

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance Conference Room
7:00 PM • April 7, 2016

Call to Order The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Ambulance Conference Room. The Pledge of Allegiance was said.

Officers Present Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.

Also Present Tom Johnson, Nathan Hutton, Jeff Klehr, Terry Baker, Mercedes Mallinger, Dave Bloedow, Joe Wagner, and Terry Maas.

Minutes On a motion by Deutsch/Wermerskirchen the Minutes were approved as presented; carried unanimously.

Koch Staff from Koch provided more information related to items discussed at the DRT meeting and requested a CUP recommendation. Board ensured all township conditions were included. New Prague retired fireman Joe Wagner discussed his concern for firemen's training and safety. Procedural emergency response will be held prior to operation as one of the township's conditions. An escrow of \$3k has been received by the township. Koch requested our Right to Farm Ordinance language [Clerk sent 4/8/16]. Koch expects to break ground mid-late summer 2016 and operational October 2017.

On a motion by Wermerskirchen/Deutsch the CUP received favorable recommendation with the following conditions; carried unanimously:

1. Escrow fund of \$3k paid prior to CUP approval [received 4/7/16 #150367]
2. Koch will work with local fire department for emergency response training prior to operation
3. Property taxes current
4. Applicant aware the township has a Right to Farm Ordinance

RSP3 Road Issues Bloedow and Wagner were present to discuss Stevens and Michelle roads in Raven Stream Plat 3. Officers will view the roads during their Spring Road Viewing, and include these roads in a request to have Township Engineer offer recommendations.

Tower Estates Nathan Hutten was present update the board on traffic speed issues in Tower Estates. Speed limit was lowered from 30 MPH to 25 MPH on Mark and Lucy. Perkins will relocate the "Caution, Children at Play" sign and place flags on the relocated sign. The T barricades were removed as it was determined to be a recorded road easement granted at the time of platting.

Receipts	3/31/2016	\$	1.62	State Bank	Interest
	3/31/2016	\$	28.53	State Bank	Optima Interest

Old Business

Road Report Johnson reported snow plowing season is over. Klehr reported 270th, Alton Ave., and Baseline have frost boils, Baseline's recycled concrete will be exposed if not graveled or redrocked this spring, and noted the roads in the east half of the township are showing wear due to increased traffic.

- Road Overseer** Perkins reported issuing two driveway permits; checks given to Treasurer, ordered new signs for SMBE, Alton and 270th. Wermerskirchen asked Perkins to get pricing for flashing barricades and reflective tape. Nytes asked Perkins to include 270th by Minar's new home for dustcoating.
- SMBE** Maas updated the board on RT Excavating progress. GSOC has been called; work will commence shortly and will continue until the project is 100% complete.
- Quotes** Several quotes were reviewed and the following action was taken:
- On a motion by Deutsch/Wermerskirchen the Klehr Grading quote of \$92/hour with a fuel surcharge if fuel is at or above \$3.75/gallon was accepted; carried unanimously.
 - On a motion by Deutsch/Wermerskirchen the Art Johnson Trucking quote of \$4.90/ton from Union Pit and Bryan Rock were accepted; carried unanimously.
 - On a motion by Wermerskirchen/Deutsch the quote from Union Trail was accepted; carried unanimously.
 - On a motion by Wermerskirchen/Deutsch the quote from Bryan Rock was accepted; carried unanimously.
 - On a motion by Wermerskirchen/Deutsch the quote from TJ Deutsch for road ditch mowing at \$40 (\$87/hr) was accepted; carried unanimously.
- 240th Street** Wermerskirchen was in communication with Bohn regarding the tree replacements. Deutsch has ordered the trees; Busch will plant them upon receipt.

New Business

- SCTA** Lambrecht and Nytes provided a concise report of the Spring SCTA Meeting; the new format was very well received and the executive officers are to be commended on the improved agenda. Nytes reported favorable comments and recommendations for a DemCon recycled shingle mixed with rock for another road surface option.
- Unpaid Fire Calls**
1. Mary Blumhoefer \$500 for a car fire
 2. Spencer McWilliams \$250 for a car accident
 3. Justin Prondzinski \$250 for an accident call
 4. Kathlene Reed \$500 for medical
- Cert. of Ins. Received**
1. Gopher State Sealcoat, Inc.
 2. Klehr Grading
- Meeting Location** Clerk received no communication from the City Administrator, Michael Johnson, when contacted whether township meetings could be relocated to the fire hall instead of the ambulance conference room, at the suggestion of ambulance staff. Nytes will follow up at the May Rural Fire Meeting.
- AWAIR** The Workplace Accident and Injury Reduction Program was reviewed.
- RSP2** The three (3) ravine options were reviewed. Deutsch will communicate with SWCD that Option 1 is preferred.
- Legal Seminar** Clerk will register all officers for Couri & Ruppe's Legal Seminar in Albertville on June 2nd; if any officer is unable to attend, a second legal seminar option is the MAT Legal Short Course April 21st in Burnsville.

Census Work Clerk is working with the US Census Bureau to comply with LGU requirements.

Annual Bridge Inspection Road Overseer Perkins received a copy of the inspection and will notify the county once all work has been completed.

Payment of Bills On a motion by Deutsch/Wermerskirchen bills #5473-5477 were paid; carried unanimously.

5473	\$	188.50	Suel Printing Company	Legal publications
5474	\$	512.00	Art Johnson Trucking Inc.	Plow and Chip Roads
5475	\$	128.18	Southwest Newsmedia	Legal publications
5476	\$	1,174.15	Scott County Township Association	State and county dues
5477	\$	7,200.00	Klehr Grading & Excavating, Inc.	Grading

Treasurer's Report Treasurer Lambrecht distributed the Treasurer's Report. Lambrecht reminded the board a Certificate of Deposit at Round Bank will expire next month and a recommendation will be requested.

On a motion by Deutsch/Wermerskirchen the report was accepted as presented; carried unanimously.

Upcoming Meetings Road Viewing, April 14th starting at Deutsch farm at 2:15 PM
Board of Review, April 21st at the NP Ambulance Conference Room at 7:00 PM

Meeting Continued On a motion by Deutsch/Wermerskirchen the meeting was continued to April 14th at 2:15 PM for Spring Road Viewing purposes; then to April 21st at the New Prague Ambulance and Fire Building at 7 PM for the Local Board of Review; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes