

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of July 5, 2018 | New Prague Fire & Ambulance Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Duane Deutsch, Supervisor Ed Nytes, Treasurer Pat Lambrecht, Deputy Treasurer Nathan Hutton, Road Overseer and Acting Clerk Darryl Perkins.
- Other Present Minutes** Jeff Klehr, Tom Johnson, TJ Deutsch
On a motion by Nytes/Deutsch the June Regular Monthly Meeting Minutes were approved as presented; carried unanimously.
- Mowing** TJ Deutsch submitted his invoice for Spring Ditch Mowing.
- Maintenance** 1. Klehr indicated Red Wing is washing out and may need more gravel.
- Gravel** 1. Johnson reported graveling and grading are complete.
- Road Overseer Report** 1. Carl Schoenbauer wants the township to dig up the damaged culvert (Pexa/89) and cut off the damaged portion. Klehr will do the work and the township will invoice Schoenbauer.
2. The culvert on Naylor south of CR2 will be replaced by Klehr; GMG will pay \$500 toward replacement.
3. Klehr will meet with Perkins at the Blue property in RSP2 and determine scope of project to correct standing water issues.
4. Klehr will shape road surface near new Schoenbauer culvert on 245th to divert water from road surface into ditch.

Old Business

- RSP2/3 Feasibility Study** Shane Nelson is preparing the study; the township will review once completed and share the information with affected property owners.
- Dustcoating** Clerk sent invoices to Bohnsack and Hamilton for extra application; also, to the Cedar Lake residents along Baseline Blvd. and explained this would be the final year if payment is not received from the property owners, noting only Tasto paid.

New Business

- Filing Period** Opens July 31st and closes August 14th. Two Supervisor seats and one Treasurer; all four year terms.
- Payments** On a motion by Nytes/Deutsch bills 5776 to 5781 were paid; carried unanimously.

5776	7/5/2018	\$	8,774.34	Art Johnson Trucking, Inc.	Hauling and grading
5777	7/5/2018	\$	5,750.00	Klehr Grading & Excavating, Inc.	Grading Roads
5778	7/5/2018	\$	9,973.90	Union Trail Aggregates LLC	Class 5
5779	7/5/2018	\$	804.18	Bryan Rock Product, Inc.	1" Fines
5780	7/5/2018	\$	1,695.00	TJ Deutsch	Mowing
5781	7/5/2018	\$	200.00	Paul Hanzel Inc.	Two Driveway Refunds

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Receipts and Treasurer's Report The Treasurer's Report was accepted as presented on a motion by Nytes/Deutsch; carried unanimously.

6/7/2018	\$	500.00	Joubert	Jordan Fire Call
6/7/2018	\$	250.00	Kober	Jordan Fire Call
6/7/2018	\$	262.50	LeSueur County	Blumhoef Unpaid
6/7/2018	\$	400.00	Faith Point	Driveway Permit
6/21/2018	\$	264,963.00	Scott County	Tax Settlement
6/25/2018	\$	400.00	Paul Hanzel Homes	Driveway Permit
6/25/2018	\$	250.00	Tasto	Dustcoating
6/30/2018	\$	305.01	First Bank & Trust	Interest

Meeting Continued The meeting was continued to Thursday July 19, 2018 at 7:00 PM for a Work Shop in New Prague's Fire Hall for the purpose of discussing ongoing projects, review quotes for Baseline Blvd. tree trimming, review communication and authorize payment of bills that were not presented at the Regular Monthly Meeting due to the Clerk being on vacation.

Work Shop 7:00 July 19, 2018 at NP Fire Hall Present: Duane Deutsch, Ed Nytes, Darryl Perkins, Pat Lambrecht, Nathan Hutton and DeAnn Croatt
 The meeting was reconvened and the pledge said.

The Clerk received three checks: \$400 from Nick Hertaus to relocate a driveway, \$168.48 from Bohnsack and \$38.56 from Hamilton for extra dustcoating

On a motion by Nytes/Deutsch bills 5782 – 5786 were paid; carried 2:0:1.

5782	\$	9,855.99	Minnesota Roadways Co.	Bituminous mill/patch on WCLD
5783	\$	375.00	Steve Rynda Construction	RSP2 Park Mowing
5784	\$	15,160.08	Envirotech	Dustcoating
5785	\$	116.00	Suel Printing	Filing Notice for General Election
5786	\$	47.50	Couri & Ruppe, PLLP	Baseline Blvd. Cost Share Opinion

Town Line Road Quotes – Perkins received two quotes for tree trimming on the southern portion of Baseline Blvd. The quotes were reviewed and RD & Associates was accepted contingent upon mutual agreement with Cedar Lake supervisors. Clerk will send copies of quotes to Cedar Lake officers and request approval at their August Regular Monthly Meeting. Ruppe recommended cost sharing 50:50 by the townships. Perkins will oversee the project.

Bauer/Kubes/SWCD Wetland Project – Clerk provided copies of minutes from August 25th and September 28th of 1942 and related to the road turnback when State Highway 21 was realigned. Clerk also verified that Vermont Avenue (.120 miles) and 220th (.060 miles) is included on the annual road mileage report; however, they were not recorded as township roads in 1988. Deutsch will follow up with Pete Beckius.

Schoenbauer Culvert Replacement – Deutsch will communicate with Klehr for his recommendation on how to make the necessary repairs. Schoenbauer submitted a claim to his insurance company (Ram Mutual).

RSP2/3 Feasibility Study – no update

Svoboda Culvert – Clerk communicated the road surface will be reshaped to direct water from the roadway into the ditches.

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Waterway in RSP2 – Klehr met with Blues and corrections will be made later this summer or fall when the area is dry.

Building Permits – Clerk reviewed a list of permits and will follow up with county staff on work being done without a permit on PID 059170160.

Ordinances – Attorney Ruppe provided samples of several ordinances; all were tabled for the Clerk to prepare drafts as needed.

SMBE - The contract with Scott County Highway Department for sealcoating all streets in Silver Maple Bay Estates I and II was approved on a motion by Nytes/Deutsch; carried 2:0:1. Signed contracts will be returned to the county.

District Four – MAT's district 4 meeting will be Monday, August 13, 2018 at 6:30 at the LeCentre American Legion. Officers will meet at 5:15 PM at the Fire Hall to set up the polls for the Primary Election prior to the district meeting.

Bank Rates – Hutton prepared a rate comparison from Roundbank of New Prague, Riverland of Jordan and Frandsen of Jordan. After reviewing the options, on a motion by Deutsch/Nytes an account will be opened at Riverland of Jordan; carried 2:0:1.

Workplace Accident and Injury Deduction Program – Procedures were reviewed; no changes needed at this time.

Filing Period – Township filings are open from July 31st through August 14th; contact Clerk for more information.

Adjournment On a motion by Nytes/Deutsch the meeting was adjourned 'Sine Dei'; carried 2:0:1.

Duane Deutsch, Chairman

DeAnn Croatt, Clerk