

# Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of November 7, 2019 | New Prague Fire Conference Center

- Call to Order** Regular Monthly Meeting was called to order by Chairman Nytes at 7:00 PM; Pledge of Allegiance said.
- Officers Present** Chairman Ed Nytes, Supervisors John Wermerskirchen and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
- Others** Jeff Klehr, Rev. Steve Trewartha
- Minutes** On a motion by Deutsch/Wermerskirchen the October Regular Monthly Meeting and the Work Shop Minutes were approved as presented; carried unanimously.
- FaithPoint** Pastor Steve Trewartha attended the meeting on behalf of FaithPoint Lutheran Church. The church wishes to apply for a CUP allowing them to build a church in Section 35 of Helena Township. Originally, the church was scheduled for a hearing with Scott County on December 9, 2019; however subsequently Scott County determined the hearing is with the New Prague Orderly Annexation Board (two township/two city/one county) and will be held early to mid-December.
- The church will be at the intersection of 270<sup>th</sup> Street West (township road) and Redwing Avenue (Scott County Road 89). The church's engineer, Greg Halling, prepared the plans. It is their intent to break ground early spring 2020.
- Background notes:
- The church received a favorable township recommendation to build a church on 14 acres in Section 35 September 3, 2015; subject to road improvement issues approved
  - The DRT meeting was February 15, 2017; at that time plans were very conceptual.
  - The county said all driveways must come off the township road; as a result, the township requested 270<sup>th</sup> Street West be improved to a bituminous surface. Engineer Halling included this in his specifications.
  - The township received escrow funds and will involve the township's Engineer Andrew Vistad and Attorney Bob Ruppe
- The township will continue the discussion at a Work Shop on November 20, 2019 and requested the following information prior to that date:
- **Engineer Vistad** will review the plans from Engineer Halling, contact him with any concerns or question, and provide the township with an estimated cost to improve 270<sup>th</sup> Street West along the north property line.
  - **Attorney Ruppe** will draft a developer's agreement and send to the township.
    - The township received \$5k escrow from FaithPoint; asked Ruppe to ensure this amount is sufficient
    - The timing of the road improvements will be after the heavy equipment work has been completed
    - Will determine if a performance bond, surety, letter of credit or some other form is needed, the amount and the form to ensure the township does not bear the cost of the road improvements
- Rev. Trewartha will be copied on communication and will receive copies of invoices as escrow funds are spent. When escrow funds are depleted, the township will request additional money.
- Maintenance** People are getting stuck on 240<sup>th</sup> off Xanadu was reported to Deutsch; Klehr will haul gravel and grade it well
- Road Overseer Report**
1. Picked up trash east and west of Raven Stream on 255<sup>th</sup>
  2. Removed fridge on 225<sup>th</sup>, grill and tarp on Camber
  3. Boulders are by Schobert's property at 22401 Hunter's Ridge Circle; Perkins will visit with him and the owner on Lucy related to snow removal
  4. The trailer on Mark comes and goes; not long-term parking
  5. Tile by Wann on WCLD is an ongoing problem. Klehr will meet with Perkins and repair 40 feet from the lakeshore
  6. Replaced Stop sign at 270<sup>th</sup> and Alton

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7. Picked up grill and DVD player on 250<sup>th</sup>
8. Raised the speed limit sign on WCLD
9. Repaired outlet on 270<sup>th</sup> and Baseline
10. Markers at the creek on Baseline are missing
11. Picked up tires and rims on 245<sup>th</sup>
12. Powerline work is completed by Ruehling; escrow may be returned
13. Mailbox will be installed by the county at 22352 Hunter Ridge Circle

