

# Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of October 4, 2018 | New Prague Fire & Ambulance Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Duane Deutsch, Supervisors John Wermerskirchen and Ed Nytes, Treasurer Pat Lambrecht, Deputy Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Tom Johnson, Jeff Klehr, and Jodi Kubiszewski
- Minutes** On a motion by Wermerskirchen/Nytes the August Regular Monthly Meeting Minutes were approved as presented; carried unanimously.
- Wetland Bank Project** Pete Beckius, SWCD, was present to request approval to move forward with the utility and drainage easement confinement. In viewing the plat map, it was determined there is a easement from the plat to the wetland area.



Beckius stated this is a project between Scott County, SWCD and the State of Minnesota and all parties are requested a partial release of the Drainage and Utility Easement in place. A legal description of the area to be released was provided by Beckius. An escrow account of \$1k was set up. After discussing the proposed project, exhibits and legal description, Beckius asked for a motion to continue to move forward. The consensus of the board was that because the county was going to own the holding pond within the released easement area, that the county maintains the pond. Beckius will work with Scott County on the pond maintenance request, and will request a draft resolution from the county attorney's office. Clerk will research the language for the resolution and the partial release document. Beckius will provide the name of affected landowners for hearing notification. The hearing will be set at the November Regular Monthly Meeting once the pond maintenance issue is resolved.

On a motion by Wermerskirchen/Nytes the board authorized SWCD to continue to move forward with the necessary legal steps; carried unanimously.

- Klehr Road Report**
1. Roads are in good shape going into the winter season.
  2. Will be working with Perkins on the Columbus Avenue project.
  3. Will be working with Perkins on the Blue waterway project.
- Road Overseer Report**
1. Working with contractor to get Baseline tree project completed this fall.
  2. Deutsch picked up four bags of cold patch; Wermerskirchen will apply to WCLD prior to freeze-up

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## Old Business

**RSP2/3** The hearing has been noticed for October 10<sup>th</sup>; Engineer Nelson and Attorney Ruppe will be providing background information and all will be available for answers related to the projects.

**Carl Schoenbauer** The township was asked to provide photos of the damaged culvert on the Schoenbauer property by the insurance company. The agent said Schoenbauer indicated he did not cause the damage. Clerk will notify the insurance company that in an earlier discussion with Schoenbauer, Carl indicated the damage could have been done by an employee; however, who caused the damage is not a township issue. Prior to work on the culvert, the board negotiated with Schoenbauer for repairs instead of replacement of the culvert in an effort to save money. Clerk will send a Second Notice to Schoenbauer.

## New Business

**Snow Plowing Contract** Tom Johnson, Art Johnson Trucking, Inc., submitted a quote for snow plowing for the 2018-2019 season. After a review of the quote and with Johnson in agreement with the items in the contract, Wermerskirchen/Nytes moved to accept the Johnson quote; carried 2:0:1 with Deutsch abstaining.

Grader with Wing and V-Plow	\$167.00 per hour
Loader with Plow, Wing and V-Plow	\$167.00 per hour
D6 Dozer	\$175.00 per hour
Truck with Wing and Plow and Sander	\$135.00 per hour
Pick-Up with Plow	\$ 90.00 per hour

There will be a 1% Fuel Surcharge for every 5 cents over \$4.20. If service is provided on Thanksgiving Day, Christmas Day, New Year's Day or Easter there will be an additional \$20.00/hour charge. The charge for hauling chips to be used to sand township roads is \$5.00 per ton with no charge for re-loading.

**270<sup>th</sup> Street** Karen Pexa expressed concerns to Nytes that the dirt piling up on the FaithPoint property could wash onto their property. Pexa was concerned the church was moving forward with construction; Nytes explained the dirt was being stockpiled but construction permits and CUP have not been approved.

**NP Meeting Notice** The township was notified of a Public Hearing to be held on Naylor Avenue street improvements. This will not be assessed to township residents; however, officers will attend in the events township residents have concerns or questions for the township. The hearing is November 19, 2018 at 6:00 PM at the NP City Hall.

**ORI** The final steps were taken so Township Fine Revenues can be implemented effective October 15, 2018.

**Constable Badge** Clerk will contact the Scott County Historical Society, or the New Prague Historical Society to see if they are interested in taking ownership of the badge.

**Receipts and Treasurer's Report** Supervisors asked the Treasurer to add a YTD line item for the New Prague Fire and Jordan Fire funds on the report. On a motion by Nytes/Wermerskirchen the Treasurer's Report was accepted as presented; carried unanimously.

9/28/2018	\$	15,000.00	Connelly/Kubes	Lot fees
9/30/2018	\$	192.58	First Bank & Trust	Interest
9/30/2018	\$	153.49	Riverland	Interest

**Bills Paid** Bills #5808 – 5814 were paid on a motion by Nytes/Wermerskirchen; carried unanimously.

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5808	\$	120.00	TJ Deutsch	RSP2 Remove ravine erosion material
5809	\$	374.00	Jetter Clean Inc.	Tile cleanout by Wann on WCLD
5810	\$	525.00	Steve Rynda Construction	RSP2 Park Mowing
5811	\$	1,517.50	Couri & Ruppe, PLLP	RSP2/3 Project
5812	\$	4,318.95	Hakanson Anderson	RSP2/3 Project
5813	\$	70,417.36	New Prague Rural Fire	2018 Contract for Rural Fire Protection
5814	\$	5,900.00	Klehr Grading & Excavating, Inc.	Road Grading

## **Building Permits**

1. Lund on 260<sup>th</sup> for demolition
2. Schobert on Hunters Ridge Circle for plumbing
3. Henning on Hunter Ridge Circle for fireplace
4. Krzmarcik on Delmar for a shed
5. Daniel on St. Benedict for remodeling
6. Smith on Renton for replacements
7. Barten on 280<sup>th</sup> for replacement
8. Gronevelt on 260<sup>th</sup> for septic

## **Meeting Continued**

The meeting was continued to:

1. Thursday October 11, 2018 for two hearings at the NP Fire Hall:
  - a. 6:30 PM RSP3
  - b. 8:00 PM RSP2

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Duane Deutsch, Chairman

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DeAnn Croatt, Clerk