

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance Conference Room
7:00 PM • August 4, 2016

- Call to Order The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Firemen's Conference Room. The Pledge of Allegiance was said.
- Officers Present Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Deputy Treasurer Karrie Deutsch, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Also Present Jeff Klehr, Gene Jeurissen, Karen Pexa, John/Cindy Bisek, and Ray/Ann Niedermayer
- Minutes On a motion by Deutsch/Wermerskirchen the Minutes were approved as corrected; carried unanimously.
- 270th Street West A group of residents along 270th Street West were present to discuss maintenance of this township road. Jeurissen recommended the sides be pulled in to form a crown. All present asked for another dustcoating application.
- Klehr was present and offered his concerns about the residents' request to not grade the road once dustcoating was applied, as Klehr has liability concerns if routine maintenance were not done. Klehr explained redrock has more dust but is the recommended application for 270th Street West because of the high volume of traffic.
- Traffic volume was discussed; consensus was most of the traffic is traveling from county roads to the city, and there really is no way to legally redirect or limit travel on this township road.
- After much discussion, the board said they would treat this road a second time, with cost sharing by the residents. Prior to 2017 a standard will be developed to address all dustcoating on township roads as Helena is a rare exception by not having recipients cost share for dustcoating.
- On a motion by Nytes/Wermerskirchen, it was decided to apply a second application of Calcium Chloride to 270th Street West with resident cost sharing of \$300/home, noting the need to deviate from current standard because of the high traffic volume on 270th Street West, and because of the new application of redrock; the exact length of dustcoating will be determined once Nytes confirms with Dave Minar, Chris Minar and Reed Clemmer if they wish to be included in the application, which will be the full width of 270th and will be coordinated by Road Overseer Perkins who will schedule reshaping and crowning with Klehr prior to application; thereafter the road will not be graded but will be regularly inspected by Supervisors, Klehr and Perkins, and the board emphasized with the residents they must contact the township immediately if they have concerns or issues; carried unanimously.
- Jeurissen asked if weeds can be cut in CRP land along 270th Street West; board referred Jeurissen to SWCD at 952.492.5245.
- Road Maintenance Report A silt fence was installed at the Hauser property in RSP2 to ensure unseeded bank doesn't compromise waterway repair efforts. Hauser is aware the fence may be removed only after the bank is fully planted and holds.
- Wermerskirchen was onsite to follow up with Flemming's concerns about leaching water in their backyard; it appears the issue is resolved.

- Road Overseer Report
1. Perkins reported TJ will cut ditches prior to chip sealing and will coordinate with Nytes.
 2. Camber trees are getting overgrown and should be considered for trimming during next spring's road inspection.
 3. Schmitz's did a thorough job cutting thistle in their CRP land
 4. Patching done on WCLD, Michelle an Stevens

Old Business

RSP2 Ravine PM Deutsch summarized activity. Three quotes were received and will be reviewed with SWCD the week of August 8th.

On a motion by Wermerskirchen/Nytes, Deutsch was directed to move forward with the project provided the cost does not exceed SWCD's estimate of \$39,350; carried 2-0-1, with Deutsch abstaining.

SMBE PM Maas updated the board with electronic communication with the Clerk, who noted:

1. MPCA is working with Scott County staff
2. RT Excavating is working on street shut-offs; 12 left to do
3. Patricia Freeman reported the county is working on the Purchase Agreement
4. Scott County will take care of decommissioning the tanks, closing costs and pay the \$505 in MPCA permit fees

Allied Blacktop After a review and on a recommendation by Township Engineer Shane Nelson, Wermerskirchen/Deutsch moved to accept the quote from Allied Blacktop and authorized Chairman Nytes and Clerk Croatt to execute the contract in the amount of \$30,990; carried unanimously. It is noted the quote of a unit price contract so the actual amount may be slightly different but based on actual quantities used and approved by Nelson.

Building Access Clerk keycard for the Ambulance building was reprograms to accommodate early Primary and General Election hours.

Unpaid Fire Calls

1. Mary Blumhoefer \$500 for a car fire
2. Spencer McWilliams \$250 for a car accident
3. Justin Prondzinski \$250 for an accident call

New Business

Identification Clerk will prepare temporary name plates for officers and employee.

Col Certificate of Insurance received from: Brad Busch DBA Busch Property Improvements

MAT State office supports opting out of Temporary Family Health Care Dwellings.

Filings Open Township filing period opened August 2, 2016 and closes August 16, 2016. Filings to date:

- Duane Deutsch for 4 year supervisor
- John Wermerskirchen for 2 year supervisor
- DeAnn Croat for 4 year clerk

