

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of November 12, 2020 | Helena Teleconference Meeting

Until further notice Helena Township Meetings will be held via ZOOM. On March 13, 2020 Governor Walz declared a public health emergency related to the COVID-19 infectious disease. As of March 20, 2020, MN Department of Health guidelines allow teleconferencing. On March 23, 2020 Resolution 032320 "Establishing the Ability to Conduct Open Meetings by Telephone" was unanimously adopted. This is in alignment with COVID-19 CDC guidelines, Executive Order 20-01 "Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19", and in an effort to protect the safety of township officers, employees and citizens. Helena Township Meeting Agendas are found on the "Agenda/Minutes" tab at www.helena-township.com. To participate please refer to the login information provided at the top of the agenda.

- Call to Order** Regular Monthly Meeting was called to order by Chairman Wermerskirchen at 7:00 PM and directed the Clerk to introduce the topics and take a Roll Call Vote for each motion.
- Roll Call** Chairman John Wermerskirchen, Supervisor Duane Deutsch, Supervisor Ed Nytes (7:07), Treasurer Nathan Hutton, Deputy Clerk Jody Deutsch and Clerk DeAnn Croatt.
- Others** John and Lisa Ingebrand, Kurt Wann, Art Wann, Sean Lawler and Trisha Duncan
- Minutes** On a motion by Deutsch/Wermerskirchen the October Regular Monthly Meeting Minutes and Workshop Minutes were approved as presented; carried as follows: Wermerskirchen – yes; Deutsch – yes; Nytes – not present.
- Clerk Authorization** On a motion by Wermerskirchen/Deutsch the Clerk is authorized to sign all documents related to this teleconference meeting so they may be executed; carried unanimously Wermerskirchen – yes, Deutsch – yes, Nytes – not present.
- Checks** Clerk Croatt received payment of \$3,040.41 from Dr. Kilpatrick for special assessments on Willow Lane.
- Xcel Energy** Sean Lawler and Trisha Duncan from Xcel Energy were present to request township approval for the road use agreement. Lawler will work with the clerk on the two temporary permits for field driveways off Camber Avenue.
- On a motion by Wermerskirchen/Deutsch the Permit and Road Use Agreement Helena to Scott County 345kv Transmission Rebuild Project was approved following review by Township Attorney Bob Ruppe; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes. Clerk will forward a signed copy to Xcel on November 13, 2020.
- Temporary Driveway Permits for driveways near 22801 Camber and 3321 West 220th were signed and returned to Lawler November 13, 2020.
- WCLD** Four members of the Wann Family were present to ask the board to consider assessing all properties along WCLD the same, rather than higher assessments on the lake side. Officers will share their thoughts, comments and questions with the township attorney and appraiser. Board members expressed appreciation for the information and will strive to have a more definitive answer at the December 10th Hearing. Assessing will be discussed at the November 23, 2020 Work Shop and the December 3, 2020 regular monthly meeting, which are all open to the public. Login information will be posted on the township website: www.helena-township.com.
- Clerk updated the board on information shared with and by Patty Freeman, Scott County Parks, related to the regional trail system.
- On a motion by Nytes/Wermerskirchen the hearing on the proposed improvements to West Cedar Lake Drive was set for December 10, 2020 at 6:30 pm; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes. Clerk will mail notices to all affected landowners, will post and publish November 26, 2020 and December 3, 2020 in the New Prague Times and Jordan Independent.
- Alton Avenue** Nytes inspected Alton Avenue and it look as if the road could be reopened after Klehr Grading does the repair work. Wermerskirchen will work with Joe Witta at Scott County Highway for Jersey Barrier removal and storage.

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Road Overseer Perkins will be on leave through January 2021. Officers will share responsibilities and coordinate work scheduled.
Deutsch picked up debris by the Pleasant Lake public access, namely two chairs, a stone and a tire.

Old Business

CARES Act All funding must be returned to Scott County and reported to MMB. Two Resolutions to Transfer Excess Cares Act Funds to Another Government Entity in the amounts of \$940.96 for election expenses, and \$22,347.89 for COVID-19 related expenses were adopted on a motion by Wermerskirchen/Deutsch; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

Clerk will be submitting the final report to MMB prior to the November 24, 2020 deadline.

Lano Clerk requested homeowner put reflectors by the obstructions in the ROW; Deutsch will view the Hunter Ridge Circle property to ensure reflectors were installed.

FaithPoint The first lift was applied; the final lift and shouldering will be done Spring 2021. MVEC received an application to install OVH high voltage powerline. Once the township pays the inspector fees, officers will evaluate to ensure adequate escrow funds remain.

Unpaid Fire Call Clerk will send a third and final notice for the Koenig incident in January 2021.

New Business

Election Canvassing and Election Certification Clerk reviewed the Statement of Votes Cast and the Abstract of Votes Cast, as provided by Scott County. There were 1,288 registered voters at 7:00 AM November 3, 2020; there were 86 new registrations, 527 early/military/absentee ballots accepted, and there was a total of 1,215 persons voting in Helena Precinct.

Supervisor Duane Deutsch received 943 votes and Clerk DeAnn Croatt received 971 votes; therefore they were declared the winners of their respective elections and will serve four-year terms. Oaths will be taken January 7, 2021.

The Certificate of Election was accepted as presented.

Building Permits

1. Deck for Petersen on Willow Court
2. Deck for Hendrick on 260th
3. Furnace for Wann on WCLD
4. Fireplace for Frankson on Drexel
5. Furnace/AC for Bullock on WCLD
6. Windows for Sacco on Willow Lane
7. Garage remodel for Moeding on WCLD
8. Roof for Skluzacek on 260th
9. Roof for Anderson on Lucy
10. Roof for Schmitz on 260th
11. Roof for Busch on 230th
12. New home for Imre on Cedar Lane
13. Windows for Christenson on Lavonne

MAT Attendees to the MAT Work Shop and/or Annual Meeting will be paid the teleconference amount of \$25/meeting.

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Other Business

- Meetings** With the Governor's Executive Order extended for 30 more days, the board will continue to meet via phone and ZOOM until further notice.
- Mailbox** Bob Terwedo was directed to install a mailbox post at 300 West 270th Street; John Bisek will be invoiced. Deutsch asked that going forward the resident pays for the installation prior to hiring the installer.
- Bills Paid** On a motion by Deutsch/Wermerskirchen checks # 6235 — 6254 and 6256 - 6272 for a total of \$96,426.11 were approved for payment noting 6255 is voided; carried unanimously Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

6235	\$	3,500.00	Hakanson Anderson	Five Year Road Study
6236	\$	25.00	Edward Nytes	COVID ZOOM Test
6237	\$	40.00	Duane Deutsch	COVID ZOOM Test/Election Tear Down
6238	\$	175.00	Jody Deutsch	COVID ZOOM/Head Judge
6239	\$	105.00	Robert Yost	General Election Judge
6240	\$	105.00	Shirley Schoenbauer	General Election Judge
6241	\$	300.00	Patricia Lambrecht	General Election Judge
6242	\$	120.00	Judith Pauly	COVID COMPLIANCE JUDGE
6243	\$	195.00	Rhonda Sandey	General Election Judge
6244	\$	90.00	Karen Juchemich	General Election Judge
6245	\$	120.00	Dave Minar	General Election Judge
6246	\$	101.25	Pamela Caselius	General Election Judge
6247	\$	101.25	Florence Minar	COVID COMPLIANCE JUDGE
6248	\$	120.00	Cathy Joubert	General Election Judge
6249	\$	150.00	Marty Bisek	Training and General Election Judge
6250	\$	130.00	Nathan Hutton	COVID ZOOM Test/Election Judge
6251	\$	120.00	Jon Hendricks	General Election Judge
6252	\$	40.00	John Wermerskirchen	COVID ZOOM Test/Election Tear Down
6253	\$	172.50	Matthew Schoenbauer	Training and General Election Judge
6254	\$	56.25	Laura Blue	Training and General Election Judge
6255			<i>Voided</i>	<i>Voided</i>
6256	\$	150.00	DeAnn Croatt	Election Clerk
6257	\$	940.96	Scott County Treasurer	Return of Scott County Election Funds
6258	\$	22,347.89	Scott County Treasurer	Transfer of CARES Act funds to Scott Co.
6259	\$	50.00	Mary Lubinski	Web maintenance
6260	\$	75.00	Suel Printing	Election Notice
6261	\$	1,155.00	Couri & Ruppe	Soderlund \$787.50/WCLD \$367.50
6262	\$	212.50	Donald Rowe	Web maintenance
6263	\$	37,893.73	NP Rural Fire Protection	Second half 2020 contract
6264	\$	432.32	Velvet Touch Catering	Election Day meals
6265	\$	219.30	DeAnn Croatt	Reimbursements election/general
6266	\$	6,372.00	Klehr Grading	Grading maintenance
6267	\$	74.59	SW Newsmedia	Election Notice
6268	\$	662.79	Scott County Treasurer	Salt for roads/Signs

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6269	\$	963.00	MATIT	Worker's Compensation Insurance
6270	\$	1,547.50	Art Johnson Trucking	Snow Plowing
6271	\$	17,323.28	GMH Asphalt Corp.	Final Payment RSP2/3
6272	\$	240.00	Steve Rynda Landscape	Mow RSP2 Park

Receipts

New Receipts:

10/30/2020	\$	17.68	First Bank and Trust	Interest
10/30/2020	\$	202.30	Riverland Bank	Interest
10/14/2020	\$	4,081.32	State of MN	Agri Aid
10/30/2020	\$	196.64	State of MN	ORI

Treasurer's Report

The loan for the reconstruction of Raven Stream Plats Two and Three will be paid in full at the December 3, 2020 meeting. Hutton is coordinating with First Bank & Trust to ensure all documents are prepared for action at the meeting.

On a motion by Wermerskirchen/Nytes the Treasurer was authorized to transfer \$90,000 from savings to checking; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

On a motion by Nytes/Deutsch the Treasurer's Report was accepted as presented; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes

Continuation

At 8:35 pm on a motion by Wermerskirchen/Nytes the meeting was continued to Friday and Saturday November 20th and 21st, 2020 for the MAT Work Shops and Annual Meeting; then to Monday November 23, 2020 at 5:00 PM for the November Work Shop to include agenda items related to Alton, the Five-Year Road Study, WCLD, RSP2/3 Loan Payoff and any other business that comes before the board; carried unanimously as follows: Deutsch – yes; Nytes – yes; Wermerskirchen - yes.

John Wermerskirchen, Chairman

DeAnn Croatt, Clerk