

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of June 4, 2020 | Helena Teleconference Meeting

Until further notice Helena Township Meetings will be held by teleconference. On March 13, 2020 Gov. Walz declared a public health emergency related to the COVID-19 infectious disease. As of March 20, 2020, MN Department of Health guidelines allow teleconferencing. On March 23, 2020 Resolution 032320 "Establishing the Ability to Conduct Open Meetings by Telephone" was unanimously adopted. This is in alignment with COVID-19 CDC guidelines, Executive Order 20-01 "Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19", and in an effort to protect the safety of township officers, employees and citizens. Helena Township Meetings are held the first Thursday each month and will start at approximately 7:00 PM. The Chair will ensure a quorum prior to calling the meeting to order. When a Work Shop is needed, it will be set at the Regular Monthly Meeting, and will be the third Thursday of the month. **To participate please call 425.436.6313. When prompted enter the Access Code: 413491#. Thank you and stay safe!**

Call to Order Regular Monthly Meeting was called to order by Chairman Wermerskirchen at 7:00 PM and asked the clerk to introduce the topics and take a Roll Call Vote for each motion.

Roll Call Chairman John Wermerskirchen, Supervisor Duane Deutsch, Supervisor Ed Nytes, Treasurer Nathan Hutton, Road Overseer Darryl Perkins, Deputy Clerk Jody Deutsch and Clerk DeAnn Croatt.

Others Randy Kubes, Jeff Klehr, Core Thornburgh

Minutes On a motion by Deutsch/Wermerskirchen the May Regular Monthly Meeting Minutes and Work Shop Minutes were approved as presented; carried as follows: Deutsch – yes; Wermerskirchen – yes; Nytes – yes.

Novak Farm Randy Kubes provided details related to an Administrative Subdivision in Section 36.

On a motion by Wermerskirchen/Nytes the township gave favorable township approval to rezone 40 acres from UER to UER-C on Redwing Avenue to isolate the four-acre building site from the 36 acres of ag land; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

Road Overseer Report

1. Baseline and 270th stop sign and post replaced.
2. Seal Coating is done in Raven Stream Plats Two and Three.
3. Ditch in Raven Stream Plat Two has been repaired.
4. Silver Maple Dr. Resident requests "No Lake Access Sign", Perkins will order and place sign.
5. Ditch Mowing was given the go ahead to start. Deputy Clerk will communicate to TJ Deutsch.
6. 250th St. near St. Benedict needs patch work; Perkins will check with Scott County on availability.

Road Maintenance (Klehr)

1. Culvert on Naylor Ave is fixed, in future may need to replace.
2. North side of Naylor Ave tile is extended and rip rap was added.
3. Dirt from Bohnsack Way was used for the Naylor Avenue tile extension project

Bills Paid On a motion by Wermerskirchen/Deutsch bills # 6160 —6175, plus three ACH payments for a total of \$40,482.75 were approved and carried unanimously Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

6160	\$	3,000.55	Art Johnson Trucking	Haul gravel and grade
6161	\$	401.58	City of St. Paul	Asphalt Mix
6162	\$	402.50	Couri & Ruppe	Delmar Estates
6163	\$	107.95	Earl F. Andersen	Stop Ahead Sign
6164	\$	13,179.00	Klehr Grading	Gravel and misc. projects
6165	\$	4,565.15	Pentagon Materials, Inc.	Class 5
6166	\$	452.62	Scott County Treasurer	Salt for roads
6167	\$	265.44	SW Newsmedia	BOE/Teleconference
6168	\$	2,664.00	Gopher State Sealcoat	Crack Seal MarDen Court

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6169-75	\$	10,393.31	Employee/Officers	Quarterly payroll and reimbursements
ACH	\$	3,222.85	US Treasury	Quarterly federal taxes
ACH	\$	659.80	Dept. of Revenue	Quarterly state taxes
ACH	\$	1,168.00	PERA	DCP

Old Business

- WCLD** Board decided to Table till July Meeting.
- Dust Control** Board decided to Table till July Meeting. Clerk will distribute draft of communication to residents living on a gravel township road.
- Complaint** Clerk will send letter to resident on 280th St. West for follow up to clean up property.
- Hunter Ridge** The two property owners who have material in the road right-of-way will be sent a second letter with a deadline of September 1, 2020.
- Lot Fees** Board will keep Lot Fees in mind while deciding on road work; Clerk will add local roads to Treasurer's spreadsheet.
- MarDen** Crack filling has been completed.
- Met Council** There are 634 housing units in Helena Township according Met Council's estimates; the population is 1,866, and the township has added 63 single family houses since 2010.

New Business

- Cert of Ins.** Township has received Town and Country Turfs Certificate of Insurance.
- SSTS Ordinance** Clerk reviewed some proposed changes to the SSTS Ordinance. After discussion, the consensus of the board was to offer no written objections.
- RSP2** Minor vandalism occurred May 23rd; a police report was filed; repairs were voluntarily made by Helena Resident Nick Slavik. Wermerskirchen will return the swings and chinning bar to the swing set.
- RSP3** Deutsch reported a fish house parked in the cul-de-sac on Michelle; Clerk will notify homeowner that it needs to be moved immediately per MN Statute 160.2715.
- MAT** MAT is holding weekly updates via conference calls. Join by phone 571.317.3117 with access code 659-961-501 each week at 10 AM.
- Bevcomm** Bevcomm received approval to complete the project on Xanadu/260th and to notify Perkins once complete.
- SWCD** Wild Parsnips are prevalent in Scott County. Helena Township officers agreed to have SWCD treat for them, and will notify SWCD of any known locations.
- Hamlets** The Open House related to the ordinance covering hamlets in Scott County is July 13th. Scott County asked for written comments. With no hamlets in Helena (St. Benedict excluded), the township will offer no comments at this time.

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- Building Permits**
1. Water softener for Scott County Parks on Juniper
 2. Deck and doors for Flemig on Maple Court
 3. Deck for Vogt on Willow Court
 4. Shed for Hagness on 230th
 5. New roof for McAllister on 230th and Munoz on 260th
 6. New home for Wagner on Aberdeen
 7. Septic for Blue on Lavonne
 8. Window and door for Schroeder on Willow Lane

Election Judge On a motion by Wermerskirchen/Nytes, Evan Wilbur was appointed Election Judge for the August Primary and November General Election; carried unanimously; Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

Receipts New Receipts:

5/31/2020	\$	33.65	First Bank and Trust	Optima Plus Savings
5/31/2020	\$	194.58	Riverland Bank	Interest
5/13/2020	\$	80.88	State of MN	ORI

Treasurer's Report Hutton provided an electronic copy of the Treasurer's Report and requested authorization to transfer \$40k from savings to checking. Hutton indicated the conservative spending is resulting in below budget spending YTD.

On a motion by Deutsch/Nytes the Treasurer's Report was accepted as presented; carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

On a motion by Nytes/Wermerskirchen Hutton received authorization to transfer \$40k into the checking account; carried as follows: Nytes – yes; Wermerskirchen – yes; Deutsch – yes.

Continuation At 8:53 pm on June 4, 2020, on a motion by Deutsch/Nytes the meeting was continued to a Work Shop teleconference June 18, 2020 at 5:30 PM to discuss township business; carried as follows: Deutsch – yes; Nytes – yes; Wermerskirchen - yes.

John Wermerskirchen, Chairman

DeAnn Croatt, Clerk and Jody Deutsch, Deputy Clerk