

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of September 5, 2019 | New Prague Fire Conference Center

Call to Order	Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
Officers Present	Chairman Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
Others Present	Jeff Klehr, Commissioner Barb Weckman-Brekke, Matt Helgerson and Tim Bisek
Minutes	On a motion by Deutsch/Wermerskirchen the August Regular Monthly Meeting and the Work Shop Minutes were approved as presented; carried unanimously.
County Road 8	Deutsch met with Jake Balk to discuss the township's tile line. Balk indicated it was too difficult to work around tile lines and it was covered up.
Road Maintenance Report	<ol style="list-style-type: none">1. Klehr reported the WCLD project went well. Ilg wanted the tree to remain so Klehr trimmed it for clearance. They determined an area with a kink and straightened it; it was not feasible to install a bigger pipe; the pipe was cleaned out and the water disappeared. All seems to be working as designed.2. In RSP2 pipe was repaired on Lavonne3. Trees were removed on 257th and Willow Court4. A property owner on Baseline complained about a frost boil; Klehr restored the area5. 255th and Helena Blvd intersection needs blading; Klehr will keep close watch6. Redrock seems to be holding up well
Road Overseer Report	<ol style="list-style-type: none">1. In SMBE mailbox posts were ordered for 701/722/894/925 Silver Maple Drive, and for 25120 Maple Court. 910 is not ready yet.2. French's concerns were discussed. French has also been in communication with Scott County and the contractor has made necessary concessions to resolve concerns.3. Speed Limit signs were placed on WCLD; speed trailer has been ordered4. Talked with gas company on Lavonne issue; gas employees made necessary repairs5. Perkins reported Faith Point asked to keep the temporary driveway for a longer period. After discussion and on a motion by Deutsch/Wermerskirchen, the temporary driveway must be removed by the property owner by November 1, 2019; after that date the driveway will be removed by the township and the material will be placed on the property owner's field; the township will reimburse the balance of the deposit at that time; carried unanimously.6. Post at 722 Silver Maple Drive was erected7. Tree by Neilsen on Willow Court was removed8. Tree on 257th was removed9. Nick Gerdes' driveway on Baseline was discussed10. A complaint was received about ragweed in a field by the intersection of 15 and 260th. Clerk determined the owner's address of 26380 Jonquil Avenue, Elko New Market 55020 for PID 059230030 and will mail the Noxious Weed Inspection Report to Mr. Stephen Schalwig. The renter indicated the crop will be picked September 9th.11. Koepper has not been repaired by MNDOT; Perkins will follow up.
Comm. Barb Weckman-Brekke	District 1 Commissioner was present to answer any questions and receive comments. <ol style="list-style-type: none">1. The county is trying to keep the levy increase to 3.95 percent2. The construction is going well; employees are adjusting to the inconveniences and the public impact is minimal.
Jordan School District	Matt Helgerson and Tim Bisek were in attendance to explain the proposed Referendum. There are three questions: <ol style="list-style-type: none">1. Operating levy of \$300/pupil unit to maintain small class sizes, expand and improve elective offerings, retain and attract employees, and provide operating dollars for the new proposed facilities.

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2. Bond question in the amount of \$24.5M for elementary renovations, new early learning services building, high school remodel and secure entrance, and improved parking and drives
3. Bond question in the amount of \$15M for a high school auditorium expansion and multipurpose field house facility on the south campus

Helgerson noted 1. must pass before 2. or 3. can be done. 3. cannot be done without 1. and 2. passing. Helgerson shared scenarios of what the impact on property taxes would be if 1, 2, and 3 passed.

Old Business

2020 Levy

After discussing various projects and timelines, it was the consensus of the board to set the levy to reflect the contract amount for fire protection, increase General and Road & Bridge by 4 percent, establish the bond levy as set forth by statute and increase the reconstruction levy by \$50,000.

On a motion by Wermerskirchen/Deutsch the 2020 levy was set as follows; carried unanimously.

General	\$ 93,600
Road & Bridge	\$208,000
Road & Bridge Reconstruction	\$100,000
Bond (RSP2/3)	\$ 33,000
New Prague Fire	\$ 76,320
Jordan Fire	<u>\$ 27,000</u>
Total Levy	\$537,920

On a motion by Wermerskirchen/Deutsch Resolution 090519 related to the Levy Certification for Taxes Payable in 2020 was adopted; carried unanimously. Clerk will certify levy September 6, 2019 with Scott County [Ellen Paulsen].

225th Reimb

Clerk will follow up with MNDOT on the reimbursement request for the Unofficial Detour expenses on 225th.

Driveway Permit RSP2/3

Justin and Laura Lano received a driveway permit for a home on Hunters Ridge Circle.

Attorney Couri prepared a resolution and certification documents for township and county action.

On a motion by Wermerskirchen/Deutsch Resolution 090519 Resolution Authorizing Issuance of Certificate of Indebtedness was adopted; carried unanimously. Clerk will deliver to the County Auditor's Office Friday September 6, 2019.

