

Township of Helena Board of Supervisors | Regular Monthly Meeting
New Prague Fire Conference Room | 7:00 PM • May 4, 2017

- Call to Order** The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Wermerskirchen at the New Prague Firemen's Conference Room. Pledge of Allegiance was said.
- Officers Present** Chair John Wermerskirchen, Supervisors Ed Nytes and Duane Deutsch (7:10), Road Overseer Darryl Perkins, Treasurer Pat Lambrecht and Clerk DeAnn Croatt.
- Others Present** Jeff Klehr, Tom Walerius, M/M Larry Hendricks, and Terry Maas
- Minutes** On a motion by Nytes/Wermerskirchen the Minutes from the April Regular Monthly Meeting and Workshop were approved as presented; carried 2:0:1 (Deutsch).
- On a motion by Nytes/Wermerskirchen the Minutes for the Board of Review was approved as presented; carried 2:0:1 (Deutsch).
- Checks received by Clerk** Croatt received payment in full of \$5,805.49 from Schroeder (PID 50080210) for the balance of the assessment for 25544 Willow Lane
- Building Permit** The following building permits were processed by Scott County:
1. M & W Group/Helena Blvd/solar array
 2. Miller/240th/repairs
 3. Hagness/230th/new home
 4. Henke/Redwing/new roof
 5. Barker/225th/septic
 6. Wolf/Helena Blvd/windows
- 255th Street Ditch Maintenance** Tom Walerius and M/M Larry Hendricks were present to raise concern about the ditch work done on the south side of 255th Street West. Specifically, they were concerned their property will receive water from the south side of the road. Officers explained this work was routine maintenance and was ordered because the old existing culvert was filled in with silt and not working as originally designed to ensure road bed stability. Nytes suggested Walerius and Hendricks work with SWCD on their concerns as there are funds available for water issues. Walerius and Hendricks stated they wished they had been notified prior to the work. Wermerskirchen communicated with Walerius during the project.
- Road Maintenance**
1. Klehr reported the culvert on 255th was completed plugged.
 2. Klehr will see 255th
 3. Cleaned bridge approach area on Naylor
 4. Nytes reported Ivan Kohout indicated the Baseline is in the best shape it's been for as long as he'd lived in the area and extended appreciation to the officers and contractor
- Road Overseer** Perkins reported the following:
1. Rynda was notified of park quote being accepted and herbicide application was ordered from Quality Green
 2. Cold patching was completed for Juniper and WCLD
 3. The tree was removed from 255th and removed by landowner
 4. Snow plow damaged the curb near the shared access lot on Willow Lane; Perkins will make repair
 5. Perkins was contacted by a resident building a new home on WCLD; property owner needs a driveway permit because he is not using the existing drive

6. Quotes were reviewed for work on Koepper, SM Drive, 255th and Willow Ct.
7. Alton Avenue is being monitored for water levels affecting the safety of the traveling public

On a motion by Deutsch/Nytes the Koepper crackfilling and sealing was accepted at \$3,154; carried unanimously.

The remaining projects were tabled until all spring maintenance projects are completed, or final quotes received to ensure adequate fund availability.

St. Benedict The ditch on the south side of 250th by Clif Ebert is the next maintenance project and will be directed by Project Manager Nytes. Ebert expressed appreciation for the township addressing this issue.

RSP2 Ravine Project Nytes reported it has been too wet for start the prject; once the weather is good, the ravine project is ready to commence.

New Business

Certificates of Insurance Received from:
 1. RT Excavating
 2. EnviroTech Services

Rud Construction Clerk was provided information from Rud Construction and related to snow removal equipment and services provided to New Market Township. A quote will be requested from Rud and Johnson for the 2017-2018 season.

Noxious Weed Wermerskirchen will represent the township at the Wednesday May 10, 2017 Noxious Weed Training and Update, 11:30 am at the Spring Lake Township Hall.

Clerk & Treasurer Mtg. Croatt and Lambrecht reported on information from the April meeting. Most notably was the work being done with the Carver and Scott County Attorneys related to cost sharing for criminal fine payments received by the county and paid to townships, as opposed to the township portion going to the state's general fund. Helena is hosting the June 21st meeting at Spring Lake Town Hall.

SMBE SSD Maas explained Trnka had been ill and the completion of the work was delayed. Trnka intends to complete everything the week of May 8, 2017. Maas is working with Pete Schmitt from Scott County related to tank decommissioning and reminded the board that the recent fee from MPCA was agreed that the township will pay one last payment I 2017. Officers expressed appreciation to Maas for continuing as the Project Manager.

RSP2 Park Wermerskirchen will provide information on playground equipment at the May Workshop for consideration by the board. Rynda will quote for installation.

Debit Card Treasurer was opposed to a township debit card. Clerk will add the subject to the next Clerk & Treasurer Agenda to see if other townships use a debit or credit card for purchases by officers for the township.

Lot Fees A discuss related to lot fee funds used for local projects. The Mark Avenue, Lucy Street, Hunter Ridge and MarDen crack seal was completed in August 2016 but not itemized. The amount estimated for each qualifies.

Receipts	4/28/2017	\$	3.59	State Bank	Interest
	4/28/2017	\$	35.03	State Bank	Optima Interest

Payment of Bills On a motion by Nytes/Deutsch bills #5627-5631 were paid and the Treasurer's Report was accepted; carried unanimously.

5627	\$	145.00	Suel Printing	Legal Notice Publication
5628	\$	21,091.89	Bryan Rock Products, Inc.	1" with fines
5629	\$	13,365.50	Klehr Grading	Grading and 255th ditch work
5630	\$	375.44	Supervisor Duane Deutsch	Reimbursement for cold tar
5631	\$	505.00	MPCA	Final Water Permit Annual Fee for SSD

Meeting Continued

On a motion by Nytes/Wermerskirchen the meeting was continued at 10:00 PM to the meetings as listed; first for the May Workshop May 18, 2017 at 7:00 pm to discuss ongoing issues and project for Alton, RSP2 ravine and park, WCLD, dustcoating and cold tar, at the New Prague Fire Conference Room; carried unanimously.

Reconvened

Chairman Wermerskirchen reconvened the May Regular Monthly Meeting at 7:00 PM.

Present:

Wermerskirchen, Nytes, Deutsch, Perkins and Croatt

Projects

Weed Meeting – Palmer Amaranth is spreading quickly; townships asked to report any sitings.

Cold Patching – WCLD and Stevens/Michelle will be done the week of May 22nd.

255th – is not yet seeded

Dustcoating – is complete but there was discussion on doing it after June 1st going forward to allow grading prior to application

Alton – no beaver activity lately; will continue to monitor

Klehr will be asked to give attention to Baseline and Alton

Deputy Treasurer considerations were discussed and will be further discussed at the June Regular Monthly Meeting.

RSP2 Ravine project completed; two follow up items related to the material application and road patch will be completed shortly by Johnson. The culvert work was directed by Acting Project Manager Deutsch.

SSD decommission is not finalized yet. The county is considering starting up the system for county use.

RSP2 park swing set was ordered; will be installed by park maintenance (mowing) contractor.

MAT's short course is being considered by Deutsch and Wermerskirchen.

Perkins confirmed sign maintenance is entered into the sign log binder.

Adjourn

On a motion by Nytes/Deutsch the meeting continued to the week of May 22nd for the purpose of continuing work on the cold tar patching and adjourned upon completion of project; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman John Wermerskirchen