

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance Conference Room
7:00 PM • July 7, 2016

Call to Order	The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Ambulance Conference Room. The Pledge of Allegiance was said.
Officers Present	Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
Also Present	Jeff Klehr, Joe Green (MVEC), Dist. 20A Candidate Jim Connelly, and SMBE PM Terry Maas.
Minutes	On a motion by Wermerskirchen/Deutsch the Minutes were approved as corrected; carried unanimously.
MVEC/GRE CUP	Joe Green, MVEC Key Account Executive, requested a CUP for a substation in Section 25. On a motion by Deutsch/Wermerskirchen the request to operate an electrical substation in Section 25 of Helena Township, deemed necessary for the Minnesota Pipeline (Koch) pumping station with usual conditions, was approved; carried unanimously.
Road Overseer Report	<ol style="list-style-type: none">1. Trees from the storms were removed from Redwing Avenue, Willow Lane, Willow Court, and St. Benedict Road. Perkins will finish clearing the firewood from Redwing, Willow Lane & Court.2. Wermerskirchen informed Perkins that Dan Skluzacek has rotary equipment for shredding trees.3. Minnesota Roadways provided quotes for RSP2 at \$64,427.72 and RSP3 for \$53,623.64 for a 2" overlay. It is noted the township's engineer's recommendation is the following order: WCLD, then RSP2, then RSP3.4. Perkins installed the caution sign at the park in RSP2.5. Perkins installed the Dead End sign on 270th and Naylor Avenue.6. Removed tree in the park at RSP2.7. Clerk reported Tom Topka requested thistles be mowed; Perkins will view and hire Busch if deemed necessary.8. Perkins will view and contact property owners of CRP land along CR 2.9. Wermerskirchen identified Camber Avenue as an area needing tree trimming and suggested coordinating the project with MVEC.10. Perkins and Deutsch straightened the sign at the intersection of Helena Blvd. and St. Benedict Road
Road Maintenance Report	Klehr indicated the rain helped the gravel roads.
	Old Business
RSP2 Ravine	PM Deutsch received the Design and Construction Documents from Scott Soil and Water Conservation District and distributed to Art Johnson, Inc, and Klehr. The Von Bank portion of the project will be coordinated by SWCD and paid by the landowner. Johnson's quote will be presented to SWCD for approval.
SMBE	PM Maas updated the board on RT Excavating progress. Trnka completed all grinders and they are operating. On July 14 th Maas will meet with MPCA for a final inspection. 15 shutoffs will be installed as Trnka has time. Maas received communication from Patty Freeman, Scott County Parks, that the county will provide up to \$35k for the SSD land for expansion of the park following Maas and Nytes' meeting with county staff.

On a motion by Wermerskirchen/Deutsch Helena Township Officers are authorized to move forward with the purchase of the land by the county and for the necessary officers to sign the required purchase agreement and any further paperwork; carried unanimously.

Clerk directed to locate document whereby the Cedar Lake Area Water and Sanitary Sewer District agree to the conversion and responsibility of the additional 39 lots. [Clerk will provide a copy of the January 6, 2014 Resolution.]

A Grand Reopening Celebration of the park is scheduled for July 16th from 10 AM to 5 PM.

- Road Plan PM Nytes reported on his communication with Township Engineer Shane Nelson; Nelson will have his complete review, recommendation and estimates to Nytes prior to the Workshop Meeting.
- 20A Candidate Connelly Jim Connelly was present to introduce himself and share his platform as a candidate for the House of Representatives District 20A.
- 240th Street Final payment was received for the trees, planting, and fencing from Preusser.
- Waterway Swale PM Wermerskirchen reported sod or a silt fence is needed to protect portions of the waterway swale in RSP2; Wermerskirchen will lay sod and communicate with the property owners.

