

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of February 1, 2018 | New Prague Fire & Ambulance Conference Center

- Call to Order** The Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM; Pledge of Allegiance was said.
- Officers Present** Chairman Duane Deutsh, Supervisors Ed Nytes and John Wermerskirchen, Deputy Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt
- Other Present** Tom Johnson
- Minutes** On a motion by Wermerskirchen/Nytes the January Minutes were approved as presented; carried unanimously.
- Checks received by Clerk** The Clerk received the following two checks and submitted to Deputy Treasurer Hutton:
1. \$751.02 from Comcast for annual franchise fees
 2. \$4,338.56 from Bevcomm for annual franchise fees
- Road Maintenance** Tom Johnson reported he met with owners of a damaged mail box in RSP2. The Flemmings agreed to a payment of \$50 by Johnson. Johnson gave the check to the Clerk to send to Flemmings [check was mailed February 2, 2018].
- The damaged mailbox and newspaper delivery boxes on Willow Court in Silver Maple Bay Estates will be repairs as soon as the weather warms up.
- Mail Box Policy** Johnson said two townships they contract with agreed on a set amount of \$50/damaged mailbox, unless the damage was caused by heavy wet snow, to be paid by Johnson and distributed by the township.
- On a motion by Nytes/Deutsch the township authorized payment by Johnson of \$50/damaged mailbox; carried 2-1 with Wermerskirchen voting in opposition.
- Road Overseer Report** Perkins contacted Karrie and Will with Scott County about chip sealing on Willow Court, 255th Street West, Silver Maple Drive and Maple Court. The cost is \$1.37/square yard. Johnson indicated other townships who work with Scott County contractors on chip seal have been pleased and the cost is usually lower than quoting by township. The county's quote includes the fog seal.
- Bohnsack Way culvert work is planned for Spring.
- Clerk sent a letter to the property owner in RSP3, who was parking a construction trailer in the cul de sac; Perkins indicated he has not seen it lately.

Old Business

- Soderlund/Alton/Beaver Dams** There has been no further activity or communications related to Soderlund's beaver issue.
- Koch** Koch authorized the township to transfer the escrow balance of \$3,000 to lot fees; Hutton will follow up.
- 2040** At the workshop January 29th at the Belle Plaine Town Hall, Brad Davis said plan updates were scheduled for Tuesday March 13th (Annual Meeting Day for Townships) in New Prague, and March 19th in Jordan. Officers expressed disappointment with the conflict for the New Prague meeting.

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Patty Freeman provided an update on parks. Cedar Lake is going to be enhanced by additional trails, a mid-summer festival and tractor show, fishing, boat rentals and summer camps and programs. There are no entry fees to the regional parks, but fees for activities, i.e., equipment rental, classes. A lot of the county's direction comes from surveys. When staff attended the township workshop January 15, 2017, the following was decided:

“Nathan Moe was present to discuss park improvements involving driveway access and trails ... The trail pedestrians who use transportation to reach the trails will be encouraged to park in the Parking Lot off Juniper Avenue, near the entrance to park facilities.”

Highway Department staff provided a number of maps and plan updates:

1. Roadway Jurisdictions
2. Functional Classification
3. Draft Minimum Access Spacing Guidelines (driveway locations)
4. Existing Average Daily Traffic and Congestion (13, 19 and 21 were referenced)
5. Jurisdictional Issues County – Local – this map received the most discussion. For Helena Township, the plan includes:
 - a. Turn County Road 89 (Redwing) down to the township. This is six miles of paved roadway. CR 89 is a county-aid road.
 - b. Turn County Road 4 down to the townships of Helena and Belle Plaine for one mile in each township. CR 4 is a state-aid road, between two other state-aid roads (11 & 7).
 - c. Turn Alton Avenue up to the county to become part of improved CR 15.
 - d. These road turnbacks/takebacks would be funded by the half cent sales tax levied by the county. The county expected to receive about \$4M but in actuality have received twice that amount.
6. Unprogrammed Roadway System Needs for Continuity; study areas for improved north/south and east/west travel in Scott County
7. Transit Park and Rides, Park and Pools, and Transit Centers
8. Fixed and Express Transit Routes Serving Scott County (all north of CR 42 and east of Jackson Township; officers expressed a desire for park and ride or park and pool lots in each city)
9. Future Study Needs, all north of CR 10, except for the intersection of 35W and CR 86

Townships affected by Hwy 169 work, have been involved in planning and negotiations for a couple of years.

Nytes will contact Attorney Ruppe and ask him to speak to turnbacks at the Spring Scott County Township Association Meeting, especially as turnbacks relate to financial impacts on the residents of the township.

Unpaid Fire Calls and NP and Jordan Fire Department Meetings Report Back

Outstanding balances remain for:

1. Michelle Dunkel set up a payment arrangement
2. Rick Sauer – no response yet
3. Amy Von Bank – submitted paperwork to State Farm
4. Joseph Glazer from November 24th fire

Clerk will continue collection efforts.

New Prague will not have a levy increase. There is an unpaid fire call from a fire at Myron Eischens' farm, a property that is for sale. Continued collection efforts by the city. Township will assist if asked.

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Jordan wants to replace their 35-year old pumper and are in early stages of investigating the purchase of a new ladder truck.

New Business

3.2 Liquor License On a motion by Wermerskirchen/Nytes the 3.2 annual license for the St. Benedict Baseball Team was approved; carried unanimously.

Ordinances Nytes will ask Attorney Ruppe to present information to the townships related to motions vs. resolutions vs. ordinances, and discuss the process to review and update a township's ordinances.

Cert of Ins. 1. Envirotech Services, Inc.

Election Judges The following residents are election judge volunteers for the August 14th and/or November 6th Primary and General Elections and are appointed election judges on the condition training is completed and they are certified by Scott County: Judy Pauly, Karrie Deutsch, Marty Bisek, DeAnn Croatt, Robert Yost, Darryl Perkins, Rhonda Sandey, Shirley Schoenbauer, Jon Hendricks, Cathy Joubert, Mary Miller, Dave Minar, Florence Minar, Peter Croatt, Pat Lambrecht, Jody Prip, Duane Deutsch, Ed Nytes, Shari Nytes, Barb Wermerskirchen, John Wermerskirchen, and Nathan Hutton.

Payments On a motion by Wermerskirchen/Nytes bills 5724 to 5730 were paid; carried unanimously.

5724	\$	4,834.50	Art Johnson Trucking, Inc.	Plow Roads
5725	\$	162.50	WebCetera	Website Maintenance
5726	\$	984.40	SC Association of Townships	State and county dues
5727	\$	72.50	Suel Printing	Legal Notice-Audit
5728	\$	392.62	Bryan Rock Product, Inc.	1/2" screens
5729	\$	812.63	Scott County Treasurer	Treated Salt
5730	\$	1,757.50	Couri & Ruppe, PLLP	Soderlund/Alton/Beavers

Deputy Treasurer's Report The Treasurer's Report was accepted as presented on a motion by Deutsch/Nytes; carried unanimously.

1/4/2018	\$	1,500.00	Duane Bauer	Lot fees
1/4/2018	\$	1,500.00	Glen Bauer	Lot fees
1/4/2018	\$	2,000.00	City of New Prague	Alton Maintenance
1/9/2018	\$	0.71	First Bank & Trust	Interest
1/25/2018	\$	7,073.83	Scott County	Property Taxes
1/31/2018	\$	100.44	First Bank & Trust	Optima Savings

Township Signs Wermerskirchen noticed Cedar Lake Township erected signs along their township border welcoming the traveling public to their township.

Hendricks Grading Township briefly reviewed the grading permit for Jon Hendricks project on Cedar Lake. The consensus of the officers is if Hendricks met all of Scott County's SWCD requirements, they supported the project.

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City Lots and Sewer Study Clerk received communication from the city. New Prague is undergoing a sewer study and will include the option of bringing sewer some day to RSP2. There had been four properties challenged to have a system designed for the lot, but two of the four have been successfully designed and installed.

Adjournment The meeting was adjourned on a motion by Nytes/Wermerskirchen; carried unanimously.

- Other Upcoming Meetings**
- March 1, 2018 Regular Monthly Meeting at 7 PM at the NP Fire and Ambulance Garage
 - March 13, 2018 Annual Meeting at 8 PM at the NP Fire and Ambulance Garage
 - March 19, 2018 Scott County 2040 Plan Update at 7 PM Jordan High School
 - April 19, 2018 Board of Review at 7:00 PM at the New Prague Fire and Ambulance Garage

Regular Monthly Meetings: 7:00 PM first Thursday each month at 505 5th Avenue NW, New Prague

Duane Deutsch, Chairman

DeAnn Croatt, Clerk