## Old Business

- 225<sup>th</sup> St W** The reimbursement funds were received.
- RSP2/3** Fred Simon expressed disappointment that bigger stones were not removed from his driveway prior to the new gravel application. Second notices for unpaid mailbox posts will be sent by the Clerk on November 8, 2019.
- Resolution 110719 to “Adopt a Property Tax Schedule for the Raven Stream Plats Two and Three Reconstruction Project” was adopted on a motion by Deutsch/Wermerskirchen; carried unanimously. \$88k has been paid; \$88k will be accessed for collection with property taxes 2020-2029 at 6 percent interest.
- Townline Road Agreement** Clerk was notified by Cedar Lake Clerk Speltz that the Cedar Lake Board of Supervisors approved the “Agreement for the Division of Maintenance Responsibilities for Baseline Avenue and Baseline Blvd, both being a Town Line Road between Cedar Lake Township and Helena Township, Scott County, Minnesota” without changes to the draft proposed by Helena Township.
- On a motion by Wermerskirchen/Nytes the agreement was adopted; carried 2:1:0 (Deutsch). A signed original will be recorded and a copy will be returned to Cedar Lake Township with the payment for 2020.
- SWCD** The township asked SWCD to erect signage, at the west end of the access road in Hunters Ridge, so people/hunters don't drive on it, i.e., “No Trespassing”, or “No Entrance”, or something similar.

## New Business

- Streambank Stabilization** SWCD is stabilizing the creek bank south of 220<sup>th</sup> and east of Xanadu in Helena Township. This site was identified in a feasibility study because of the high sediment produced. No costs will be borne by the township.
- Building Permits**
1. remodel for Polson on Lucy
  2. new home for Kabes on Redwing
  3. new home for Hanzel on Silver Maple Drive
  4. reroof/siding for Nguyen on Camber, Olson on St. Benedict, and Balfanz on Aberdeen
  5. new home for Slavik on St. Benedict
  6. septic for Bauer on 250<sup>th</sup>
  7. solar for Carlson on 270<sup>th</sup>
  8. windows/doors for Leiter on Raven Street
- Meeting Dates** Clerk will visit with the Fire Chief to see if another day of the week would work. Moving the meeting to Wednesday is preferred.
- Utility Permits**
1. GMG for work on St. Benedict Road for Slavik
  2. GMG for work on Silver Maple Drive for Hanzel

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**Receipts**

New receipts:

10/31/2019	\$	197.23	First Bank & Trust	Optima
10/31/2019	\$	206.55	Riverland Bank	Interest
10/3/2019	\$	1,000.00	Reiland	RSP3
10/3/2019	\$	500.00	RR Farms	Escrow
10/3/2019	\$	150.00	Smith	Mailbox Post
10/3/2019	\$	250.00	Farm Bureau	Jordan Fire Call
10/8/2019	\$	8,000.00	Pomije/Schweiss	RSP2
10/11/2019	\$	4,000.00	Von Bank	RSP2
10/15/2019	\$	4,343.77	Gardow	Willow Lane
10/17/2019	\$	4,000.00	Knoke	RSP2
10/22/2019	\$	9,947.16	State of Minnesota	ORI/225th Reimb.
10/25/2019	\$	5,000.00	Bloedow	RSP3
10/29/2019	\$	8,000.00	Bisek/Schmitz	RSP2
10/31/2019	\$	4,150.00	Mannie	RSP2

**Bills Paid**

On a motion by Deutsch/ Wermerskirchen bills # 6072—6081 were paid; carried unanimously. On a motion by Wermerskirchen/Deutsch a transfer of \$100k from savings to checking was authorized; carried unanimously.

6072	\$	1,200.00	Couri & Ruppe PLLP	RSP2/3
6073	\$	520.00	Steve Rynda Construction	Sign Repair and Mowing Park
6074	\$	520.00	MAT	Conf. Croatt/Deutsch/Hutton/Wermerskirchen
6075	\$	128,436.88	GMH Asphalt Corp	RSP2/3
6076	\$	5,420.66	Hakanson Anderson	RSP2/3
6077	\$	6,283.00	Klehr Grading & Excavating, Inc.	Grading
6078	\$	150.00	TJ Deutsch	257th Tree Trimming
6079	\$	435.00	Jetter Clean, Inc.	WCLD/Wann
6080	\$	320.00	Siwek	Driveway Refund/22401 Hunters Ridge Circle
6081	\$	500.00	RR Farms	Utility Escrow Refund (Ruehling)

On a motion by Deutsch/Wermerskirchen the Treasurer's Report was accepted as presented; carried unanimously.

**Continuation**

On a motion by Deutsch/Wermerskirchen at 9:25 PM the meeting was continued to Wednesday November 20, 2019 for a Work Shop; then to November 23, 2019 for the MAT Conference.

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Edward Nytes, Chairman

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DeAnn Croatt, Clerk