

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of February 11, 2019 | New Prague Fire & Ambulance Conference Center

Call to Order Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said. It was duly noted this meeting was rescheduled from February 7, 2019 due to inclement weather.

Officers Present Chairman Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.

Others Present Craig Svoboda
TJ Deutsch and Jodi Kubiszewski
Tom Johnson, Art Johnson Trucking Inc.

Minutes On a motion by Wermerskirchen/Deutsch the January Regular Monthly Meeting Minutes were approved as presented; carried unanimously.

Checks from Clerk

1. \$5,099.23 from Bevcomm for franchise fees
2. \$667.45 from Comcast for franchise fees

Receipts and Treasurer's Report New receipts:

1/25/2019	\$	15,469.40	Scott County	LGA
1/31/2019	\$	204.70	Riverland Bank	Interest
1/31/2019	\$	255.56	First Bank & Trust	Interest

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Craig Svoboda 245th Culvert Svoboda provided photos of what he believes are culvert--related water flow changes affecting his property at 1666 245th Street West, and requested modifications to the intake area of the pipe.

The water is going from a 21" pipe to his 8" driveway culvert. Helena's standard is 15" minimum and it was noted his 8" culvert is non-compliant.

Pictures showed both spring snow melt and summer rains. Svoboda is an engineer with the city of Savage and was able to provide recommendations which will be discussed with the installer and with the contractor who will be making the changes.

Project Manager Wermerskirchen will discuss the proposed changes with Klehr. If Klehr is not available to make the revision, Tom Johnson stated his company could do the work. A different inlet is needed after the pipe is lowered and a berm added within a ten-foot radius of the pipe.

TJ Deutsch TJ Deutsch was present to discuss damage to a group of mailboxes at the end of Indian Avenue. TJ had contacted Perkins and Supervisor Deutsch to view the damage. TJ stated the snow plow operator damaged the mailboxes and drove off. Johnson stated when he saw TJ straightening the boxes, he continued on, noting they are working long hours with the unusual snow amounts in February.

TJ was most interested in being able to tell his story and ask that Johnson be more careful in the future.

Although a T turnaround was designed and built, the bus driver does not use it; rather the bus driver turns around in the driveways.

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Supervisors were reminded that Johnsons were told by the Deutsch families not go into any of the Deutsch's driveways and he only has the T as a turnaround, With the recent heavy snows, turning around within the T is challenging at best. [After communication by the Clerk with the Deutsch family, Johnson may use any of the driveways for turning around if it aids in efficiencies, as long as snow is not left at the end of the driveways and does not negatively impact the property owners.]

Johnson was asked to make contact with property owners when he knows the snowplow caused damage, whatever the circumstance.

Snow Contractor Report

1. Johnson said the county is out of salt; he is using chips on gravel roads
2. Johnson submitted \$150 for a post replacement at 215 Lucy; work will be done this spring
3. While moving snow in SMBE it was necessary to push snow back away from the roadway. Johnson did the best he could be move snow where it wouldn't result in issues for future snows or the property owner
4. Perkins was contacted by the owner of a corner lot asking why the snow was placed in his yard instead of the vacant lot across the road. Johnson indicated he tried to take all factors into account and did the best he could without negatively impacting properties.
5. Nytes asked Johnson about the placement of mailboxes in RSP3 when the road is reconstructed; the engineer asked that the township relocate a group of three posts from the east end of the cul de sac in RSP3 to the entrance of the cul de sac – as a benefit for the homeowners and snowplow operators; Johnson agreed.
6. Johnson had concerns about a natural spring at the intersection of Camber and County Road 8. Perkins will discuss with the county.
7. Clerk will send a note to John Francis related to the logs and debris in Camber's ROW

Road Overseer Perkins

1. Perkins will follow up with Dave Bloedow related to snow removal concerns
2. Perkins will ask Scott County to install a new post at 215 Lucy in spring
3. Perkins will follow up with Witta related to Camber/Co Rd 8 water
4. Perkins received the bridge inspection report and will coordinate with Scott County

Old Business

SWCD

Agreement was recorded with Scott County.

