

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of October 3, 2019 | New Prague Fire Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others Present** Jeff Klehr, TJ and Jodi Deutsch, Tom Johnson, Chris Kubes
- Minutes** On a motion by Deutsch/Wermerskirchen the September Regular Monthly Meeting and the Work Shop Minutes were approved as presented; carried unanimously.
- Delmar Estates** Chris Kubes received favorable recommendation for the Preliminary and Final Plat of Delmar Estates consisting of five lots and one outlot on 96.76 acres, with the following conditions:
 1. Property taxes are current
 2. Property owners are aware of the township's Right to Farm Ordinance
 3. Lot fees of \$3k/lot are due at Mylar signing (total \$15k)
- TJ Deutsch** TJ completed the fall mowing; also noted a sidewalk slap is in the ROW of Xanadu near 245th Street West. Perkins will check it out and let TJ know if it may be removed.
- Road Maintenance Report**
 1. Klehr reported Baseline Blvd. hole has been repaired
 2. 257th has trees that need to be removed (by Prokes); TJ will do this work
 3. 225th is holding up nicely
- Snow Contract** Johnson submitted a quote for snow plowing for the 2019-2022 season; the quote was an approximate two percent increase from 2018-2019. Wermerskirchen reviewed the contract information related to damage to mailboxes and/or mailbox posts. Clerk will send the new contract to Art Johnson Trucking for signature.
- On a motion by Wermerskirchen/Deutsch the quote from Art Johnson Trucking, Inc. (grader-\$170; loader-\$170; Dozer-\$185; Truck w/wing-\$138; Pick Up Plow-\$95) was accepted; carried unanimously.
- Road Overseer Report**
 1. Perkins reported ragweed field is mostly harvested (County Roads 2 and 15)
 2. The Stop sign on Alton needs repair
- ## Old Business
- 225th Street West** The State of Minnesota sent an agreement for extraordinary costs on 225th related to the unofficial detour during reconstruction of State Highway 21. After review and on a motion by Deutsch/Wermerskirchen the detour agreement was approved and Resolution 100319 was adopted; carried unanimously. Clerk will submit after having the document notarized.
- RSP2/3** The items on the punch list have not been completed; once that happens and the roadway passes inspection, Engineer Vistad will approve the final payment.
- Multi-hazard Mitigation Plan** Mitigation items were discussed by Helena Township officers. The following projects will be submitted to Ron Holbeck from Scott County for possible inclusion in the county's plan:
 1. Alton Avenue in Section 35;
 - a. Recurring frost boils
 - i. Township would tile the roadbed to alleviate recurrence

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- b. Recurring flooding
 - i. Township would increase the size of the culvert and install at the proper depth, reshape and tile the roadbed
- 2. Zumbro off Redwing in Sections 1 and 2
 - a. Recurring frost boils
 - i. Township would tile the roadbed to alleviate recurrence
 - b. Erosion
 - i. Township would reshape the ditches and roadbed, add back slope and properly sized and placed culvert
- 3. 270th bridge in Sections 26 and 35
 - a. 270th is near flood stage frequently during snow melt and heavy rains; a properly sized and placed culvert would be installed
- 4. 245th bridge in Section 14
 - a. 245th is near flood stage frequently during snow melt and heavy rains; a properly sized and placed culvert would be installed

New Business

**Jordan Fire Calls
Townline Road Agreement
Utility Permits**

Funds have been received for all outstanding fire and first responder calls.

Officers discussed how changes to the recorded agreement would be handled, as Baseline Blvd. is partially on the town line and continues into Helena Township. Clerk will provide copies of the current agreement at the Work Shop.

- 1. \$500 escrow was received for electric work on Naylor; approved permit sent to Marty Ruehling
- 2. GMG for work in SMBD
- 3. GMG for work in Hunters' Ridge

Receipts, Transfers and Treasurer's Report

New receipts:

| | | | | |
|-----------|----|------------|-----------------------|-----------------|
| 9/30/2019 | \$ | 165.46 | First Bank & Trust | Optima |
| 9/13/2019 | \$ | 200,000.00 | First Bank & Trust | RSP2/3 Bond |
| 9/30/2019 | \$ | 206.34 | Riverland Bank | Interest |
| 9/5/2019 | \$ | 400.00 | Juston Lano | Driveway Permit |
| 9/5/2019 | \$ | 450.00 | Simon/Dvorak/Mourning | Mailbox Post |
| 9/10/2019 | \$ | 150.00 | Christenson | Mailbox Post |
| 9/25/2019 | \$ | 400.00 | Hanzel | Driveway Permit |
| 9/25/2019 | \$ | 359.94 | State of Minnesota | ORI |

Croatt explained interest payments are now included in the minutes.

Hutton provided a summary of RSP2/3 payments received YTD. On a motion by Deutsch/Wermerskirchen the Treasurer's Report was accepted as presented; carried unanimously.

Bills Paid

The City of Jordan submitted information on the new pumper being purchased. To avoid paying interest on Helena's portion of the purchase, the consensus of the board is to pay the full amount upfront.

On a motion by Deutsch/ Wermerskirchen bills # 6065—6071 were paid, noting #6068 as void, and a transfer of \$35k from savings to checking authorized; carried unanimously.

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|------|----|-----------|----------------------------------|-----------------------------|
| 6065 | \$ | 900.00 | Couri & Ruppe PLLP | RSP2/3 |
| 6066 | \$ | 320.00 | Steve Rynda Landscape | RSP2 Park |
| 6067 | \$ | 725.00 | JAAK LLC | 5 Mailbox Posts Installed |
| 6068 | | | Voided | |
| 6069 | \$ | 1,440.00 | TJ Deutsch | Fall Mowing |
| 6070 | \$ | 6,180.00 | Klehr Grading & Excavating, Inc. | Grading |
| 6071 | \$ | 35,908.45 | City of Jordan | 2019 Pumper Cost Allocation |

Fall Road Viewing A date will be set at the October 17th Work Shop.

Continuation On a motion by Wermerskirchen/Deutsch at 9:10 PM the meeting was continued to Thursday October 17, 2019 for a Work Shop; then to Fall Road Viewing on a date to be set at Work Shop.

Edward Nytes, Chairman

DeAnn Croatt, Clerk