

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Fire Conference Room
7:00 PM • January 7, 2016

- Call to Order** The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Acting Chair Nytes at the New Prague Fire Conference Room. The Pledge of Allegiance was said.
- Officers Present** Supervisors Ed Nytes and John Wermerskirchen, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Also Present** Tom Johnson, Ben Adamich, Tena Rytel, Kara Bakke, Andy Catania, Jerry Fried, Patrick O'Mally, Greg Stepka, Steve Trewartha, Jim Prokes, Jacob Hawkins, Ken Glisczynski, Jeff Kalal, Glen Bauer, Jeff Klehr and Terry Maas
- Election of Chair** On a motion by Wermerskirchen/Nytes Ed Nytes is the 2016 Board Chairman; carried unanimously.
- Minutes** On a motion by Wermerskirchen/Nytes the Minutes were approved as presented; carried unanimously.
- Geronimo and Pollux Community Solar** A number of local residents, staff from Geronimo and the landowner were present to discuss a proposed solar installation in Section 16 of Helena Township. Geronimo and Pollux staff reviewed company background and explained components of the proposed solar facility, and projected timeline.
- There are no township roads involved; Geronimo is working with the state on access logistics. Staff also explained how re-vegetation will occur. Scott County requires surface water ponding.
- Geronimo and the land owner, Steve Trewartha, will be present at the February 4, 2016 meeting with final plans, which will be reviewed with the township attorney and township engineer prior to the March 3, 2016 meeting – when Geronimo will seek final favorable recommendation of approval of the CUP and rezoning.
- The project is scheduled for construction in 2016 because of energy mandates for Xcel. Citizens present had questions related to:
- What is the plan at the end of the system's life? *Staff reviewed the decommission plan*
 - Is there a fence? *Yes, completely enclosed*
 - What about glare? *A study is being conducted; historically this is only an issue within two miles of an airport*
 - Will construction negatively impact neighboring landowners? *There will be noise when the posts are vibrated into the ground (pile driving), along with general construction activity. Hours will be restricted within the CUP.*
 - Will the area be screened? *Yes, the landscape and screening plan will be available for review in February.*
 - How many other projects in Scott County? *None for Geronimo/Pollux, but there are two in Blakeley and two in New Market*
- [On Friday, January 8th, Wermerskirchen asked the clerk to research if local volunteer fire departments are trained to respond to solar facilities. Lisa Schickedanz, Associate Planner, is in communication with Marty Schmitz on this issue.]

Receipts	12/3/2015	\$ 1,635.20	Donald Preusser	240th fence
	12/28/2015	\$ 4,987.36	State of MN	LGA
	12/30/2015	\$ 13,384.40	Scott County	Bridge
	12/31/2015	\$ 0.88	State Bank	Interest
	12/31/2015	\$ 30.85	State Bank	Optima Interest

Old Business

Road Maintenance Klehr reported a last grading was completed prior to winter freeze-up.

Snow Plowing Johnson reported plowing went well; without incident or complaints.

Hazard Mitigation Plan Deutsch and Croatt attended the Haz Mit meeting at Scott County Emergency Management. During this meeting, it was determined Helena's plan is adequate and does not need revisions at this time.

SMBE Terry Maas, SMBE SSD Conversion Project Manager was present to update the board. Trnka was not able to start the project before winter freeze-up; however, Trnka told Maas this project will be moved to early spring 2016. Wermerskirchen asked Maas to confirm with RT that everything is in place with the electrician and that this project is first on RT's list. Maas will work with lot owners to stock rock so project can get ahead of road limits this spring. The inventory is held by RT and information related to this is contained in the agreement drawn up by Attorney Ruppe.

There has been no further discussion on the sale of recoverable SSD equipment, although the board is agreeable as a way to cover stranded costs.

Unpaid Fire Calls

1. Spencer Davis McWilliams \$250 for a car accident February 9, 2015
2. Darin Klegstag \$100 for a smoke alarm call June 27, 2015
3. Michael Wayne Sargent \$500 for an injury accident July 27, 2015

Deutsch will provide Clerk contact information for McWilliams so a hearing may be arranged. On a motion by Wermerskirchen/Nytes hearings will be held on February 4, 2016 for Sargent and Klegstag at 8:00 PM and 8:15 PM respectively and notices will be sent by clerk; carried unanimously.

New Business

Glen Bauer Bauer was present to discuss selling a parcel of land. On a motion by Wermerskirchen/Nytes Bauer received favorable township recommendation to rezone 2.5 acres from A1 to A3 for an Administrative Split to Bauer's son; carried unanimously.

Land of Big Fun Maas shared SCALE meeting information related to Scott County's promotion of local attractions, i.e., ValleyFair, Canterbury, Mystic, etc. This was prompted by the economic boost witnessed in Carver County for the PGA tournament this summer.

Chris Minar Minar was present to discuss the frequent vehicles that end up in the ditch and need to be pulled out. Generally, it's younger drivers who don't slow down enough to make the turn from Alton Ave.

Attorney Ruppe provided information needed to ensure signage changes could be made to enhance public safety.

On a motion by Wermerskirchen/Nytes, Perkins was asked to remove the Yield sign and replace it with a Stop sign; in addition Perkins was asked to research the need for Stop Ahead and/or flagging to ensure the traveling public is aware of the traffic control change; carried unanimously.

Road Overseer Report Perkins reported he has been in contact with the state about the round-about sign at 280th and Alton Ave. The sign was struck and is leaning into the intersection; Perkins will attempt to straighten the sign and follow up with the state highway department.

Election Equipment A final bill for the miscalculated cost was reviewed; included with the invoice was the charge for the soft sided carrying case.

Audit Meeting The Audit Meeting is scheduled for 7 PM at the office of the clerk on February 25, 2016 on a motion by Wermerskirchen/Nytes; carried unanimously. Arrangements were made for the Treasurer to conference in remotely.

Cert. of Ins. Received from Klehr Grading Inc., Knife River Corporation, and GM Contracting Inc.

Schedule of Charges The Schedule of Charges was reviewed for 2016. Clerk presented salary, meeting fees and labor information from Blakeley, Helena, Belle Plaine, Sand Creek and St. Lawrence. After discussion about officers salary to include casual duties, i.e., viewing projects, signing mylars, talking to landowners, etc. as part of the salary and only extraordinary additional fees being added to quarterly vouchers other than specially noticed meetings, project management, and workshops, i.e., hearings, SCTA, DRT, and on a motion by Wermerskirchen/Nytes, the salaries are set at \$350 for Supervisors, \$500 for Treasurer, \$800 for Clerk, \$20 for labor, and with no change for meeting fees; carried unanimously.

Couri & Ruppe Rate notification from Couri & Ruppe, PLLP as follows: \$180/hour/general;\$195/hour/development.

Quote Quotes will be requested for park mowing. Greenhead's quote will be tabled until spring.

Payment of Bills On a motion by Wermerskirchen/Nytes bills #5449-5455 were paid; carried unanimously.

5449	\$	3,924.50	Art Johnson Trucking Inc.	Plow and Chip Roads
5450	\$	2,070.00	Klehr Grading & Excavating, Inc.	Grading
5451	\$	125.00	WebCetera Designs	Website Maintenance`
5452	\$	1,957.00	MATIT	Commercial Insurance Package
5453	\$	80.00	Greenhead Turf Management	RSP2 Park Mowing
5454	\$	275.00	Scott County Treasurer	Election Equipment
5455	\$	2,524.93	GM Contracting Inc.	Final payment

Treasurer's Report Treasurer's Report was distributed. Treasurer transferred certificate of deposit to Clerk as Treasurer will be out of town on the date of renewal. Action on the CD will be discussed at the February 4th meeting. On a motion by Wermerskirchen/Nytes the report was accepted as presented; carried unanimously.

Adjourned On a motion by Wermerskirchen/Nytes the meeting was adjourned; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes