

Township of Helena Board of Supervisors  
Regular Monthly Meeting  
New Prague Ambulance Conference Room  
7:00 PM • May 5, 2016

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- Call to Order** The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Ambulance Conference Room. The Pledge of Allegiance was said.
- Officers Present** Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Also Present** Tom Johnson, Wendy Klehr, Troy Kuphal, Frank Knoke, Steve Germscheid, Lance Krzmarcik, Amy and Mark Lloyd, Shannon Smith and Chad Schaffer, and Terry Maas.
- Minutes** On a motion by Wermerskirchen/Deutsch the Minutes were approved as corrected; carried unanimously.
- Johnson** Hauling of redrock is nearly done; gravel will ensue. 270<sup>th</sup> needed more than normal because of the heavy traffic.
- Lance Krzmarcik** Krzmarcik was present to request a two day 3.2 liquor license for an event at Cedar Lake Regional Park. On a motion by Deutsch/Wermerskirchen the license received township approval; carried unanimously.
- Road Overseer Report** Perkins reviewed dustcoating routes. 270<sup>th</sup> will be treated from CR 15 to CR 89, as will Baseline Blvd. If a second application is requested, the requesting property owners will be charged.
- Nytes, Perkins and Shane Nelson viewed all bituminous roads, except WCLD; Nelson provided recommendations for maintenance of each.
- Supervisors will meet May 24<sup>th</sup> – 26<sup>th</sup> at 3:30 PM each day to cold patch St. Benedict and 250<sup>th</sup> Street West until the work is complete. Deutsch will initially pick up 40 bags at Menards.
- Nelson also discussed a process called fog seal which allows moisture to escape. More information is being requested on this application.
- Perkins will get cost estimates for road seal coating and information on fog sealing.
- Garbage was removed from 270<sup>th</sup> Street West.
- Redwing Avenue** Smith, Schaffer & Lloyds were present to discuss driveway issues on a lot they are purchasing in Tanglewood Estates. As SWCD's Troy Kuphal was present, he joined the discussion at the township's request. The township supports moving the driveway for protection of wetlands and to keep travel by Smith/Schaffer a greater distance from the Lloyd's home.
- Kuphal indicated if the work qualifies as a deminimus, the work could be coordinated by the township's LGU (SWCD) in cooperation with Deutsch and the property owners.

### Old Business

- RSP2 Ravine** Kuphal met with Deutsch and Croatt on site on April 26<sup>th</sup>. Also present was Knoke. The 175 foot run to creek is severely washed out. Deutsch provided Kuphal the authority to move forward with the applicant being

Helena Township in conjunction with the property owners Knoke and Gernscheid. Kuphal submitted for approval and received preliminary approval of \$24,518 from the SC Water Management Organization, and \$4,994 from the State Cost Sharing Fund. The balance of \$9,838 will be paid by the township. Kuphal will prepare the quote packet and the township will seek quotes for work to be completed prior to November 30, 2016. The Pre-Con and construction will be coordinated and supervised by Kuphal. Once completed, the area will be bermed, blanketed and seeded. Perkins will provide a tree agreement to Knoke and Gernscheid. [Croatt provided a right of entry and maintenance agreement.]

On a motion by Wermerskirchen/Nytes Supervisor Deutsch was assigned Project Manager; carried with Deutsch abstaining.

On a motion by Deutsch/Wermerskirchen the Board of Supervisors authorized Troy Kuphal, SWCD to proceed with the ravine project; carried unanimously.

**Geronimo** Nelson and Ruppe are in communication with Scott County related to the decommission plan and holding pond clarifications.

**SMBE** Maas updated the board on RT Excavating progress. Work has commenced and will continue until the project is 100% complete.

Perkins will obtain cost estimates to repair/replace the catch basins in SMBE as they are all settling and causing damage to the road surface and curbing.

**240<sup>th</sup> Street** Busch planted the trees; Preusser will be invoiced for the trees (\$45.30) and planting (\$150) to complete this project.

## **New Business**

**ASC US** Lambrecht and Croatt provided a summary of the Clerk & Treasurer meeting held at Belle Plaine's town hall.

**Unpaid Fire Calls**

1. Mary Blumhoefer \$500 for a car fire
2. Spencer McWilliams \$250 for a car accident
3. Justin Prondzinski \$250 for an accident call
4. Cathy Joubert \$250 for fire alarm

**Cedar Lake Regional Park** Daniel Elias requested township approval to locate two signs along the east side of Juniper Avenue and within the township ROW; one Stop Sign and one No Motor Vehicles sign for a new trail.

Upon review, the Supervisors approved on a motion by Wermerskirchen/Deutsch with the following conditions: 1) the township is not responsible for the maintenance of the signs, and 2) the township bears no responsibility for enforcement of the signage; carried unanimously.

**Meeting Location** Nytes reported regular monthly meetings may be moved to the fire hall; elections are under consideration.

**RSP2** Wermerskirchen received information from Flemmings of water pooling in their back yard following the swale work completed 2015. Wermerskirchen will meet with Klehr on site to determine cause and correction. Wermerskirchen observed water seepage on the north side of Lot 10 and will view with Klehr.

<b>Receipts</b>	4/7/2016	\$	300.00	Juergens Builders	Driveway
	4/7/2016	\$	300.00	Lindsey Kooy	Driveway
	4/7/2016	\$	500.00	Michael Sargent	Jordan Fire Call
	4/7/2016	\$	3,000.00	Geronimo	Escrow
	4/7/2016	\$	3,000.00	MN Pipeline (Koch)	Escrow
	4/29/2016	\$	1.24	State Bank	Interest
	4/29/2016	\$	26.69	State Bank	Optima Interest

**Payment of Bills** On a motion by Deutsch/Wermerskirchen bills #5478-5488 were paid; carried unanimously.

5478	\$	3,036.00	Klehr Grading & Excavating, Inc.	Grading
5479	\$	18,857.50	Art Johnson Trucking Inc.	Hauling/spreading redrock/gravel
5480	\$	16,389.04	Bryan Red Rock	Redrock
5481	\$	391.30	Scott County Treasurer	Treated salt
5482	\$	378.00	Hakanson Anderson	Solar review
5483	\$	731.25	Couri & Ruppe	Solar review
5484	\$	232.15	Earl F. Andersen	Signs
5485	\$	159.50	Suel Printing Company	Legal publications
5486	\$	150.00	Busch Property Improvements	Trees for 240th
5487	\$	34,131.47	New Prague Rural Fire Protection	First half contract
5488	\$	45.30	Scott Soil & Water Conservation Dist.	Trees for 240th

**Treasurer's Report** Treasurer Lambrecht distributed the Treasurer's Report. The Certificate of Deposit will be cashed in and deposited in the township's checking or savings account at the State Bank.

On a motion by Deutsch/Wermerskirchen the report was accepted as presented; carried unanimously.

**Upcoming Meetings** May 9, 2016 6:30 Scott County Board Room (Koch and Farm Wineries and Vineyards)  
May 24-26, 2016 St. Benedict Road and 240<sup>th</sup> Street West at 3:30 PM each day until project completed  
June 2, 2016 at Albertville for Legal Seminar from 9-5:00

**Meeting Continued** On a motion by Deutsch/Wermerskirchen the meeting was continued to May 9<sup>th</sup>, May 24-26<sup>th</sup> and June 2<sup>nd</sup> as listed above; carried unanimously.

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Respectfully Submitted by Clerk DeAnn Croatt

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Chairman Ed Nytes