

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance Conference Room
7:00 PM • February 4, 2016

Call to Order The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Ambulance Conference Room. The Pledge of Allegiance was said.

Officers Present Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Deputy Treasurer Karrie Deutsch, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.

Also Present Tom Johnson, Ben Adamich, Melissa Schmit, Andy Catania and Terry Maas

Minutes On a motion by Wermerskirchen/Nytes the Minutes were approved as presented; carried with Deutsch abstaining.

Geronimo and Pollux Community Solar Staff from Geronimo presented information related to the CUP application. Clerk will ask Attorney Ruppe and Engineer Nelson to review the application and offer comments/recommendation prior to March 3, 2016. An issue unresolved is training of the local fire departments. This will be researched by Geronimo prior to the March meeting. Nytes and Wermerskirchen are in contact with the Jordan and New Prague Fire Chiefs to ensure firemen's knowledge, training and safety. Scott County is also aware of this concern.

Receipts Clerk received checks from Fertimix for \$100 for Daren Klegstad Jordan Fire Dept. Pmt; Comcast for \$1,003.14 for franchise fee; Bevcomm for \$1,976.93 for franchise fee [deposited into checking at State Bank on February 7, 2016]; will be listed on next month's Treasurer's Report. Receipts reported by Treasurer:

| | | | | |
|----------|----|--------|-----------------|------------------|
| 1/7/2016 | \$ | 250.00 | Alicia Tuominen | Jordan Fire Call |
| 1/7/2016 | \$ | 150.00 | Fertimix | Jordan Fire Call |

Old Business

Snow Plowing Johnson reported plowing went well; without incident or complaints.

Mowing A quote was received from Busch Property Improvement for RSP2 park mowing. Earlier a quote was received from Greenhead Turf Management, and a quote was requested from a third vendor; all quotes will be reviewed at the April meeting.

SMBE Terry Maas, SMBE SSD Conversion Project Manager was present to update the board. Maas is responding to three update requests from the state, namely, the purpose of the grinders, documentation the homes are connected to the Cedar Lake system, and if the township is considering using another contractor. Clerk will provide copies of the invoices paid for the connection to the CL system. Hanzel will work with Trnka on rock storage on one of his vacant lots to assure delays are not caused by spring road weight restrictions.

Public Hearings The public hearing for Sargent and Klegstag were removed from agenda; payment arrangements made.

New Business

Tuominen Fire Call Payment from the insurance company (Allstate) was received at the township after Tuominen made payment in full. Clerk was directed to void the Allstate check with no need to return.

Jordan Rural Fire An invoice was sent to Mary Blumhoefer for a car fire on December 21, 2015 in the amount of \$500.

Road Overseer Report Perkins reported the round-about sign at 280th and Alton was repaired by the city, and the new stop sign and warning flags were installed on Alton Avenue and 270th with assistance by Scott County.

Comcast Clerk will request documentation on the extension permit in conjunction with the city of New Prague from Karly Werner, Director of Government Affairs.

Mobile Homes Scott County will consider mobile homes for farm employment as an Interim Use in UER, UBR, UTR and RR1; Clerk will communicate township support of recommended change.

Census Bureau Helena Clerk was notified by the US Department of Commerce that a 2016 Government Units Survey (Form GUS-1) survey for the 2017 Census of Government will be requested and will be completed electronically.

FEMA Clerk completed; submitted FEMA project details January 23, 2016 for DR-4182-MN; PA ID 139-28322-00.

Local Gov't Innovation Award Helena Township received an award from the Humphrey School of Public Affair and the University of Minnesota Driven to Discover™ in partnership with the Bush Foundation for the community STS Conversion Project.

Payment of Bills On a motion by Wermerskirchen/Deutsch bills #5456-5459 were paid; carried unanimously. It is noted, check 5455 was voided as it was in error written to Bolton Menk; then reissued to GM Contracting with check 5456.

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|------|----------|----|----------|-------------------------------------------------------------|---------------|
| 5455 | 1/7/2016 | | | <i>GM Contracting Inc.; voided (written to Bolton Menk)</i> | |
| 5456 | 2/4/2016 | \$ | 2,524.93 | GM Contracting Inc. | Final payment |
| 5457 | 2/4/2016 | \$ | 2,407.41 | Art Johnson Trucking Inc. | Plow and Chip |
| 5458 | 2/4/2016 | \$ | 480.47 | Kraemer Mining & Materials, Inc. | Lime chips |
| 5459 | 2/4/2016 | \$ | 415.87 | Scott County Treasurer | Treated salt |

Treasurer's Report Deputy Treasurer Deutsch distributed the Treasurer's Report. Clerk was directed on a motion by Wermerskirchen/Deutsch to inquire about a short CD renewal (2-3 months) at Roundbank, and if not feasible, the CD will be cashed in and deposited in the checking account until Treasurer Lambrecht is able to establish a preferred course of action; carried unanimously.

On a motion by Wermerskirchen/Deutsch the report was accepted as presented; carried unanimously.

Reminder Upcoming meetings:
 Annual Audit, February 25th at the office of the clerk (27466 Delmar Ave.) at 7:00 PM
 Annual Meeting, March 8th at the NP Ambulance Conference Room at 8:00 PM
 Legislative Day, March 31st at the State Dept. of Transportation Cafeteria at 10:00 AM
 Board of Review, April 21st at the NP Ambulance Conference Room at 7:00 PM

Adjourned On a motion by Deutsch/Wermerskirchen the meeting was continued to Wednesday February 17th at 10:30 AM at the Scott County Government Center, Room 112 for a DRT Meeting re: Koch; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes