

# Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of February 6, 2020 | New Prague Fire Conference Center

<b>Call to Order</b>	Regular Monthly Meeting was called to order by Chairman Wermerskirchen at 7:00 PM; Pledge of Allegiance said.
<b>Officers Present</b>	Chairman John Wermerskirchen, Supervisors Ed Nytes and Duane Deutsch, Treasurer Nathan Hutton, Road Overseer Darryl Perkins and Clerk DeAnn Croatt.
<b>Others</b>	Jody Deutsch, TJ Deutsch, Mrs. Kubiszewski, and Tom Johnson
<b>Minutes</b>	On a motion by Nytes/Deutsch the January Regular Monthly Meeting Minutes were approved as presented; carried unanimously.
<b>Oath</b>	Deputy Clerk Jody Deutsch took her Oath of Office and was warmly welcomed by the officers.
<b>Snow Removal</b>	<p>Johnson reported there haven't been any issues, other than a follow up with Perkins and Wermerskirchen related to a property on Willow Lane. The property owner contacted the Clerk about damage to a curb near her property, and an excessive amount of snow thrown onto her property. Wermerskirchen viewed the property, took photos, and met briefly with the owner. The photos were viewed by the board, road overseer and contractor. The damage to the curb was the result of the blade scraping it. The damage appears to be superficial, but will be further inspected when the board conducts their Spring Road Viewing. The damaged stakes, place within the road right-of-way, cannot be avoided. The contractor would not be able to effectively and efficiently do snow removal if he was directed by the township board to avoid hitting these stakes. Minnesota Statutes are clear that township right-of-way is for such a purpose. It was not evident to anyone viewing the photos, nor evident to the officer and employee who conducted a site visit, that the snow accumulation on the owner's property was any greater than any of her neighbors.</p> <p>Art Johnson, Inc. has been the township snow removal contractor for eighteen years. The way snow is plowed has not changed; however, equipment has changed. That may account for what the property owner perceived as changes over the last three years. Wermerskirchen emphasized that when contractors are confronted by township residents, the contractor needs to be professional and ask the resident to attend the meeting to discuss any concerns. The Clerk will communicate the findings to the property owner.</p>
<b>Delmar Estates</b>	Delmar Estates mylars have been received and the Irrevocable Letter of Credit No. 1083 for \$20,000 is filed with the Clerk.
<b>Franchise</b>	The annual franchise fees from Bevcomm and Comcast have been received and deposited.
<b>FaithPoint</b>	Vistad and Halling have been in communication related to specifications. The church was informed they need to file for an action deadline extension by February 25, 2020; normally a 60-day extension. The Developers Agreement cannot be finalized until estimates are finalized; Halling indicated the road reconstruction may not happen until 2021.
<b>Road Overseer Report</b>	<ol style="list-style-type: none"><li>2020 Crack Seal and Seal Coating projects were communicated with Joe Wiita with Scott County Highway; Perkins will follow up to see if Raven Stream Plats Two and Three can be added</li><li>There are potholes on WCLD by CR 64, on Koepper and Juniper. All will be addressed in Spring, following the Spring Road Viewing.</li></ol>
<b>Old Business</b>	
<b>Election Judges</b>	On a motion by Deutsch/Nytes two additional Election Judges were appointed for the three 2020 elections: Jody Deutsch and Pamela Caselius; carried unanimously.

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**Nuisance Ordinance** The ordinance will be discussed at the SCTA meeting March 18, 2020 at 7:00 PM, prior to the public hearing on April 7, 2020.

**MAT District 4 Lobby Day** The Lobby Day at the Capitol is Tuesday, April 14, 2020 from 10 AM to 1 PM. Officers will RSVP once attendees determined.

## New Business

**Township Tuesday** Clerk provided a revised script for Nytes, Hutton and Croatt, who will represent the township on KCHK's Township Tuesday program February 18, 2020.

**Building Permits**

1. Verizon Wireless for repairs to a tower on Koepper
2. Gaughran fireplace on 225<sup>th</sup>
3. Green furnace on Delmar
4. Millard furnace on Baseline Blvd.
5. Deutsch drain tile and pump on 245th

**Property Changes** Clerk reviewed a lot combination by Dianne Thoele on WCLD, and a lot split by Wood/Wessel in Section 10 of Helena Township.

