

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Fire Conference Room
7:00 PM • January 5, 2017

- Call to Order** The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Nytes at the New Prague Firemen's Conference Room. The Pledge of Allegiance was said.
- Officers Present** Chair Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Tom Johnson and daughter, and Patty Freeman and Nathan Moe with Scott County Parks
- Oath of Office** Clerk Croatt administered the Oath of Office for Supervisors Duane Deutsch and John Wermerskirchen. Clerk's Oath was administered by Sand Creek Township's Clerk Shelley Pauly on January 3, 2017.
- Election of Chair** On a motion by Deutsch/Nytes Supervisor John Wermerskirchen was elected Chairman on a vote of 2:0:1, with Deutsch and Nytes voting in favor, and Wermerskirchen abstaining.
- Minutes** On a motion by Nytes/Deutsch the Minutes were approved as presented; carried unanimously.
- Cedar Lake Regional Park** Nathan Moe was present to discuss park improvements involving driveway access and trails. Patty Freeman was in attendance to review the purchase agreement for the land owned by the township for the recently decommissioned septic system. A map of trails was presented by Moe, after which Moe explained the need for a trail access off the cul-de-sac of Silver Maple Bay Estates Plat Two for neighborhood and pedestrian access to the regional park's trail system. The trail pedestrians who use transportation to reach the trails will be encouraged to park in the Parking Lot off Juniper Avenue, near the entrance to park facilities.
- On a motion by Deutsch/Nytes the board approved a northerly trail access from the cul-de-sac; carried unanimously.
- Freeman noted the county had the broken covers repaired for safety reasons. The Purchase Agreement was prepared by Scott County, reviewed and approved by Attorney Ruppe, and was presented to the Board for approval.
- On a motion by Nytes/Deutsch the Purchase Agreement was approved, signed and two copies were given to Patty Freeman who has a tentative closing date of February 24, 2017 at a time and location TBD; carried unanimously. Freeman will provide a list of officer signatures needed to assist the township in determining officer presence at the closing. Appreciation was expressed for Project Manager Terry Maas' efforts on this land sale.
- Road Maintenance Road Overseer Report** Johnson reported some roads were rough because of thawing and refreezing; chips applied as needed.
1. Perkins was not able to make contact with the property owners regarding the culvert at 24376 WCLD, which slopes toward the road, and the property owners at 24540 WCLD who have a crushed culvert end. Perkins will continue efforts to discuss these two issues.
 2. The truck by St. Benedict was removed from the township road.
 3. Mrs. Brad Bohn reported 240th was slippery; Perkins communicated with Johnson for remedial action.
 4. Mark Avenue and Lucy Street stakes need not be removed as Johnson indicated they have been up in the past and do not interfere with snow removal.

Old Business

- Sirek Easement** Sirek added \$1,000 to his escrow fund; Treasurer Lambrecht noted there is a positive balance in the Easement Escrow. Sirek has not requested the recording of the easements yet; funds will be refunded once all township expenses have been incurred and paid.
- Unpaid Fire Calls** Mary Blumhoefer \$500 for a car fire; second notice send July 11, 2016. A hearing is 8:00 PM February 2, 2017 at the New Prague Fire Hall; notice was mailed to Blumhoefer on December 3, 2016. To date no funds have been received.
- RSP2 Ravine Project** As there were delays on the ravine project, SWCD confirmed by amendment that the project funding will carry to 2017.

New Business

- Cert of Insurance** EnviroTech provided an updated Certificate of Insurance.
- Receipts**
- | | | | | |
|------------|----|----------|-------------|------------------|
| 12/14/2016 | \$ | 1,000.00 | Nate Sirek | Escrow |
| 12/14/2016 | \$ | 1,250.00 | CT Trucking | Jordan Fire Call |
| 12/27/2016 | \$ | 5,143.48 | State of MN | LGA |
| 12/30/2016 | \$ | 40.81 | State Bank | Optima Interest |
| 12/30/2016 | \$ | 2.65 | State Bank | Interest |
- Road Mileage Report** 31.443 miles of township roads were certified with Scott County. This determines Town Road Fund eligibility for 2017.
- Payment of Bills** On a motion by Deutsch/Nytes bills #5591-5595 were paid; carried unanimously.
- | | | | | |
|------|----|----------|----------------------------|-----------------------------------|
| 5591 | \$ | 4,367.75 | Art Johnson Trucking, Inc. | Plow Roads and Chip Roads |
| 5592 | \$ | 48.75 | Couri & Ruppe, PLLP | SMBE SSD |
| 5593 | \$ | 204.99 | Scott County Treasurer | Truth in Taxation |
| 5594 | \$ | 1,957.00 | MATIT | Commercial Package Insurance |
| 5595 | \$ | 1,050.00 | Patrick Soderlund | One Time Reimb for Beaver Removal |
- Treasurer's Report** Treasurer Lambrecht distributed the Treasurer's Report. After review and on a motion by Deutsch/Nytes the report was accepted as presented; carried unanimously.
- Lambrecht noted the SMBE's septic system was on the insurance policy. Clerk will notify MATIT of the system decommissioning and request a credit or refund.
- 2017 Willow Assessments** Croatt reviewed the outstanding assessments for Willow Lane. Deutsch recommended Croatt send letters to the property owners to help them understand how they could pay off their special assessments to save interest payment.
- Alton Avenue** Nytes asked the board to reconsider reimbursement of Soderlund's bill paid for beaver removal, noting the action taken by the Soderlunds was necessary to keep the Alton Avenue area from flooding, and noting this was an unusual situation and would not set precedence for the future.

On a motion by Nytes/Wermerskirchen reimbursement in the amount of \$1,050 was authorized for cost

sharing for beaver removal, with the understanding, this is the only reimbursement the township will authorize, and will not consider any further cost sharing for beaver removal, and further noting if flooding issues occur in the future, the township officers would ask the property owners to join the township in a discussion with city staff to understand what other options are available to mitigate the impact on roads and neighborhood properties; carried 2:1:0 with Nytes and Wermerskirchen voting Yes, Deutsch voting No.

**St. Benedict
3.2 License**

On a motion by Deutsch/Nytes the St. Benedict Ball Club received township approval for the 3.2 liquor license for the 2017 season; carried unanimously.

Weed Report

The Noxious Weed Control report for Minnesota Statutes Section 18.81 compliance was completed for Scott County.

**Meeting
Adjourned**

On a motion by Nytes/Deutsch the meeting was adjourned at 9:38 PM; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman John Wermerskirchen