

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of August 1, 2019 | New Prague Fire Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Larry Smith, Jeff Klehr, and TJ Deutsch
- Minutes** On a motion by Deutsch/Wermerskirchen the July Regular Monthly Meeting Minutes and the Work Shop Minutes were approved as presented; carried unanimously.
- Agenda Modification** Superintendent Helgerson will present at the September 5th Meeting on the school referendum.
- Road Maintenance**
1. Blue property work completed in RSP2
 2. Culvert work on 252nd is completed
 3. Xanadu was shaped so the water is flowing as designed; this road is under consideration for reconstruction
 4. Naylor culvert near 260th was cleaned out on both sides (the spoils removed)
 5. WCLD project is yet to be done
 6. Baseline culvert near Siefert's needs to be inspected for erosion
 7. Redwing, off CR8 and off CR89, have ditches filled with silt; also, the driveway on Redwing washes out with heavy rains.
 8. Redrock on 225th is holding up nicely
- WCLD** Larry Smith was present to thank the officers for patching WCLD, and to request two additional 30 MPH speed limit signs. Perkins will order and install the signs on the top of the hill, and Croatt will submit a request on Scott County's website for placement of the mobile speed monitoring trailer on WCLD when available.
- Mowing** TJ Deutsch completed the fall mowing with nothing unusual; he expressed appreciation to the board.
- Road Overseer Report**
1. Flemming mailbox post was installed; they had been using a box and post installed temporarily by Johnson after damage from the snowplow. Flemming received a payment of \$50 for the damages; therefore, no reduction was made to the post replacement invoice.
 2. Perkins will contact CenterPoint for corrections by the intersection of Raven and Lavonne; tile lines were cut and must be repaired
 3. WCLD needs more cold patching, along with a number of other bituminous roadways. Deutsch will pick up a half pallet and patching is scheduled for Monday August 12th at 4:00 on WCLD
- MNDOT/225th** Diane Langenbach indicated correct documentation was submitted; delay of payment is due to a medical emergency and staffing changes. Langenbach assured Clerk she will give this issue high priority.

Old Business

- RSP2/3**
1. Couri will have paperwork completed for the August Work Shop, to include the Certificate of Indebtedness which will be filed with Scott County; Clerk submitted total costs for the project, costs incurred YTD, levy information, and loan terms.
 2. Vistad will have Inspector Sam look at the driveway at 4235 Michelle
 3. Vistad will have the contractor make needed corrections for the driveway at 27950 Stevens
 4. Clerk will prepare a revised invoice for 27950 Stevens

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5. Contractor is working with resident at 27905 Lavonne for damages incurred
6. At this time, the RSP2/3 project is coming in close to cost.
7. Area at the northern intersection of Lavonne and Raven will be addressed by the contractor

WCLD A discussion of the ditches and road surface feasibility study will be on September's agenda.

New Business

Ordinance Revisions Helena will host the Planning Meeting September 23rd for Scott County Staff, and the four western townships of St. Lawrence, Blakeley, Belle Plaine and Helena.

Levy In preparation for setting the levy in September, the Clerk provided historic information as well as some budget scenarios.

Jordan Fire Calls Two Jordan Fire and Rescue invoices were sent; funds have already been received from Schrock and Sand Creek Adventures.

Utility Permit Jaguar received approval for work at 1391 223rd Street West.

Scott County A meeting to discuss Scott County's Multi-Hazard Mitigation Plan will be held Tuesday, August 13th at 6:30 PM at the Regional Training Facility. Officers plan to attend.

Helena Stats The estimated market value of all properties in Helena Township is \$422,501,100, which is an increase of 7.68% from the past year. There are 1,054 properties which include ag, commercial, exempt, public utility, residential and vacant land.

PERA Minnesota PERA staff will hold an information meeting in New Prague on September 20th. More information is to follow; registration by calling 651.2986.7460.

- Building Permits**
1. Deck for Duncan on Silver Maple Drive
 2. New home for Lano on Hunter Ridge Circle
 3. Fireplace for Holzer on Camber
 4. Shed for Sacco on 255th
 5. Kitchen remodel for Knoke on Raven
 6. Windows for Buffie on Naylor
 7. Roofs for Buesgens on 252nd, Cahill on 220th, Kadelbach on 245th, Green on Delmar, Olsson on Lucy, Schmitz on 250th, Dressen on Willow Court, Dohman on Delmar, Nelson on Baseline, Schulte on 235th, Woodgate on Redwing, Breiner on 248th, and Packer on Willow Court
 8. Furnace for Hubers on Harlow
 9. Windows for Driemeyer on Delmar
 10. Pool for Anderson on Naylor

Receipts, Transfers and Treasurer's Report

New receipts:				
7/3/2019*	\$	263,254.79	Scott County	Tax Settlement
7/12/2019	\$	4,000.00	Christenson	RSP2
7/18/2019	\$	150.00	Kechely	Jordan Fire Call
7/24/2019	\$	1,189.64	State of Minnesota	Town Aid and ORI
7/25/2019	\$	750.00	Schrock	Jordan Fire Call
7/28/2019	\$	250.00	Sand Creek Advtrs	Jordan Fire Call

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7/31/2019	\$	150.00	Biehn	Mailbox Post
7/31/2019	\$	150.00	Schweiss	Mailbox Post
7/31/2019	\$	150.00	Zard	Mailbox Post
7/31/2019	\$	150.00	Knoke	Mailbox Post
7/31/2019	\$	150.00	Runck	Mailbox Post
7/31/2019	\$	150.00	Bloedow	Mailbox Post
7/31/2019	\$	5,150.00	Reimers	Assmt/Mailbox Post
8/1/2019	\$	5,150.00	Swanson	Assmt/Mailbox Post
8/1/2019	\$	150.00	Von Bank	Mailbox Post
8/1/2019	\$	150.00	Bisek	Mailbox Post
8/1/2019	\$	150.00	Stienessen	Mailbox Post
8/1/2019	\$	1,000.00	Reiland	Partial Assmt Payment

** this line item was not included in the July Minutes*

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Bills Paid

On a motion by Wermerskirchen/Deutsch bills # 6036—6042 were paid; carried unanimously.

6036	\$	1,715.00	TJ Deutsch	Ditch mowing
6037	\$	175.00	Mary Lubinski	Webmaster
6038	\$	110.00	Couri & Ruppe PLLP	RSP2/3
6039	\$	117.55	Dep Treasurer Patricia Lambrecht	Reimbursement of McAfee
6040	\$	453.60	Town & Country Turf	Targeted Weed Control
6041	\$	155.87	Scott County	Mailbox Post
6042	\$	12,397.21	Klehr Grading & Excavating, Inc.	Grade/252nd/Xanadu/Naylor/RSP2

Temporary Driveway Permits

Perkins will follow up with Siwek on the removal of his temporary driveway on Hunters Ridge.

Clerk will notify Faith Point their temporary driveway permit has expired and request the ditch be restored, along with removal of the noxious weeds in the area.

Continuations

On a motion by Deutsch/Wermerskirchen at 9:25 PM the meeting is continued to Wednesday, August 7th at 5:30 PM for the District Four Meeting in Glencoe (meet at Wermerskirchen's); then to Monday August 12th and 13th at 4:00 for cold patching – meet at WCLD; then to August 13th at the Annex for Hazard Mitigation Meeting at 6:30 PM; then to August 14th at 4:00 for the Monthly Work Shop at the NP Fire Hall.

Edward Nytes, Chairman

DeAnn Croatt, Clerk