New Business

RSP2/3

At 3:30 PM February 21, 2019 the board will meet with Engineer Vistad for a review of the plans and specifications for the road reconstruction project. Clerk will verify timeline and documents with Attorney Ruppe. [Ruppe indicated it was not necessary for him to be present; officers can reach him by cell phone if there are questions.]

County Crack Fill & Seal Coating

Last year's project with Scott County went well and Perkins will communicate with staff on any 2019 projects.

Bridge Inspections

Clerk received the bridge inspection report and shared general information with the board. Perkins will follow up on work needed and will coordinate with Scott County as work is completed.

Schedule of Charges

The Schedule of Charges was reviewed and updated on a motion by Deutsch/Wermerskirchen; carried unanimously.

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Quiet Title Clerk will confer with Attorney Ruppe on Kubes' Quiet Title documents. Copies of the deeds and surveys for the Potts/Kubes split/combo in Helena Township were received from Scott County. [Ruppe will review and communicate with Kubes' attorney to ensure township roads and rights-of-way are maintained.]

Quotes Quotes were received from Quality Green, Bryan Rock and Kraemer; other quotes will be requested as needed.

Baseline After discussion, the Clerk was directed to share thoughts with Cedar Lake Township's Clerk related to the road maintenance agreement on Baseline Avenue:

1. in 1992 Cedar Lake Township asked to maintain the southern portion because they had other township roads nearby
2. Helena partnered with Cedar Lake on a road reconstruction, a bridge replacement and on tree trimming on the southern portion of Baseline
3. Helena's board does not support making changes to the agreement

Certificate of Insurance Certificates were received for

1. MVEC
2. Jaguar
3. Envirotech

Building Permits

1. Jess Moeding on WCLD for a new home
2. Doug Gesme on Redwing for repairs

Board of Review The date of the Annual Board of Appeal and Equalization is Thursday April 18, 2019 at 7:00 PM at the New Prague Fire Hall.

Jordan Fire The annual report was reviewed, noting while overall incidents increased from 160 to 196, Helena Townships incidents were from 10 to 3.

Scott County CIP Report Items of interest for Helena Township included mention of a bridge replacement on County Road 15, sign retro reflectivity replacements, and inclusion of County Road 15 as a turnback. Also, roundabouts, parks and a fiber ring will impact Helena residents.

City of New Prague A review of city growth activities indicates there are still several available lots within the city for both residential and commercial/industrial growth.

Utility Permits CenterPoint Energy for RSP2/3, and MVEC on 245th Street West (given to Perkins)

ORI A payment of \$266.64 was reported for one incident in January

Bills Paid On a motion by Wermerskirchen/Deutsch bills #5869--5879 were paid and a transfer of \$10k (confirmation #0212190025) was acknowledged; carried unanimously.

5869	\$	46.00	Scott County Treasurer	Recording Fees SWCD
5870	\$	4,320.00	Art Johnson Trucking, Inc.	Snow Plowing
5871	\$	125.00	Mary Lubinski	Webmaster
5872	\$	100.00	Couri & Ruppe PLLP	RSP2/3
5873	\$	338.10	Southwest Newspapers	SWCD

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5874	\$	1,445.00	Minnesota Benefit Association	Life Insurance
5875	\$	861.00	Hakanson Anderson	RSP2/3
5876	\$	875.00	SCALE	Annual dues
5877	\$	87.00	Suel Printing Company	Audit Notice
5878	\$	971.00	Scott County Treasurer	Salt and Assessment Set Up
5879	\$	1,007.76	Scott County Association of Townships	Dues

Upcoming Meetings

February 21st, 3:30 PM – meet with Engineer Vistad to review plans and specifications for RSP2/3 (New Prague Fire Hall)
February 28th – District 4 Day at the Capitol with Gary Burdorf 10 AM to 3 PM (St. Paul)
March 7th 7 PM – Regular Monthly Meeting (New Prague Fire Hall)
March 12th – Annual Meeting 8 PM (New Prague Fire Hall)
March TBD – Bid Opening (New Prague Fire Hall)
March TBD – Assessment Hearing (New Prague Fire Hall)
April 18th 7 PM for Board of Equalization (New Prague Fire Hall)

Continuations

On a motion by Deutsch/Wermerskirchen the meeting is continued to February 21st; then to February 28th as noted above.

Edward Nytes, Chairman

DeAnn Croatt, Clerk