

# Helena Township Board of Supervisors Regular Monthly Meeting

## Minutes of May 6, 2021 | Helena ZOOM Meeting

Until July 8, 2021 Helena Township Meetings will be held via ZOOM. On March 13, 2020 Governor Walz declared a public health emergency related to the COVID-19 infectious disease. As of March 20, 2020, MN Department of Health guidelines allow teleconferencing. On March 23, 2020 Resolution 032320 "Establishing the Ability to Conduct Open Meetings by Telephone" was unanimously adopted. This is in alignment with COVID-19 CDC guidelines, Executive Order 20-01 "Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19", and in an effort to protect the safety of township officers, employees and citizens. Helena Township Meeting Agendas are found on the "Agenda/Minutes" tab at [www.helena-township.com](http://www.helena-township.com). To participate please refer to the login information provided at [www.helena-township.com](http://www.helena-township.com) on the Agenda/Minutes page. On July 8, 2021 meetings will resume at the New Prague Fire Hall.

**Call to Order** Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM; Clerk asked to introduce topics and take a Roll Call Vote for each motion.

**Roll Call** Chairman Duane Deutsch, Supervisor Ed Nytes, Treasurer Nathan Hutton, Supervisor John Wermerskirchen, Deputy Clerk Jody Deutsch and Clerk DeAnn Croatt.

**Clerk Authorization** On a motion by Wermerskirchen/Deutsch the Clerk is authorized to sign all documents related to this virtual meeting so they may be duly executed; carried unanimously Wermerskirchen – yes; Deutsch – yes; Nytes – yes.

**Minutes** On a motion by Nytes/Wermerskirchen the April Regular Monthly Meeting, Workshop and Assessment Hearing Minutes were approved as presented; carried as follows: Deutsch – yes; Nytes – yes; Wermerskirchen – yes.

**Bills Paid** On a motion by Nytes/Wermerskirchen checks # 6330 — 6336 for a total of \$8,865.56 were approved for payment; carried unanimously: Deutsch – yes; Nytes – yes; Wermerskirchen - yes.

6330	\$	391.18	Bryan Rock Products	Redrock
6331	\$	110.00	Couri & Ruppe PLLP	WCLD
6332	\$	87.50	Donald Rowe	Webmaster
6333	\$	7,107.00	Klehr Grading & Excavating	\$177 Limestone/\$6930 Grading
6334	\$	65.00	Robert Terwedo	Mailbox Post (1) 270th
6335	\$	696.88	Scott County Treasurer	Mueller Reimbursement (gravel)
6336	\$	408.00	Suel Printing Company	WCLD

**Road Overseer Report**

1. With the resignation of Road Overseer Darryl Perkins with over seventeen years of service to the township, the township advertised for his replacement. Perkins was hired July 6, 2004. Two applications have been sent to interested persons. Officers will contact other individuals to see if they have interest in applying.
2. Nytes reported parking on Columbus Avenue by NPHS students and family is obstructing the road. Perkins is working with the Athletic Director to have either no parking in that area, or parking on only one side of the road.

### Old Business

**WCLD**

1. Once Engineer Vistad receives a construction schedule, he will update the board. Biweekly updates will be sent to residents.
2. Pending assessment amount is \$6,715/buildable lot. Clerk is including this information during all special assessment searches. Early payments will be refunded the difference once the assessment roll is certified.

**Skuzacek** Deutsch and Croatt attended the OAA hearing for the variance for a lot in RSP2 on Pearl Street. The county recommended approval, as did the township. Shawn Ryan made the motion to approve the variance with a second by Dan Meyer; roll call vote was Wolf – yes; Ryan – yes; Meyer – yes; Deutsch – yes; Croatt – yes for unanimous approval. The request will be on the consent agenda for Scott County on May 10, 2021. Wagner will let the township officers know if there is opposition and/or reason to attend.

**Spring Road Viewing** The dates and times for the Spring Road Viewing are: Monday May 10, 2021 at 4:00 PM, meeting at Chair Deutsch's farm, and will continue Tuesday May 11, 2021 at 4:00 PM if needed.

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**Delmar Est.** Progress is being made on the removal of the dirt piles; escrow will be released once they are removed.

**MAT**

1. September Annual Meeting moved to virtual only.
2. L & R is June 14-15; resolutions due then

**Emergency Powers** The township will continue to hold virtual meetings until the Emergency Powers are lifted, estimated to be July 1<sup>st</sup>. Clerk will notify the fire department of the return to in person meetings and provide the dates through the March 2022 Annual Meeting.

## New Business

**ARPA** Clerk obtained the SAM number for American Recover Program Act (ARPA). The training session hosted by League of Minnesota Cities, MAT, State of Minnesota and MMB was postponed because there are still many details to work out, on both federal and state levels. The amount appropriated (\$204,528.21) may not reach the township in its entirety. State, and perhaps county, projects could take precedence, i.e., broadband.

**Utility Permit** A permit was approved for GMG for service to 941 Silver Maple Drive.

**Certificate of Insurance** Received certificates for:

1. JAAK LLC
2. Hakanson Anderson
3. Steve Rynda
4. EnviroTech

**Golf Cart Ordinance** Clerk discussed Dan Sacco's request for a golf cart ordinance. Clerk will draft an ordinance and will discuss with Attorney Ruppe prior to action. ATVs and Side-by-sides will also be considered.

**Insurance** The county stores voting equipment and informed the township they do not carry catastrophe insurance. MATIT covers township property with no regard to where it is stored. The consensus is to not add to policy at this time.

**Building Permits**

1. Basement finish for Steele on Willow Ct.
2. Pole Building for Indrelie on Baseline Blvd.
3. New home for Solheid on Baseline Avenue
4. New home for Anderson on 230<sup>th</sup> St. W.
5. New home by Paul Hanzel Homes
6. Window replacements for Ott on Koeper

## Other Business

**Receipts** New Receipts:

4/30/2021	\$	10.91	First Bank & Trust	Interest
4/30/2021	\$	203.52	Riverland Bank	Interest
4/6/2021	\$	150.00	Jirik	Mailbox Post
4/14/2021	\$	353.32	State of Minnesota	ORI
4/19/2021	\$	150.00	Kreuser	Mailbox Post
4/22/2021	\$	400.00	Paul Hanzel Homes	Driveway Permit

**Treasurer's Report** On a motion by Nytes/Wermerskirchen the Treasurer was authorized to transfer \$5,000 from savings to checking; carried unanimously Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

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On a motion by Wermerskirchen/Nytes the Treasurer's Report was accepted as presented; carried unanimously, Wermerskirchen – yes; Nytes – yes; Deutsch – yes.

**Continuation** At 8:13 PM on a motion by Wermerskirchen/Deutsch the meeting was continued to Monday May 10<sup>th</sup> at 4:00 PM to view roads (meet at Chairman Deutsch's farm); then to Tuesday May 11<sup>th</sup> at 4:00 PM to complete the road viewing; then to Thursday May 20, 2021 at 5:00 PM for the May Work Shop via ZOOM; carried unanimously: Deutsch – yes; Nytes – yes; Wermerskirchen - yes.

NOTE:

1. township meeting login/call in information available at [www.helena-township.com](http://www.helena-township.com) on the Agenda/Minutes page.
2. Township meetings will return to in-person meetings at the New Prague Fire Hall effective with the July 8, 2021 Regular Monthly Meeting.

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Duane Deutsch, Chairman

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DeAnn Croatt, Clerk