The closing is scheduled for Friday September 13th at First Bank & Trust. Couri will send the necessary documents prior to closing.

New Business

WMO

Amendments may be viewed at:

https://www.scottcountymn.gov/DocumentCenter/View/12698/2019WaterResourcesPlan_FINAL_Amended_Aug2019.

Utility Permits

1. Ruehling's two applications have not been returned for work on 270th and Naylor.
2. MVEC received approval for work on 255th to 252nd.

Septic Inspections

Postcards were sent by Scott County for systems needing to be inspected.

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Jordan Fire & First Responder Payment was received from Nathan Krentz.
 Clerk is working with the Jordan staff for an address for the Juan Portillo incident.

Jordan Fire The proposed contract for fire protection for 2019 by the City of Jordan was reviewed.
 On a motion by Deutsch/Wermerskirchen the contract was accepted; carried unanimously.

- Building Permits**
1. New home on Silver Maple Drive (Paul Hanzel)
 2. Sheds for Busch on WCLD, Stans on redwing and Huebl on Redwing
 3. Porch for Johnson Reiland on Wilver Maple Drive
 4. Remodel for Polson on Lucy
 5. Replacements for Sherlock on Delmar, Lano on St. Benedict, Shepherd on Baseline, Ryan on WCLD, Deutsch on Indian, and Hedstrom on 250th
 6. Septic for Wolf on Vermont

Receipts, Transfers and Treasurer's Report

New receipts:

8/2/2019	\$	400.00	Paul Hanzel Homes	Driveway Permit
8/5/2019	\$	5,300.00	Reiland	Mailbox Post
8/5/2019			Wagner	Assmt/Mailbox Post
8/14/2019	\$	4,300.00	Biehn	Assessment
8/14/2019			Riebe	Mailbox Post
8/14/2019			Vulcan	Mailbox Post
8/15/2019	\$	150.00	Schiprett	Mailbox Post
8/16/2019	\$	473.15	Scott County	Tax Settlement
8/19/2019	\$	196.63	State of Minnesota	ORI
8/20/2019	\$	300.00	Mattern & Pomije	Mailbox Post
8/26/2019	\$	5,150.00	Eide/Runck	Mailbox Post/Assmt
8/28/2019	\$	650.00	Jacobson/Krent	Mailbox/Jordan Fire
8/31/2019	\$	150.00	Blue	Mailbox

Hutton presented paperwork for PERA and Scott County related to the change over from Lambrecht to Hutton.

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Bills Paid

On a motion by Wermerskirchen/Deutsch bills # 6043—6064 were paid; carried unanimously.

6043	\$	500.00	Couri & Ruppe PLLP	Jaguar/RSP2/3
6044	\$	190.00	Quality Green LLC	Preemergent/Fertilizer
6045	\$	97,366.63	GMH Asphalt Corp	RSP2/3
6046	\$	1,582.00	Haugo GeoTech Services LLC	RSP2/3
6047	\$	6,866.00	Pearson Bros., Inc.	Willow Lane with Scott County
6048	\$	12,341.70	Hakanson Anderson	RSP2/3
6049	\$	480.00	Steve Rynda Landscape	RSP2 Park

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6050	\$	108.15	Earl F. Anderssen	Speed Limit 30 Signs for WCLD
6051	\$	5,510.00	JAAK LLC	RSP2/3
6052-57/64	\$	11,071.83	Employees/Officers	Quarterly Payroll/Reimbursements
6058	\$	1,187.50	PERA	DCP
6059	\$	2,975.93	US Treasury	Federal Withholding/Match
6060	\$	573.50	MN Dept. of Revenue	State Withholding/Match
6061	\$	9,023.00	Klehr Grading.	Juniper/Lavonne/WCLD/257/grading
6062	\$	5,391.50	Art Johnson Trucking, Inc.	WCLD
6063	\$	26,516.32	City of Jordan	2019 Fire Contract

On a motion by Wermerskirchen/Deutsch Treasurer Hutton was authorized to transfer \$160,000 from Optima Savings to the checking account; carried unanimously.

**Fall Road
Viewing**

A date will be set at the September 19th Work Shop.

Continuation

On a motion by Deutsch/Wermerskirchen at 10:35 PM the meeting was continued to Friday September 13th for Chair Nytes and Clerk Croatt to attend the bond sale at First Bank & Trust, New Prague and are authorized to execute necessary documents; then to Monday September 16th for Treasurer Hutton and Clerk Croatt for the Clerks and Treasurers' Meeting at 6:30 PM at Spring Lake Town Hall; then to Wednesday September 18th at 6:30 PM for the Scott County Township Association Meeting at the Spring Lake Town Hall; then to Thursday September 19th at 4:00 PM for the September Work Shop at the NP Fire Hall; then to September 23rd at 6:00 PM at the NP Fire Hall to host the Scott County Work Shop on Ordinances.

Edward Nytes, Chairman

DeAnn Croatt, Clerk