

Township of Helena Board of Supervisors | Regular Monthly Meeting
New Prague Fire Conference Room | 7:00 PM • August 3, 2017

Call to Order	The Regular Monthly Meeting of the Helena Township Board of Supervisors was called to order at 7:00 PM by Chair Wermerskirchen at the New Prague Firemen's Conference Room. Pledge of Allegiance was said.
Officers Present	Chair John Wermerskirchen, Supervisors Duane Deutsch and Ed Nytes, Treasurer Pat Lambrecht, Road Overseer Darryl Perkins, Clerk DeAnn Croatt and Deputy Treasurer Nathan Hutton.
Others Present	Shane Nelson and Jeff Klehr
Minutes	On a motion by Wermerskirchen/Nytes the Minutes from the June Regular Monthly Meeting and Workshop were approved as corrected; carried unanimously.
Oath of Office	The oath of office was administered by the Clerk for newly appointed Deputy Treasurer Nathan Hutton.
Road Maintenance Issues Discussed	<p>Shane Nelson was present to discuss current and planned road projects prior to levy being discussed and set at the September meeting. Prior to the meeting, Perkins and Nelson viewed several bituminous roads.</p> <ol style="list-style-type: none">1. WCLD – 30-40% with alligator cracking; tough call at this point; could have more life; could patch and overlay entire road would last another 15 years; overlay is cheaper than rebuilding; another option is hold off for a few years. Reclaim is an option for extra thickness and would have a longer life for twice the cost. Recommendation: overlays hold up nicely; patch with overlay; \$150-180k2. SMBE culverts are popping up; probably sand bedding; with clay road moisture collects so in winter when it freezes it buckles; Recommend: need to repair because snow plow operators would hit them; take sand out and bring in clay; Darryl get price from Johnson and Klehr.3. Koepper – like WCLD; worse by highway; plenty of cracking by Lucy; 60-70% bad; needs reconstruction within a few years; patch and overlay; Shane does not tile roads generally; rather digs out bad soils; where the tile is run depends on each situation; Recommend soil borings, remove pavement, thicker base (mill and add crushed rock). Road beyond saving; needs reconstruction within 5 years. Core drill \$3-4K to do a couple of roads. Dave Russel does boring and lives in township. Shane uses Haldor; recommends a geotechnical engineer.4. RSP2&3; MN Roadway's 2" overlay quote on file for \$60k. Delamination occurring; cracking; could patch and overlay; at annual engineers' conference, they talked about delamination issues being common without being able to determine why; Shane recommends milling off delamination areas, then overlay; 0.16 miles5. 2018 SMBE sealcoat6. 2018 Willow sealcoat7. Shane will send a spec book example for the board to consider reproducing for Helena Township as a tool to share with developers prior to their spec preparations.
Road Maintenance	<ol style="list-style-type: none">1. 24376 WCLD; shape northern driveway; south side of main culvert where it's high; water is coming off the road; Klehr will look and if he has questions, will contact Wermerskirchen2. Pipe is ordered; Marv Deutsch may have dirt; owners want it so they can mow
Road Overseer	<ol style="list-style-type: none">1. Will follow up with Ouverson driveway permit.2. Deutsch and Perkins met with Enchanted Forest; \$1,400 quote3. May be other areas after fall inspection4. Cold patching done

Old Business

- SMBE** Maas relayed to the Clerk that the county has not completed the decommissioning; Trnka has completed two more systems.
- RSP2 Park** Wermerskirchen will price playground equipment at Menard's.
- Snow Removal** Requests for quotes were sent to Rud and Johnson; due September 1, 2017 for consideration at the September 7th Regular Monthly Meeting.

New Business

- Checks Received by Clerk** The following Jordan Fire Calls were paid in full: Sand Creek Adventures (\$250) and Richard Driemeyer (\$1,000). Also received a MATIT dividend check in the amount of \$822.00.
- DRT Meeting** Supervisors discussed the Kubes/Connelly DRT meeting. If the development moves forward, an escrow will be needed for attorney's fees and engineering fees. The road will be bituminous with a 120' cul de sac; lot fees of \$1,000/lot will be collected at the time of Mylar signing. Outlot standards need to be reviewed to ensure the township agrees with county standards of allowable buildings.
- On a motion by Deutsh/Nytes the escrow will be a minimum of \$5,000 and noting that if the escrow does not cover township expenses, all work will cease until adequate replenishment is received; carried unanimously.
- 2040 Round #** Scott County scheduled a Round 3 meeting to discuss the 2040 Plan Monday September 25th at 6:00 PM at the Belle Plaine Town Hall.
- Receipts**
- | | | | | |
|-----------|----|-----------|---------------------|------------------|
| 7/7/2017 | \$ | 250.00 | Paul Wermerskirchen | Jordan Fire Call |
| 7/7/2017 | \$ | 250.00 | Henry Kober | Jordan Fire Call |
| 7/17/2017 | \$ | 21,130.50 | SWCD | RSP2 Ravine |
| 7/28/2017 | \$ | 904.00 | State of MN | LGA |
| 7/31/2017 | \$ | 0.77 | State Bank | Interest |
| 7/31/2017 | \$ | 64.50 | State Bank | Optima Interest |
- Town Aid** Helena Township will receive \$1,706 in Town Aid in 2018.
- Building Permits**
- Doig on LaVonne for repairs
 - Kes on 225th for a water heater
 - Vlasak o 240th for a fire place
 - Stans on Redwing for a new home
 - Hentges on 225th for remodeling
 - Henke on Redwing for a septic tank
 - Smith on Redwing for a water softener
 - Hove on 240th for a water softener
- Payment of Bills** On a motion by Deutsch/Nytes bills #5659-5667 were paid and the Treasurer's Report was accepted; carried unanimously.

5659	\$	5,076.00	Klehr Grading	Grading
5660	\$	183.50	Quality Green LLC	RSP2 Park

5661	\$	187.50	WebCetera	Jan-Jul Web Maintenance
5662	\$	225.00	Steve Rynda Construction	RSP2 Park
5663	\$	92.50	Couri & Ruppe, PLLP	ROW Consult
5664	\$	100.00	Juergens Builders LLC	Driveway refund
5665	\$	100.00	Mike DeGross	Driveway refund
5666	\$	1,655.78	Clerk DeAnn Croatt	Reimbursement for laptops/cards/mileage
5667	\$	571.22	Supervisor Duane Deutsch	Reimbursement for cold tar and mileage

Meeting Continued On a motion by Deutsch/Nytes the meeting was continued at 9:50 PM to the meetings as listed:

1. MAT District Meeting Monday August 7th at 6:30 PM – meet at Wermerskirchen at 5:45 PM
2. August Workshop on the 24th at 7:00 pm to discuss ongoing issues and projects for Alton, RSP2 park, road projects, SMBE, road maintenance, road hazards and Schoenbauer’s culvert, with special emphasis on future road maintenance project, to be held at the New Prague Fire Conference Room; carried unanimously.

Reconvened Chairman Wermerskirchen reconvened the August Regular Monthly Meeting at 7:00 PM on August 24th at New Prague’s Fire Hall.

Present: Wermerskirchen, Nytes, Perkins, Croatt

August 24 Workshop Projects to Discuss

1. Alton Avenue – while viewing water, Nytes picked up couch. Barriers came down today. City removed barriers. Perkins will pick up signs and continue to monitor. Road was closed Monday August 10th; Supervisors and Road Overseer monitor the road daily and replace barricades as needed. Scott County Sheriff was asked to do more patrolling of the road on Tuesday August 22nd. [After the rains on Saturday August 26th water came up and barriers were again put up; Wermerskirchen notified Scott County and emergency services; sheriff will patrol to ensure traveling public does not continue to move the barriers to traverse the water.]
2. Wermerskirchen and Perkins removed several furniture pieces discarded along Camber Avenue
3. RSP2 park – tabled to September meeting; Wermerskirchen will visit with Von Bank
4. Road projects – 245th will be done within the next couple of weeks; one significant road project per year is objective as that is feasible with current budget
5. SMBE – no update
6. Road hazards – tentative viewing 3:30 PM Thursday Sept. 14th at Wermerskirchen’s and a special emphasis on future road maintenance project
7. DRT follow up – check with neighboring townships on the amount of lot fees; solar DRT Wednesday August 30th 9 A
8. Clerk will look for plans for SMBE infrastructure [located and notified Perkins]
9. Snow removal quotes will be reviewed at the September Regular Monthly Meeting.

Adjourn On a motion by Nytes/Wermerskirchen the meeting was continued to August 30 at 9 AM for the solar DRT meeting at 9 AM at Scott County at 8:25 PM; carried unanimously.

Respectfully Submitted by Clerk DeAnn Croatt

Chairman John Wermerskirchen