

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of May 7, 2020 | Helena Teleconference Meeting

*Until further notice Helena Township Meetings will be held by teleconference. On March 13, 2020 Gov. Walz declared a public health emergency related to the COVID-19 infectious disease. As of March 20, 2020, MN Department of Health guidelines allow teleconferencing. On March 23, 2020 Resolution 032320 "Establishing the Ability to Conduct Open Meetings by Telephone" was unanimously adopted. This is in alignment with COVID-19 CDC guidelines, Executive Order 20-01 "Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19", and in an effort to protect the safety of township officers, employees and citizens. Helena Township Meetings are held the first Thursday each month and will start at approximately 7:00 PM. The Chair will ensure a quorum prior to calling the meeting to order. When a Work Shop is needed, it will be set at the Regular Monthly Meeting, and will be the third Thursday of the month. **To participate please call 425.436.6313. When prompted enter the Access Code: 413491#.** Thank you and stay safe!*

- Call to Order** Regular Monthly Meeting was called to order by Chairman Wermerskirchen at 7:00 PM and asked the clerk to introduce the topics and take a Roll Call Vote for each motion.
- Roll Call** Chairman John Wermerskirchen, Supervisor Duane Deutsch, Supervisor Ed Nytes, Treasurer Nathan Hutton, Road Overseer Darryl Perkins, Deputy Clerk Jody Deutsch and Clerk DeAnn Croatt.
- Others** Tom Johnson
- Minutes** On a motion by Deutsch/Wermerskirchen the April Regular Monthly Meeting Minutes and Work Shop Minutes were approved as presented; carried as follows: Deutsch – yes; Wermerskirchen – yes; Nytes – yes.
- Road Gravel Report**
1. Redrock was applied to 245th
 2. A drain tile was inspected by Nytes and Johnson on 245th east of the bridge over Sand Creek; it was determined to be frozen under the roadway. The outlet was fine; backfilled. Wermerskirchen will monitor the roadway to ensure the issue is resolved.
 3. Greg Schoenbauer reported a hole filled with water on the bottom of the hill on 265th. Tiling was done two years ago and is a private tile line. Nytes will follow up with Schoenbauer; if digging in the roadbed is necessary, Nytes will ask for a \$500 escrow, which is refundable upon restoration. The landowner is Randy Kubes. Wermerskirchen appointed Nytes as Project Manager.
- Road Overseer Report**
1. The state completed the Hwy 21 project, however, gravel is needed west of 21 on 220 Street West (west of Hwy 21). Perkins will contact MNDOT
 2. 255th needs gravel for safety reasons from St. Benedict Road to Indian Avenue. It was last graveled in 2013. Johnson will haul Class 5 at an estimated cost of \$7,760 for the $\frac{3}{4}$ mile stretch. On a motion by Wermerskirchen/Deutsch Pentagon's quote was approved; carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – yes.
 3. MarDen crack filling was discussed. Wermerskirchen will ask Engineer Vistad if he recommends that we do the work now, or if it can wait for a year or two. The quote is \$2,664, and will be discussed at the May Work Shop.
 4. Envirotech will be scheduled for dustcoating any time after June 1st
 5. Baseline Avenue and 270th stop sign is missing; Perkins will follow up
 6. The bridge debris work was given to Klehr
 7. Deutsch filled the big potholes on 250th by the ballpark; they are holding up for now. Once the township receives the invoice for pothole filling on WCLD and Juniper, a decision will be made on 250th.
 8. Two residents within Hunters Ridge have been contacted by Perkins about moving their boulders out of the ROW; neither has completed this and Perkins will recommunicate with them.
 9. Concrete has been disposed of in the ravine on Camber. The owner is trying to identify the person responsible as it is a recurring issue (concrete, couch, appliances...).
 10. The Seal Coating Agreement has been submitted; work will be scheduled by Scott County for Raven Stream Plats Two and Three; Clerk will notify residents

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Old Business

- FaithPoint** The renewable Letter of Credit from First Bank and Trust, in the amount of \$100,000 was received and is on file at the office of the clerk.
- WCLD** Wermerskirchen will meet Engineer Vistad on site to view the road and ditches; the feasibility study was scheduled to be discussed at the June meeting; however, it may be available for the May Work Shop. There are approximately 87 properties along WCLD who would typically be assessed 80% of the cost of the reconstruction.
- 270th Street West** The trees and shrubs have not been cut/trimmed along 270th. The Clerk will inform the property owner that this topic will be on the June 4th agenda.

