

# Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of May 2, 2019 | New Prague Fire Conference Center

<b>Call to Order</b>	Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
<b>Officers Present</b>	Chairman Ed Nytes, Supervisor Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
<b>Others Present</b>	Tom Johnson, Jeff Klehr, Collin Schoenecker, Lynn and Laura Blue, Troy Kuphal, Sheriff Hennen, Marty Bisek, Karin Illg, Jeff Klehr, Tom Johnson and Mathew Lundi
<b>Minutes</b>	On a motion by Deutsch/Wermerskirchen the April Regular Monthly Meeting Minutes were approved as presented; carried unanimously.
<b>SWCD</b>	Collin Schoenecker and Troy Kuphal, SWCD staff, were present to discuss programs and opportunities for Helena Township and provided a WCA (Wetland Conservation Act) update. SWCD acts on behalf of the township, along with eight other Scott County Townships. Helena had 18 applications, in five years, processed for Helena Township.
<b>Blue/Bisek</b>	Klehr explained how the wet area issues can be corrected. Klehr will view property with property owners later this evening. Dirt will be retained on site. Perkins will be Project Manager.
<b>Sherriff Hennen</b>	Nothing noteworthy, crime-wise for Helena Township. The 911 system is being upgraded. Body camera are budgeted for 2020; officers are embracing the new technology. New office building breaking ground soon; room for more court rooms with this 3-year project. The County will qualify for state reimbursements for some flood costs. Clerk thanks Hennen for the assistance with the ORI process; Hennen said they benefit because they now have tracking statistics by township.
<b>Illg</b>	Will call Perkins to view issues. WCLD continues to have issues with potholes. Will fill potholes; will replace within five years.
<b>Road Maintenance Report (Klehr)</b>	<ol style="list-style-type: none"><li>1. Pomije – resolved when crushed tile was repaired</li><li>2. Culvert on 252<sup>th</sup> – marked for a 4' – wire on south side; Ed Burns wants culvert farther east; Klehr will determine what is feasible</li><li>3. Ditch needs cleaning by Xanadu – Perkins will meet SWCD; then will visit with Klehr</li></ol>
<b>Snow Contractor (Johnson)</b>	<ol style="list-style-type: none"><li>1. Granary repaired</li><li>2. Zard fence on order but on backorder; lamp not included in project</li><li>3. Alton by Witt's shop, by curve and by the hill – added gravel</li><li>4. Trees out of culvert 270<sup>th</sup>/Sand Creek and 245<sup>th</sup>/Sand Creek</li><li>5. Fixed Alton/Zumbro/Redwing with gravel application</li><li>6. Road restrictions come off May 7<sup>th</sup> – will haul gravel any time after then</li><li>7. Discussed shingle product; when there are potholes, they cannot be graded</li><li>8. Discussed 225<sup>th</sup> – that's a good candidate for red rock within the next two years</li><li>9. New gravel pit in Belle Plaine – Paragon; Johnson will check out their quality and township will obtain quote if high quality</li><li>10. Perkins gave Johnson a gravel/limestone map</li></ol>
<b>Road Overseer Report (Perkins)</b>	Perkins reported <ol style="list-style-type: none"><li>1. Bridge Inspection Notice reviewed</li></ol>

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2. Baseline dustcoating – residents were sent invoices in 2018 with a note dustcoating will cease if payment is not submitted; there will be no extra dustcoating on Baseline in 2019 unless residents pay the 2018 invoices and submit payment in full prior to dustcoating
3. Dirt will be hauled to the two cul-de-sacs in SMBE; seeding will follow
4. Indian Avenue (Angela and Nancy Deutsch) – this road was not scheduled to be gravels; however, Perkins recommends Indian get moved up to 2019
5. Gopher State quote for crack fill on Mark and Lucy is \$2,873; on a motion by Deutsch/Wermerskirchen the quote was accepted; carried unanimously.
6. Driveway permit for Stepka was paid
7. Dustcoating timeframe should be mid-June
8. Alton and 270<sup>th</sup> Street will receive an 18' application
9. Ditch spraying best in early spring; map provided to Andrew. Suckers may need to be treated this fall.
10. Perkins will follow up with the State Highway Department regarding potholes on Koepper
11. Will call again to have county install new fence post for mailbox on Lucy
12. Clerk provided a map showing the township road ends at the section line of 28 on 270<sup>th</sup> Street and Naylor
13. Perkins asked for quotes from Union Trail and Bryan Rock [Clerk provided the information via phone on 5-3-19 as Bryan Rock \$10.15/ton and Union Trail \$5.90/ton]
14. 245<sup>th</sup> (Schoenbauer) culvert working very well

**Mathew Lundi** Complimented the assessor Mathew Malvin; was very informative and was satisfied with the formula and process.

