

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Fire Conference Room
7:00 PM • December 1, 2016

- Call to Order** The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Firemen’s Conference Room. The Pledge of Allegiance was said.
- Officers Present** Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Jeff Klehr, Tom Johnson, Terry Maas, Patty Peterson, Tammy Pexa
- Minutes** On a motion by Wermerskirchen/Deutsch the Minutes were approved as presented; carried unanimously.
- SMBE** Terry Maas provided updates on the conversion project. The purchase agreement will be finalized by Scott County and forwarded to Attorney Ruppe for review and approval, with all decommissioning costs now identified. Ruppe will prepare the disclosure document for the county. Closing is tentatively set for December 20, 2016.
- Randy Trnka will attempt to complete the valves before freeze-up.
- Tower Estates** Tammy Pexa and Patty Peterson were present to discuss issues in Tower Estates, specifically related to the new speed limit signs and vehicles parked on Mark and Lucy. Pexa requested an explanation why the speed was lowered to 25 MPH, with the board explaining it was done (Statute 169. 2 (a) 7) in an attempt to make the area safer after receiving complaints about residents traveling too fast.
- Pexa asked the board to remove “Watch for Children” signs as these signs may be alluring for pedophiles. Chair Nytes explained that when the township receives requests for these signs, the signs are erected as a warning for drivers to drive safely in an area where children are likely present. Pexa emphasized the streets are not a safe place for children to play, and all the lots are adequately sized to allow child activities to be contained to the property owner’s lots.
- Pexa provided photos of lots with wooden stakes along the road surface. The board directed Road Overseer Perkins to contact the three lot owners and ask them to remove the stakes as they are within the road right-of-way and will interfere with snow removal and other road maintenance, and could conceivably interfere with emergency vehicles.
- The board noted these neighborhood issues cannot all be resolved by township authority and encouraged neighbors to communicate with each other to resolve problems.
- Road Maintenance** Klehr reported crop is harvested by the 255th St. West project area; however because of the recent rains, it is too mucky for the equipment. Klehr will monitor the situation and try to complete this before freeze-up.
- Road Overseer Report**
1. Potholes on WCLD near 24540 were filled; while doing this work, Supervisor Wermerskirchen and Perkins noted and extended culvert at 24376 WCLD sloped toward the road; Perkins will visit with the property owner and discuss measures to correct the situation. It was also noted the culvert at 24540 WCLD has been crushed and Perkins will inform the property owner of repairs needed.
 2. Trees have washed in the area near the new St. Benedict bridge; this will be viewed and a determination how to remove will be discussed at the January meeting.

Old Business

- Alton Ave.** Nytes will contact the MAT attorneys' office for an opinion prior to setting up a meeting with the city of New Prague staff (Glen Sticha) and/or administration.
- Sirek Easement** Expenses paid by the township have exceeded Sirek's escrow fund of \$1,500; Clerk will request additional funding to cover shortage.
- Unpaid Fire Calls** Mary Blumhoefer \$500 for a car fire; second notice send July 11, 2016. A hearing was set for 8:00 PM February 2, 2017 at the New Prague Fire Hall; notice will be mailed to Blumhoefer on December 3, 2016.
- The unpaid fire call for CT Trucking is being process according to Treasurer Lambrecht's communication with the insurance company.

New Business

Cert of Insurance Received for Art Johnson Trucking Inc., and Dvorak Inc.

Receipts	11/2/2016	\$ 3,398.78	State of MN	LGA
	11/3/2016	\$ 1,500.00	Nate Sirek	Escrow
	11/30/2016	\$ 33.54	State Bank	Optima Interest
	11/30/2016	\$ 0.88	State Bank	Interest
	12/1/2016	\$ 135,729.97	Scott County	Tax Settlement

Jordan Fire After reviewing the outstanding invoice for a fire call for Mary Blumhoefer, and on a motion by Wermerskirchen/Deutsch a hearing is set for 8:00 PM Thursday February 2, 2017 at the New Prague Fire Hall; carried unanimously.

Payment of Bills On a motion by Deutsch/Wermerskirchen bills #5559-5590 were paid; carried unanimously.

5559	\$ 1,800.00	Terry Maas (Project Manager)	SMBE SSD
5560	\$ 2,392.00	Klehr Grading & Excavating, Inc.	Road grading
5561	\$ 786.00	Art Johnson Trucking Inc.	Snow plowing
5562	\$ 130.00	Steve Rynda Construction & Landscape	RSP2 Park Mowing
5563	\$ 619.00	MATIT	Worker's Compensation
5564	\$ 34,131.47	New Prague Rural Fire Protection	Second half fire contract
5565	\$ 308.00	Hakanson Anderson	Blacktop projects and Sirek
5566	\$ 163.95	Earl F. Andersen	Signs
5567	\$ 1,976.25	Couri & Ruppe	Sirek/SMBE
5568	\$ 295.39	SW News Media	280th easement vacation
5569	\$ 312.00	Shari Nytes	Election Judge
5570	\$ 291.60	Dave Minar	Election Judge
5571	\$ 300.00	Florence Minar	Election Judge
5572	\$ 261.60	Fran Barten	Election Judge
5573	\$ 180.00	Peter Croatt	Election Judge
5574	\$ 288.90	Martin Bisek	Election Judge
5575	\$ 105.00	Cathy Joubert	Election Judge

5576	\$	120.00	Allen Sticha	Election Judge
5577	\$	391.20	Rhonda Sandey	Election Judge
5578	\$	271.20	Shirley Schoenbauer	Election Judge
5579	\$	270.00	Mary Miller	Election Judge
5580	\$	291.60	Judy Pauly	Election Judge
5581	\$	172.68	Jon Hendricks	Election Judge
5582-5587	\$	11,289.84	Officers & employee	Quarterly wage, reimb., EJ
5588	\$	1,059.50	PERA	DCP
5589	\$	539.00	MN Dept. of Revenue	State Withholding /Match
5590	\$	2,865.66	US Treasury	Federal Withholding/Match

Treasurer's Report

Treasurer Lambrecht distributed the Treasurer's Report. On a motion by Deutsch/Wermerskirchen the report was accepted as presented; carried unanimously.

2040 Kick Off

Helena officers met with St. Lawrence, Blakeley and Belle Plaine officers Monday November 21st at the Belle Plaine Town Hall, and at the invitation of Scott County, to discuss the county's long-range Comprehensive Planning process.

Audit Meeting

The Audit Meeting is set for 5:00 PM Friday March 3, 2017 at the Office of the Clerk, 27466 Delmar Avenue, New Prague MN.

Meeting Adjourned

On a motion by Wermerskirchen/Deutsch the meeting was adjourned at 10:01 PM; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Ed Nytes