**Scott County Ordinances** Wermerskirchen, Nytes and Deutsch attended the Comp Plan update at Spring Lake Hall on January 27, 2020 at 6:00 PM. Officers identified additional commercial property along Helena Blvd., discussed wetlands, bluffs, grants for septic systems, and auxiliary building square footage increases.

**Certificates of Insurance**

1. Jaguar Communications, Inc.
2. Envirotech Services, Inc.
3. GMH Asphalt Corporation

**Jordan Fire** Wermerskirchen summarized the last Jordan Fire meeting. There are concerns about townships not invited to provide input prior to decisions. Officers will continue to work toward a professional relationship with city staff and firemen.

**New Prague Fire** Nytes joined eight city staff and firemen to travel to witness the construction of the new pumper truck. Nytes was very appreciative of this opportunity.

**IRS Mileage** Mileage reimbursement is \$0.575 effective January 1, 2020.

**Grant Program** Due to underutilization in the past, it was the consensus of the board to not enter into a grant agreement with Scott County for a clean-up event in 2020.

**Audit Meeting** The Audit Meeting is set for February 18, 2020 at 6:00 PM at the Office of the Clerk. The notice was published and posted.

**Maxa Farm** The Maxa farm was sold to a Chicago firm who is entertaining the idea of a used car lot.

**Printer** On a motion by Nytes/Deutsch, Treasurer Hutton was authorized to purchase a printer; carried unanimously.

**Quotes** Quotes for gravel will be obtained by the Clerk for the pits by Kornder and Schultz. Quality Green will be directed to apply spring weed and feed only.

**Receipts** New receipts (next page):

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1/3/2020	\$	2,500.00	Duane Bauer	Escrow
1/3/2020	\$	2,500.00	Glen Bauer	Escrow
1/3/2020	\$	7,500.00	Duane Bauer	Lot Fee
1/3/2020	\$	7,500.00	Glen Bauer	Lot Fee
1/10/2020	\$	850.00	State of MN	Township Aid
1/10/2020	\$	3,473.09	State of MN	Ag Credit
1/10/2020	\$	93.32	State of MN	ORI
1/15/2020	\$	2,000.00	City of New Prague	Alton
1/15/2020	\$	150.00	Olson	Mailbox
1/24/2020	\$	2,762.71	Scott County	YE Tax
1/27/2020	\$	150.00	Monte	Mailbox
1/27/2020	\$	5,482.77	Bevcomm	Franchise Fee
1/28/2020	\$	590.96	Comcast	Franchise Fee
1/31/2020	\$	182.61	First Bank and Trust	Interest
1/31/2020	\$	207.17	Riverland Bank	Interest

**Bills Paid** On a motion by Nytes/Deutsch bills # 6108—6117 were paid; carried unanimously. On a motion by Deutsch/Nytes the Treasurer’s Report was accepted as presented; carried unanimously.

6108	\$	3,635.00	Couri & Ruppe PLLP	Delmar/FaithPoint
6109	\$	951.29	Bryan Rock Products, Inc.	Chips for ice
6110	\$	1,825.00	MATIT	Commercial Package
6111	\$	650.00	New Prague Mini Storage, Inc.	Annual Rental for storage unit
6112	\$	1,445.00	MBA	Life Insurance
6113	\$	1,008.08	SCTA	Dues for county and state
6114	\$	7,526.34	Art Johnson Trucking, Inc.	Snow and ice removal and treatment
6115	\$	137.50	Mary Lubinski	Webmaster
6116	\$	529.00	Hakanson Anderson	FaithPoint/Delmar
6117	\$	77.00	Scott County Treasurer	Special Assessment Input/Setup
DD	\$	3,193.16	First Bank and Trust	ACH for RSP2/3 GO Bonds

**Levy** Clerk discussed options for the levy for RSP2/3 GO bond repayment. The consensus of the board is to pay off \$14k after the first half tax distribution, and another \$14k after the second half tax distribution. Thereafter the RSP2/3 levy will be \$6,800 annually through 2026.

**Continuation** On a motion by Deutsch/Nytes the meeting was continued to the Annual Audit Meeting at 6:00 PM February 18, 2020 at the Office of the Clerk; carried unanimously.

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John Wermerskirchen, Chairman

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DeAnn Croatt, Clerk