New Business

- Couri Ruppe Legal Services will increase to \$185/hour for general legal work and to \$205/hour for development work.
- Unpaid Fire Calls
1. Mary Blumhoefer \$500 for a car fire
 2. Spencer McWilliams \$250 for a car accident
 3. Justin Prondzinski \$250 for an accident call
- Clerk will send second notices.
- Certificates of Insurance Certificates of Insurance received from: Halling Engineer and Hakanson Anderson Assoc., Inc.
- Jordan Fire Deutsch and Wermerskirchen reported on the June 22nd fire meeting.
- Election Primary and General will continue to be held in the Ambulance Conference Room. Clerk provided a brief summary of changes with the 2016 election, including new equipment. Contest for the township include the expired terms of Supervisors Deutsch and Wermerskirchen, and Clerk Croatt. Filings open August 2, 2016 and close August 16, 2016.
- Receipts
- | | | | |
|-----------|---------------|--------------|------------------|
| 6/3/2016 | \$ 250.00 | Joubert | Jordan Fire Call |
| 6/21/2016 | \$ 208,505.47 | Scott County | Tax Settlement |
| 6/30/2016 | \$ 3.24 | State Bank | Interest |
| 6/30/2016 | \$ 28.36 | State Bank | Optima Interest |
- Second Monthly Meeting (Workshop) Nytes introduced the idea of having a regularly scheduled meeting the third Thursday each month especially during construction session. With Open Meeting Law restrictions, it's difficult to keep projects on schedule with only one meeting each month.

On a motion by Wermerskirchen/Deutsch the Board of Supervisors will hold the Regular Monthly Meeting as set at the Annual Meeting the first Thursday of each month, and as needed a Workshop Meeting will be scheduled for each third Thursday of each month unless deemed unnecessary; carried unanimously.

- Payment of Bills On a motion by Deutsch/Wermerskirchen bills #5508-5514 were paid; carried unanimously.
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|------|----|----------|--------------------------------------|------------------------------|
| 5508 | \$ | 577.50 | Couri & Ruppe | Solar/General/ |
| 5509 | \$ | 49.83 | Earl F. Andersen | Park Disclaimer Sign |
| 5510 | \$ | 2,528.03 | Envirotech | Calcium Chloride @\$1.01/gal |
| 5511 | \$ | 561.95 | Hakanson Anderson | Road Tour and Solar |
| 5512 | \$ | 275.00 | Steve Rynda Construction & Landscape | RSP2 Park Mowing |
| 5513 | \$ | 100.00 | Lindsey Kooy and David Anderson | Driveway Refund |
| 5514 | \$ | 4,692.00 | Klehr Grading & Excavating, Inc. | Grading |
- Treasurer's Report Treasurer Lambrecht distributed the Treasurer's Report.
- On a motion by Deutsch/Wermerskirchen the report was accepted as presented; carried unanimously.
- Meeting Continued On a motion by Deutsch/Wermerskirchen the meeting was continued to July 21, 2016 at 7 PM to discuss road seal coating projects, the RSP2 ravine project, SMSB SSD conversion project, the county's purchase of SMBE land for inclusion in the county park, road maintenance planning and any other businesses that comes before the board; carried unanimously.
- July Work Shop July 21, 2016 7:00 PM New Prague Fire Hall Present: Nytes/Deutsch/Wermerskirchen/Perkins/Croatt Also Present: Maas
- Seal Coating & Crack-filling Nytes reviewed recommendations by Township Engineer Shane Nelson.
- On a motion by Deutsch/Wermerskirchen MarDen will be repaired at an estimated cost of \$4k; carried unanimously.
- On a motion by Wermerskirchen/Deutsch WCLD/Michelle/Steves will be repaired at an estimated cost of \$7k; carried unanimously.
- On a motion by Deutsch/Wermerskirchen seal coating will be authorized not to exceed \$49k for all projects; carried unanimously.
- Road ditches will be cut prior to repairs. Nytes will let Perkins know the start date so TJ Deutsch may be scheduled.
- SMBE/SSD Maas updated the supervisors on the decommissioning process. The county is drawing up a purchase agreement for \$30k for the park land.
- Perkins will hire Busch to mow lots.
- Curb shut-off work is not yet complete by RT Excavating.
- RSP2 Ravine Deutsch reported Troy requested two additional quotes; the project was offered to Johnson, Klehr, Braith

and CBI.

Road
Maintenance

Michelle and Stevens will be patched this year and Nelson will assist the township in a feasibility study for a resurface in the short-term plan.

On a motion by Wermerskirchen/Deutsch the meeting was adjourned; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes