

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of June 6, 2019 | New Prague Fire Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Ed Nytes, Supervisor Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Tom Johnson, Jeff Klehr, Patty Freeman, Randy Kubes
- Minutes** On a motion by Deutsch/Wermerskirchen the May Regular Monthly Meeting Minutes were approved as presented; carried unanimously.
- Scott County Parks** Patty Freeman was present to discuss Juniper; more specifically the timeline for the county reconstructing the road. Mark Themig had earlier reported the road reconstruction was in the five-year plan. Freeman indicated it is no longer and it may be twenty years out. At one time Themig planned to use the extra sales tax funds for this project; the township was unaware Juniper was pulled from the list.
- Juniper is in poor shape and would likely need a mill and overlay by 2023. Freeman was asked about cost-sharing and Freeman will look into this.
- Deutsch asked Freeman to look into noxious weeds on a piece of organic rental ag land.
- Clerk will communicate with county staff for input on Juniper maintenance. Although the road provides access 19 homes, the majority of traffic is for ingress and egress for the county park.
- Road Maintenance Report**
1. Klehr will get pricing for a 3' and 4' culvert for 252nd; Nytes will authorize the work once pricing is received
 2. Klehr has been in communication with the Blue's; work will be done once the area dries out
 3. The drain near the culvert on 245th needs to be raised; Deutsch will do. If that does not remedy the water issues, a ditch will be put in
 4. Will be doing the work on Xanadu
- Gravel Hauling Report**
1. Johnson will haul black dirt to two cul de sacs in SMBE and will seed area
 2. There's a frost boil at the end of 255th and State Highway 21; Johnson will haul a load of redrock; township will request state reimbursement, along with 225th; [note: Wermerskirchen contacted state and state will make repairs to 255th; Perkins cancelled work with Johnson] pictures of 225th on file.
 3. WCLD ditch and patch work will be done by Johnson; there are two areas – one by public access and the other by 24235 WCLD; picture on file.
 4. Fencing by Zard will be completed soon; backordered product arrived
- Kubes Rezone and Admin Subdivision Road Overseer Report**
- Randy Kubes, representing Wally and Jeanne Kubes received favorable township recommendation to rezone from UER to UERC for an Administrative Subdivision to split the farm place from the ag land.
1. Perkins will communicate with Schroeder re: SMBE cul de sac work
 2. Dustcoating is complete; Clerk will invoice Hamilton \$82
 3. Trash was taken to Laker's
 4. Juniper and WCLD are coal patched
 5. At fall road viewing the officers will look at 240th east of CR15 and 229th to determine if dustcoating is necessary going forward
 6. Perkins will follow up on the Willow Lane contract for chip seal
 7. Minnesota Roadways gave a price of \$1,400 for the WCLD patch work; Deutsch asked Johnson to give us a quote

Helena Township Board of Supervisors Regular Monthly Meeting

8. WCLD is on the schedule for a mill and overlay within a few years; there are 87 lots along WCLD
9. Replaced and/or repaired signs on St. Benedict, 240th and Bohnsack Way
10. Hutton commented when the county replaced his broken post, they also supplied a mailbox
11. The State still has not repaired Koepper at State Highway 19; Perkins will follow up
12. Mark and Lucy crack seal is complete by Gopher State

Old Business

Road Turnbacks

After discussing possible road turnback's effect on township tax payers, the officers approved sending a letter to the Scott County Commissioners. The traffic counts are: Aberdeen (61) = 300 vehicles/day; Redwing (89) = 1,300 vehicles/day; 250th Street West (4) = 640 vehicles/day; and Drexel (15) = 2,150 vehicles/day. This indicates the vast majority of vehicular traffic is not from township residents; rather pass through on these arterial roads.

2040 Comp Comments

Clerk reviewed county staff's comments on the 2040 zoning meeting. The summary was reflective of the four townships present, but not always representative of Helena Township Officers' recommendations.

RSP2/3

1. Pre-construction meeting was well attended and went very well.
2. Clerk will ask Ruppe to move assessment roll resolution to July or August.
3. Driveway will be cut June 10th; milling will start June 12th – residents notified
4. Assessment Roll will be adopted at July meeting; mailbox post invoices will be sent after installations are complete

SWCD

SWCD identified a preferred alternative 15.0' access route to the Hunters Ridge Estates storm water pond that would require less excavation and fill and still be constructed within the developments drainage and utility easement. Once a design is completed SWCD will review the design with the township engineer. Prior to construction SWCD will contact the township engineer to advise on construction timeline. In addition, the SWCD will reach out to the affected lot owners to advise them on the proposed project and timeline for implementation.

SWCD also proposes to improve the top of the dike along the storm water pond. This improvement will be within the drainage and utility easement on the SWCD's property.

On a motion by Wermerskirchen/Nytes Supervisor Deutsch and Clerk Croatt are authorized to sign prepared documents and/or the plat for this change; carried 2:0:1 (Deutsch abstained).

Certificates of Insurance

1. Hakanson Anderson
2. Steve Rynda Construction and Landscaping
3. Minnesota Valley Electric Cooperative

New Business

Kechely Fire Call

Kechely asked the Clerk to request a reduction of the invoice as he did not request the First Responders when he placed his 911 call; the Dispatchers sent them; an ambulance transported him. After consideration the board determined the charge was fair and would not be lowered. Clerk will notify Kechely.

Town Line Road

Cedar Lake Township Chair Puncochar notified the Helena Officers that they are having Attorney Ruppe draw up a new town line road agreement for Baseline. The logistics need to be negotiated.

Helena Township Board of Supervisors Regular Monthly Meeting

Assessment Contract After reviewing the proposed three-year contract with Scott County for Assessment Services, and on a motion by Wermerskirchen/Deutsch the contract was approved; carried unanimously.

Metro Update Helena population is 1,869 with 594 households.

SCALE Clerk completed the homework assignment on behalf of the township and will submit to SCALE.

Utility Permit Bevcomm for work on Baseline, Marden, Drexel, Xanadu, 250th, 240th, 270th, and 245th.

- Township Insider**
1. Clerk reminded supervisors to notify the clerk when officers will be working on road projects so the meeting may be properly noticed.
 2. Open Meeting Law does not offer the ability for township supervisors to exchange information between meetings. A meeting is a quorum of supervisors, having an exchange, about township business.
 3. Are there benefits if SCTA would have a Joint Powers Agreement with the eleven townships?
 4. BOE training will be at the November Conference (Mankato) and again offered by MAT in Dec/Jan.
 5. District 4 meeting is August 7th in Glencoe

- Building Permits**
1. Gesme on Redwing for a deck
 2. Wagner on Aberdeen for plumbing
 3. Miller on Willow for mechanical
 4. Koehnen on Xanadu for roofing
 5. Kapranov on 280th for septic
 6. Lano on Hunter Ridge for new home

- Clerk/Treasurer Meeting** This meeting was hosted by Helena Township. Some items of interest:
1. Shared wage study summary
 2. Providing articles for the SCENE
 3. Broadband was discussed; action taken by townships
 4. KCHK is considering a Township Tuesday interview; information to follow

Broadband Scott County is applying for a grant from the USDA for expanding broadband in Scott County to areas underserved and unserved. A letter in support of the application was signed and will be sent to the county coordinator.

Census Scott County Township Assoc. asked Croatt to represent townships for the Scott County 2020 Census Complete Count Committee. Croatt will confirm availability with Davis.

Receipts, Transfers and Treasurer's Report

New receipts:

5/3/2019	\$	400.00	Stepka	Driveway Permit
5/23/2019	\$	59.99	State of Minnesota	ORI
5/28/2019	\$	12,000.00	RSP2	Stienessen/Kluegel/Smith

On a motion by Wermerskirchen/Deutsch the Transfer of Funds in the amount of \$125k, and the Treasurer's Report were accepted as presented; carried unanimously.

On a motion by Deutsch/Wermerskirchen, Hutton is authorized to transfer up to \$100k from Riverland to First Bank and Trust; carried unanimously.

Helena Township Board of Supervisors Regular Monthly Meeting

Bills Paid

On a motion by Wermerskirchen/Deutsch bills # 6006—6025 were paid; carried unanimously.

6006	\$ 29,894.17	Bryan Rock Products	Redrock
6007	\$ 1,850.00	Couri & Ruppe PLLP	RSP2/3
6008	\$ 3,603.40	Hakanson Anderson	RSP2/3
6009	\$ 23,539.14	Scott County Treasurer	Assessment Contract and Salt
6010	\$ 563.96	Southwest Newspapers	Assessment Notice/RSP2/3
6011-6	\$ 12,958.29	Officers & Employee	Salary/Mtgs/Reimb/Labor
6017	\$ 1,320.00	PERA	DCP
6018	\$ 3,394.47	US Treasury	Federal Withholding/Match
6019	\$ 664.25	MN Dept. of Revenue	State Withholding/Match
6020	\$ 5,459.00	Klehr Grading & Exc	Grading
6021	\$ 24,668.24	Art Johnson Trucking	Haul/blade
6022	\$ 2,873.00	Gopher State Sealcoat	Mark Avenue/Lucy Street
6023	\$ 80.00	Laker's	Ditch debris
6024	\$ 14,706.20	Envirotech	Dustcoating
6025	\$ 10,998.59	Union Trail Agg LLC	Class 5

Continuations

On a motion by Wermerskirchen/Deutsch at 10:30 PM the meeting is continued to:

1. June 11th at 4:30 PM; meet at Deutsch's for coal patching in St. Benedict; then to
2. June 13th at 7:30 AM for Legal Seminar at Albertville; then to
3. June 20th at 4:00 PM for Work Shop at New Prague Fire Hall

carried unanimously.

Edward Nytes, Chairman

DeAnn Croatt, Clerk