Equipment The ballot boxes must be picked up from the county next week; a pickup or large SUV is needed. Deutsch and Nytes will transport the box to the ambulance conference room.

Joseph Pexa Estates Tom Pexa and Joe Pexa's children are doing an administrative subdivision to alter a property line. Greg Wagner, Scott County Planner, conferred with Clerk to ensure this change will not negatively impact future landowners of the two affected lots. Wagner highly recommended the township suggest a private easement is drafted and filed for the driveway, but the township cannot require this be done. The realtor, Mushitz/RE/MAX, removed herself from easement involvement. Deutsch told Tom Pexa to have an attorney draw up the private easement immediately following plat approval.

Certificates of Insurance Received from:
1. Dvorak Construction

Building Permits The following building permits were processed:
1. Jim Bendzick for a storage building (commercial)
2. Ralph Taylor for a new hot water heater
3. Scott County Parks for a new commercial building at Cedar Lake Farm Regional Park
4. Peter Ren for a pole shed
5. Mike Doheny for a new roof

Payment of Bills On a motion by Nytes/Deutsch bills #5432-5448 were paid; carried unanimously.

5432	\$ 2,250.00	Klehr Grading & Excavating, Inc.	Grading
5433	\$ 210.08	Scott County Treasurer	TNT
5434	\$ 4,023.96	New Prague Rural Fire Protection	Second half contract
5435	\$ 603.00	MATIT	Worker's Compensation Insurance
5436	\$ 90.00	MAT	Balance of conference registration
5437	\$ 665.25	Couri & Ruppe PLLP	240th Street West
5438	\$ 130.00	Lakers New Prague Sanitation	TV and Sofa
5439	\$ 750.00	Terry Maas	SSD Project Manager
5440-5445	\$ 8,492.29	Officers and employees payroll	Mtgs, wage, expense reimbursements
5446	\$ 855.00	PERA	DCP
5447	\$ 416.13	MN Dept. of Revenue	Withholding and match
5448	\$ 2,259.37	US Treasury	Withholding and match

Treasurer's Report The Treasurer's Report was distributed and reviewed. On a motion by Nytes/Deutsch the report was accepted as presented; carried unanimously.

Adjourned On a motion by Nytes/Deutsch the meeting was continued to Wednesday December 9th 10:45 AM for the Pollux Community Solar Gardens DRT meeting and for possible pick up of election equipment; then to Thursday December 10th PM to allow Supervisors Deutsch and Nytes to pick up election cabinet and transport it to the New Prague Ambulance Conference Room; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Duane Deutsch