

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Fire Conference Room
7:00 PM • March 2, 2017

Call to Order The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Wermerskirchen at the New Prague Firemen's Conference Room. The Pledge of Allegiance was said.

Officers Present Chair John Wermerskirchen, Supervisors Ed Nytes, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.

Others Present Tom Johnson and daughter, Nathan Hutton and Terry Maas

Minutes On a motion by Nytes/Wermerskirchen the Minutes were approved as presented; carried unanimously.

Road Maintenance Johnson reported most bituminous surfaces are presenting cracks and areas of breakup, noting WCLD ha a couple of bad spots and a culvert area where road surface is sinking; Perkins will view and determine is cold-patch will help on a temporary basis.

The culvert for the ravine project in RSP2, which came in significantly higher than expected was again discussed. Clerk will ask SWCD Troy Kuphal to contact Project Manager Ed Nytes, so Nytes can communicate with Contractor Doug Johnson.

Clerk will create a Road Maintenance Inventory form prior to Spring Road Viewing.

Nathan Hutton Hutton was present as an interested resident.

Road Overseer Report Perkins noted it had been a rather uneventful month. Perkins will communicate with Greg Stepka to indicate is spring weather permits, the work in his road ditch (255th) will be done prior to field work. Perkins will then communicate with Contractor Klehr.

Old Business

Unpaid Fire Calls The Blumhoefer Unpaid Fire Call was submitted to LeSueur County for collection through the property tax process (Statutes 366.011, 368.85 and 366.012) to PID 22.800.0030 in 2018.

Park Land Sale The closing occurred February 24, 2017 at the Scott County Abstract & Title Insurance Company in Shakopee. Chair Wermerskirchen and Clerk Croatt were present, along with Randy Ronning with Scott County. Clerk deposited proceeds into the checking account; Treasurer applied to the SMBE SSD Decommission Fund.

Maas reported the Studer property had a sink hole, which was reported to and repaired by Randy Trnka. Trnka will complete two week of certification classes; then return to complete the SSD project.

Faith Point Lutheran Church A Development Review Team (DRT) meeting was held February 15, 2017 at Scott County. Attending from the township were Wermerskirchen, Deutsch and Croatt. Note were prepared by county staff. Of particular interest to township officers were the following items:

1. 270th Street West will need to be a bituminous surface from the county road to the edge of the property at a minimum because of the estimate of 100-130 cars for Sunday, plus cars for preschool, youth night, AA meetings, etc. Church staff anticipates most of the traffic will travel to and from New Prague
2. The parking lot will need one space for each three seats at maximum capacity; township notes no parking along the township roadway is allowed
3. An escrow fund must be established at an amount to be determined by the Supervisors, estimated at a minimum of \$20k
4. Township will require involvement of Attorney Bob Ruppe and Engineer Shane Nelson
5. A warming kitchen is in the plans; township recommends septic sized to support a full kitchen for needs of the preschool option and/or events, i.e., fundraisers, wedding receptions, and funerals.
6. Will be platted to a lot and block

Nate Sirek

The easement release and new easement were recorded at Scott County (documents A1021018 and A1021019 on February 24, 2017). Escrow fund balance will be returned to Mr. Sirek along with the original documents.

New Business

Census

Officers reviewed the map for accuracy and Clerk will follow up with Scott County on the following zoning questions prior to submission to the US Census Bureau:

1. Zip-line business on CR8
2. Hotel/apartments on Helena Blvd.
3. Koch substation area south of Cedar Lake
4. Solar garden on Helena Blvd.

New Prague Rural Fire

Nytes will clarify with the fire department on the increase for the township, from \$68,031.42 to \$70,417.36 and report back at Annual Meeting.

Building Permits

1. Northrup on Drexel Avenue for alteration and repairs
2. Post on 223rd Street West for alteration
3. Langfield on Redwing Avenue for replacement barn floor and installation of stairs
4. Seval on 225th Street West for indoor riding arena for horses

Receipts

1/25/2017	\$	7,656.35	Scott County	Tax Settlement
1/31/2017	\$	3.22	State Bank	Insurance Refund
1/31/2017	\$	38.66	State Bank	Optima Interest
2/22/2017	\$	17,230.83	Scott County	Gas Tax
2/24/2017	\$	30,000.00	Scott County	Land Sale
2/28/2017	\$	3.34	State Bank	Insurance Refund
2/28/2017	\$	33.04	State Bank	Optima Interest

Payment of Bills

On a motion by Nytes/Wermerskirchen bills #5602-5614 were paid; carried unanimously.

5602	\$	393.00	Art Johnson Trucking, Inc.	Sand Roads
5603	\$	72.50	Suel Printing	Legal Notice Publication
5604	\$	391.03	Bryan Rock Products, Inc.	Screens
5605	\$	238.86	Nate Sirek	Easement Escrow Refund

5606-11	\$	6,838.18	Officers and Employee	Meeting Fees, Labor Salary, Reimbursements
5612	\$	862.50	PERA	DCP
5613	\$	447.00	MN Dept. of Revenue	State withhold and match
5614	\$	2,322.45	US Treasury	Federal withhold and match

Treasurer's Report Treasurer Lambrecht distributed the Treasurer's Report. After review and on a motion by Wermerskirchen/Nytes the report was accepted as presented; carried unanimously.

Alton Avenue Clerk noted the township received no response for New Prague's Administrator Johnson related to Alton Avenue. Township Road Overseer and Supervisors will continue to monitor the road to ensure water does not impede safety to the traveling public.

CapX2020 Escrow Funds will remain until GRE's work is completed satisfactorily.

Quotes Quotes will be reviewed at the April Regular Monthly Meeting.

- Upcoming Meetings**
1. Audit Meeting is March 3, 2017 at 5:00 PM at the Office of the Clerk
 2. Annual Meeting is Tuesday March 14, 2017 at 8:00 PM at the New Prague Fire Conference Room
 3. Scott County Township Association Spring Meeting is Saturday, March 18th at 8:00 AM at the Spring Lake Town Hall
 4. Scott County Planning Round 2 for the 2040 Comprehensive Plan Update is 6:00 PM at the Belle Plaine Town Hall
 5. Board of Equalization Meeting is April 20, 2017 at 7:00 PM at the New Prague Fire Conference Room.

Meeting Continued On a motion by Nytes/Wermerskirchen the meeting was continued at 9:15 PM to the SCTA and 2040 Comp Plan meetings listed above; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman John Wermerskirchen