New Business

- Senator Draheim** Nytes reported during a conversation between a township resident and Senator Draheim, the senator expressed concerns about the duration and impacts of COVID-19, which he felt was just getting started and will be more impactful than first thought. The impact on small businesses is going to affect many smaller companies and stores.
- Schedule of Charges** Officers discussed COVID-19 impacts to Helena Township and it was the consensus of the officers to take the following pay cuts effective June 1, 2020 on a motion by Wermerskirchen/Deutsch: carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

1. Meeting Fees reduced from \$80 to \$75
2. District & SCTA Meeting Fees reduced from \$100 to \$75
3. Attendance at Conference Calls, i.e., MAT and SCALE reduced from \$80 to \$25
4. MAT Online Course Attendance is \$75 plus reimbursement of registration fee

The Schedule of Charges will be reevaluated at the January 2021 meeting.

- Worker's Comp** COVID may be covered by Worker's Compensation; however, the employee would need to show they contracted COVID in the course of employment.
- Building Permits**
1. Garage for Bauer on 250th
 2. Fireplace for Reed on Willow
 3. Furnace and AC for Buesgens on 252nd
 4. Water heater for Buesgens on 252nd
 5. Pole building for Sacco on 255th
 6. Pole shed for Gjerde on MarDen
 7. New roof for Cogger on WCLD
- Cert. of Inc.** A certificate of insurance was received for Envirotech Services, Inc.
- Utility Permit** A permit was issued to Bevcomm for work on St. Benedict Road
- Hickey Lake** Clerk provided a special assessment search for property on Hickey Lake Drive, presently an undeveloped parcel.
- ORI** Funds received were \$80.88
- Delmar** Ruppe is working with Scott County and Kubes Realty on ingress and egress easements for the township to the swale.

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- MAT
Telecon
Update**
1. Plan to teleconference throughout the summer months
 2. If townships can teleconference, they should continue to do so until pandemic is over and orders are lifted.
 3. Bonding bill is getting attention
 4. Scott County is waiving late payment fees for property taxes paid by July 15th

**Treasurer's
Report** Hutton provided an electronic copy of the Treasurer's Report

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

Receipts New Receipts:

4/30/2020	\$	54.90	First Bank and Trust	Optima Plus Savings
4/30/2020	\$	201.09	Riverland Bank	Interest
4/15/2020	\$	324.66	State of MN	ORI

Bills Paid On a motion by Deutsch/Wermerskirchen bills # 6153—6159, were paid and a transfer of \$45k from savings to checking was authorized; carried as follows: Deutsch – yes; Wermerskirchen – yes; Nytes – yes.

6153	\$	10,762.19	Art Johnson Trucking	Tile Repair & Gravel Hauling
6154	\$	19,618.88	Bryan Rock Products	1" fines
6155	\$	130.00	JAAK LLC	925 SMD & 3195 255th
6156	\$	8,208.00	Klehr Grading	76 hours grading
6157	\$	23,000.00	Scott County Treasurer	Assessor's Contract
6158	\$	390.00	Suel Printing	Teleconference Notice/Assessment Notice
6159	\$	88.48	SW Newsmedia	Public Notice for Annual Meeting

SCALE At the SCALE ZOOM meeting, cities, townships, tribes and the county identified COVID-19 impacts and innovative way to mitigate impacts. The county is waiving all property tax penalties for payments received by July 15th. There are concerns about the October tax payments as the pandemic lingers. Townships will be affected.

Continuation On a motion by Wermerskirchen/Deutsch the meeting was continued to a Work Shop teleconference May 21, 2020 at 5:30 PM to discuss the Spring Road Inspections by the supervisors and road overseer, WCLD feasibility study, lot fees, road projects, and any other regular township business carried as follows: Wermerskirchen - Yes; Deutsch – yes; Nytes – yes.

John Wermerskirchen, Chairman

DeAnn Croatt, Clerk