## Old Business

**RSP2/3**

1. Clerk sent letter related to assessment amount and options for paying
2. Clerk notified lot owners of subcontractor who will work on private driveways and provided contact information (Jay with Assured Asphalt (612.990.6861)
3. A number of lot owners have indicated payment will be made in full prior to November 1<sup>st</sup>.
4. Assessment Hearing – August Regular Monthly Meeting
5. Cul-de-sac parking letter sent; equipment will be moved when yard is firm
6. Renton residents may be interested in reconstruction; Clerk will follow up with Assured Asphalt and residents; if fair quote and if all parties agree to 20:80 cost sharing, and if the township has adequate funds, the project may be considered in conjunction with RSP2/3

**US Solar** The building permit was submitted; construction will start this spring.

## New Business

**SCALE** Special meeting for townships is 7:30 AM at the Prior Lake City Hall Friday May 10<sup>th</sup>. The Annual Meeting is 6:00 PM May 22<sup>nd</sup> at the Spring Lake Town Hall. Clerk will RSVP for Deutsch/Croatt.

**Quality Green** The officers directed the Clerk to order spring weed and feed.

**Redwing Barn** Use of a barn for a business is being reviewed by Compliance Officer Ekholm.

**Scott County**

1. A variety of classes are offered to township officers; the list was provided to interested officers.
2. Nytes asked for estimates on the long-term cost of maintaining gravel vs. bituminous roadways

**Utility Permit** MVEC for work on WCLD

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**Building Permits**

1. Demolish ion permit for 11900 West 240<sup>th</sup> (in both Helena and Cedar Lake townships) McCue
2. New home: Duncan in SMBE, Holzer on Camber, Stepka in Bastyr Est. 2, and Sacker on 255<sup>th</sup>
3. Remodel: Knoke in RSP2
4. Replacements: Ha on WCLD, and Dugas on Drexel

**Receipts, Transfers and Treasurer's Report**

New receipt:

5/2/2019	\$	23.33	Scott County	ORI
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The new signature card was signed by Clerk/Deputy Treasurer/Treasurer; Hutton will follow up with bank. Hutton reported, with the new checks being received, old check numbers 5900-5999 were destroyed and the old 6000-6002 were voided for the bank. The new checks start with 6000.

On a motion by Wermerskirchen/Deutsch the Transfer of Funds in the amount of \$62k, and the Treasurer's Report were accepted as presented; carried unanimously.

**Bills Paid**

On a motion by Wermerskirchen/Deutsch bills # 6000—6005 were paid, along with authorizing a debit of \$157.57 for the new checks; carried unanimously.

5900-99	\$	-	Destroyed; received new checks	6000-6002 (old) voided at bank
	\$	157.57	First Bank & Trust	New check order
6000	\$	14,382.00	Hakanson Anderson	RSP2/3
6001	\$	755.00	Suel Printing Company	Assessment Notice/RSP2/3
6002	\$	235.64	Southwest Newspapers	Assessment Notice/RSP2/3
6003	\$	2,631.50	Art Johnson Trucking, Inc.	Snow Plowing/Culvert Work
6004	\$	36,012.43	New Prague Rural Fire Protection	First half 2019
6005	\$	9,318.00	Klehr Grading & Excavating, Inc.	Grading maint/Alton work

**Continuations**

On a motion by \*/\* at 0:00 PM the meeting is continued to:

1. May 4, 2019 at 9 AM for Cold Patching; meet at Deutsch Farm; then to
2. May 7, 2019 at 10 AM for a Pre-Construction Meeting at the NP Fire Hall; then to
3. May 10, 2019 at 7:30 AM for a SCALE meeting at Prior Lake City Hall; then to
4. May 22, 2019 at 6:00 PM for a SCALE Annual Meeting, Spring Lake Town Hall, and

carried unanimously.

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Edward Nytes, Chairman

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DeAnn Croatt, Clerk