

# Township of Helena

## Annual Meeting Agenda | March 13, 2018 8:00 PM

1. **Call to Order** by Clerk Croatt
2. **Pledge of Allegiance**
3. **Election of Moderator**
4. Moderator state **Order of Business**: Notice is given that the Annual Meeting of the Township of Helena is held to conduct any and all business proper to be done at said meeting, including but not limited to approving the 2017 Annual Meeting Minutes, approving the combined Clerk and Treasurer's report, discuss the 2019 levy, select a depository, posting location and public notice newspapers, announce the meeting date and time for the 2019 Annual Meeting, discuss road projects for 2018 and set regular monthly meeting dates and times.
5. **Minutes** by the Clerk; motion to approve the 2017 Minutes as read/ corrected
6. **Motion** to read a summary of the Clerk & Treasurer Report
7. **Clerk & Treasurer Report** by Clerk
8. Discuss **levy**

Year Set	2017 for 2018	2018 for 2019
General	\$ 90,000	\$
Road and Bridge	\$ 230,000	\$
Jordan Fire	\$ 25,000	\$
New Prague Fire	\$ 71,000	\$
	<b>\$ 416,000</b>	<b>\$</b>

\* Include discussion on any park expenditures

9. Motion to approve \$200 for memorials and/or recognitions
10. Motion to designate **Depository** for Township Checking Account as the First Bank and Trust of New Prague for checking account; savings account(s) at the discretion of the Board with a recommendation by Treasurer
11. Motion to designate location of **posting and publishing** of Public Notices
  - a. Office of the Clerk at 27466 Delmar Avenue (south garage window) – posting
  - b. Jordan Independent and New Prague Times – publishing
  - c. www.helena-township.com
12. **2019 Annual Meeting** is Tuesday, March 12, 2019 at 8:00 PM at the New Prague Ambulance and Fire Garage, 505 5<sup>th</sup> Avenue Northwest, New Prague
13. **Regular Monthly Meetings** the first Thursday each month at 7:00 PM; exceptions to be discussed:
  - a. July 5<sup>th</sup> to later date?
  - b. Workshops the 3<sup>rd</sup> Thursday each month from May to October
14. **Road summary report** includes a list of projects completed in 2017:
  - Snow plow monitoring
  - Dustcoated township roads
  - Cut and hauled trees in ROW
  - Debris removed on township roads
  - Worked with builders and landowners re: driveway permit
  - Set posts and replaced signs
  - Repaired signs
  - Crack seal bituminous roadway surfaces as determined during spring road viewing
  - Work with landowner, township engineer, township attorney on beaver dam issues on Alton Avenue
15. Discussion of **road improvement projects from 2017**
16. Discussion of **road improvement projects for 2018**
17. Other business
18. Business from the floor
19. **Motion** to recess to Thursday September 6, 2018 at 7:00 PM at the New Prague Ambulance and Fire Garage, 505 5<sup>th</sup> Avenue Northwest, New Prague