Receipts	<table border="0"> <tr> <td style="padding-right: 10px;">7/7/2016</td> <td style="padding-right: 10px;">\$</td> <td style="padding-right: 10px;">2,000.00</td> <td style="padding-right: 10px;">City of New Prague</td> <td>Alton Avenue Maintenance</td> </tr> <tr> <td>7/7/2016</td> <td>\$</td> <td>195.30</td> <td>Donald Preusser</td> <td>240th</td> </tr> <tr> <td>7/26/2016</td> <td>\$</td> <td>951.50</td> <td>State of MN</td> <td>LGA</td> </tr> </table>	7/7/2016	\$	2,000.00	City of New Prague	Alton Avenue Maintenance	7/7/2016	\$	195.30	Donald Preusser	240th	7/26/2016	\$	951.50	State of MN	LGA																																													
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Assessment Contract	On a motion by Wermerskirchen/Deutsch the Scott County Assessment Services Contract as accepted in the amounts of \$20,600 for 2017, \$21,400 for 2018, and \$22,300 for 2019; carried unanimously.																																																												
Aid	Helena Township will receive \$1,808 from the state for town aid in 2017.																																																												
Building Permit	An application was completed for Chad Ouverson to demolish a cabin on WCLD; then construct a new home on two lots on WCLD. A driveway permit application was also given to Ouverson who will use one existing driveway and relocate the second existing driveway.																																																												
Payment of Bills	<p>On a motion by Wermerskirchen/Deutsch bills #5515-5526 were paid; carried unanimously.</p> <table border="0"> <tr> <td style="padding-right: 10px;">5515</td> <td style="padding-right: 10px;">\$</td> <td style="padding-right: 10px;">4,432.00</td> <td style="padding-right: 10px;">Prior Lake Blacktop Inc.</td> <td>MarDen</td> </tr> <tr> <td>5516</td> <td>\$</td> <td>90.00</td> <td>Couri & Ruppe</td> <td>SSD</td> </tr> <tr> <td>5517</td> <td>\$</td> <td>116.00</td> <td>Suel Printing Company</td> <td>Legal publications</td> </tr> <tr> <td>5518</td> <td>\$</td> <td>175.00</td> <td>WebCetera Designs</td> <td>Website Maintenance'</td> </tr> <tr> <td>5519</td> <td>\$</td> <td>797.00</td> <td>Town & Country Turf</td> <td>Weeds and brush treatment</td> </tr> <tr> <td>5520</td> <td>\$</td> <td>3,940.00</td> <td>Klehr Grading & Excavating, Inc.</td> <td>Grading, silt fence, and tree removal</td> </tr> <tr> <td>5521</td> <td>\$</td> <td>1,300.00</td> <td>Busch Property Improvements</td> <td>SSD</td> </tr> <tr> <td>5522</td> <td>\$</td> <td>100.00</td> <td>Walnut Ridge Homes</td> <td>Driveway Refund</td> </tr> <tr> <td>5523</td> <td>\$</td> <td>100.00</td> <td>Jeff Olsson</td> <td>Driveway Refund</td> </tr> <tr> <td>5524</td> <td>\$</td> <td>100.00</td> <td>Dave Minar</td> <td>Driveway Refund</td> </tr> <tr> <td>5525</td> <td>\$</td> <td>100.00</td> <td>Fred Kaderbach</td> <td>Driveway Refund</td> </tr> <tr> <td>5526</td> <td>\$</td> <td>100.00</td> <td>Kenneth Lenzen</td> <td>Driveway Refund</td> </tr> </table>	5515	\$	4,432.00	Prior Lake Blacktop Inc.	MarDen	5516	\$	90.00	Couri & Ruppe	SSD	5517	\$	116.00	Suel Printing Company	Legal publications	5518	\$	175.00	WebCetera Designs	Website Maintenance'	5519	\$	797.00	Town & Country Turf	Weeds and brush treatment	5520	\$	3,940.00	Klehr Grading & Excavating, Inc.	Grading, silt fence, and tree removal	5521	\$	1,300.00	Busch Property Improvements	SSD	5522	\$	100.00	Walnut Ridge Homes	Driveway Refund	5523	\$	100.00	Jeff Olsson	Driveway Refund	5524	\$	100.00	Dave Minar	Driveway Refund	5525	\$	100.00	Fred Kaderbach	Driveway Refund	5526	\$	100.00	Kenneth Lenzen	Driveway Refund
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Treasurer's Report	<p>Deputy Treasurer Deutsch distributed the Treasurer's Report.</p> <p>On a motion by Wermerskirchen/Deutsch the report was accepted as presented; carried unanimously.</p>																																																												
Meeting Continued	On a motion by Wermerskirchen/Deutsch the meeting was continued to 5:50 PM August 8, 2016 for the MAT District 4 meeting at the Cologne Community Center; then to August 18, 2016 for a workshop to discuss road seal coating projects, the RSP2 ravine project, SMSB SSD conversion project, the county's purchase of SMBE land for inclusion in the county park system, road maintenance planning and any other businesses that comes before the board; carried unanimously.																																																												
August Workshop August 18, 2016, 7 PM New Prague Fire Hall	<p>Present: Nytes, Wermerskirchen, Perkins and Croatt</p> <p>Also present: Kuphal, Maas</p> <p>The meeting was reconvened by Nytes; pledge was said.</p>																																																												
Ravine	Quotes from Art Johnson Trucking, Inc., Braith Excavating, Inc., and CBI Excavating, Inc. were reviewed. Clerk relayed two comments from Deutsch; Carl Schoenbauer was made aware of the dirt removal necessary within the ditch and road ROW (fill used for the ravine project) and expressed no opposition or concerns, and that all three quoting companies are aware the trees must be hauled off-site.																																																												

After careful consideration and on a motion by Wermerskirchen/Nytes, the quote from Art Johnson will be reviewed with the Johnsons to confirm quantities, and if the quote is valid, the job will be awarded to Art Johnson Trucking, Inc., with secondary consideration to Braith Excavating in the event the Johnsons pull their quote; carried unanimously (noting Deutsch is absent).

Nytes will communicate with Kuphal so SWCD can work with contractor on scheduling.

- SSD Maas updated the board on conversion of the SSD. Patty Freeman is having the purchase agreement drafted and should be available at the September 1, 2016 meeting. The county and township is planning a September closing date.
- 250th St. West It was necessary to have TJ Deutsch make a pass at the intersection of County Road 15 and 250th St. West for safety to the traveling public.
- 255th St. West Ditch cleaning on 255th Street West will be coordinated this fall by Project Manager Wermerskirchen.
- Seal Coating Shane Nelson is working with Allied Blacktop for seal coating of Mark, Lucy, Hunter's Ridge and MarDen.
- Adjourn On a motion by Wermerskirchen/Nytes, the meeting was adjourned.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes