

# Helena Township Board of Supervisors Regular Monthly Meeting

## Minutes of September 2, 2021 | New Prague Fire Hall

- Call to Order** Regular Monthly Meeting was called to order by Chairman Deutsch at 7:00 PM.
- Present:** Chairman Duane Deutsch, Supervisor Ed Nytes, Treasurer Nathan Hutton, Supervisor John Wermerskirchen, Deputy Clerk Jody Deutsch, Road Overseer Jeff Haag and Clerk DeAnn Croatt. Also present: Jeff and Rob Schoenbauer and Wendy Klehr
- Minutes** On a motion by Nytes/Wermerskirchen the August Regular Monthly Meeting and Workshop Minutes were approved as presented; carried unanimously.
- Schoenbauer Family** Rob and Jeff Schoenbauer were present to discuss preliminary plans for two developments, six lots on 255<sup>th</sup> and twelve lots along Delmar Avenue. Schoenbauers are working with ISG Engineering and Scott County's Planner Greg Wagner. Some discussion items were:
1. The new cul de sac serving Area 1 would need to be a bituminous surface
  2. There are two retention ponds in Area 1, which will need permanent easements for maintenance
  3. Shared driveways were discussed for Area 2, along with a possible frontage road.
  4. Lot fees of \$3k/lot were discussed, as well as involvement of the township engineer and attorney once an escrow fund is established
  5. The board offered support for the development, noting the surface of 255<sup>th</sup> will need to be resolved.
- Klehr** Wendy Klehr said maintaining roads during the draught was a challenge but they will be out again after this rain. Deutsch asked that they pull the rocks on Camber/225<sup>th</sup> to the middle.
- Potholes on 270<sup>th</sup> are a problem but Klehr will grade good once the roundabout on 2/15 is open (week of September 6<sup>th</sup>).
- Road Overseer Report**
1. Clerk shared information from Jon Mocol from MATIT; spraying brush by an employee is covered under township insurance policy
  2. Todd Berthiaume is seeking a permit for a driveway; township has not received the \$400 payment
  3. FaithPoint needs to remove the temporary driveway, seal coat and Engineer Vistad must approve any release or decrease of the Letter of Credit. This was shared with Ben Scheffler, Pastor Trewartha, and Lide Laboratories.
  4. A fee of \$150 was collected from Deutsch Construction for a new home at PID 050050070 on WCLD.
  5. Croatt will clarify insurance coverage for township officers/employee vehicles while on the job.
  6. Lowell Tangen asked that the short section of 270<sup>th</sup> east of Naylor be graded; Klehr will do.
  7. Haag and Morse will meet on WCLD to review a few issues:
    - a. Schuette ditch drainage
    - b. Jenkins ditch drainage; will be resolved during seeding
    - c. Wann mailbox post
    - d. Swale for the west side on the hill where gravel washes
    - e. Silt fence removal before the willows can be taken out
- Board of Appeal Ditches** Deutsch was certified following Board of Appeal and Equalization Online Training.
- TJ Deutsch reported manure interfering with ditch mowing on 245<sup>th</sup> near 21. Haag will inspect and Croatt will send notification to property owner.
- ### Old Business
- WCLD** Ten payments have been received to date. The special assessments will be certified after the November 1<sup>st</sup> prepayment deadline.

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**Reconvene Annual Meeting** At approximately 8:00 PM the Annual Meeting was reconvened by Chair Deutsch, noting all officers were present.

After a review of 2020 spending and fund balances, a review of the 5-Year Road Study, and noting 2022 is an election year, the following levy was adopted on a motion by Wermerskirchen/Nytes; carried unanimously.

Year	2022
General	\$ 100,000
Road & Bridge	\$ 222,000
R & B Reconstruction	\$ 108,000
NP Fire	\$ 77,325
Jordan Fire	\$ 30,000
<b>Total</b>	<b>\$ 537,325</b>

Resolution 090221 Certification of Levy was adopted on a motion by Wermerskirchen/Nytes; carried unanimously.

Clerk will certify with Scott County.

## New Business

**Sheriff's Report** Clerk distributed the monthly report. There were a number of issues discussed, including break-ins and a car theft in Tower 1 and 2. A number of calls came in from Juniper (county park).

**Cert. of Ins.** Enchanted Forest, Inc.

**Census Report** The 2020 population of Helena is 1,795 with 635 households. This is a decrease in population, but an increase in households and housing units.

- Building Permits**
1. Grain bin for Schoenbauer on Drexel
  2. Antenna for Vertical Bridge Towers on Koeper
  3. Porch, deck, remodel for Hennen on 220<sup>th</sup>
  4. Deck and stairs for Vanden Einde on Willow Lane
  5. Roof for Reichow on Aberdeen
  6. Roof for McCrady on Willow Lane
  7. Roof for Bowman on Willow Court
  8. Roof for Dresow on Willow Court
  9. Roof for Magnuson on Redwing
  10. Siding for Bisek on 270<sup>th</sup>
  11. Solar system for Oliver on 240<sup>th</sup>
  12. Windows for Seifert on Helena Blvd.
  13. Door for Christenson on Lavonne
  14. New home by Deutsch Construction on WCLD

## Other Business

**Bills Paid** On a motion by Nytes/Wermerskirchen checks # 6384 — 6403, plus three (3) ACH payments were approved for payment; carried unanimously.

6384	\$	3,543.27	Bryan Rock Products, Inc.	1" w/fines
6385	\$	25.00	Donald Rowe	Webmaster
6386	\$	65.25	Earl F. Andersen	Double Arrow Hip
6387	\$	22,211.74	Hakanson Anderson	FaithPoint \$200 WCLD \$22,011.74
6388	\$	6,050.00	Klehr Grading & Excavating	Grading

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6389	\$	715.00	Dave Kurimay	WCLD Partial Refund for Assessment
6390	\$	460.00	Jetter Clean Inc.	WCLD Tile Clean Out
6391	\$	26,083.04	Pearson Bros. Inc.	Seal Coat WCLD
6392	\$	607.11	Scott County Treasurer	Mueller \$524.61/Mailbox Post \$82.50
6393	\$	1,300.00	TJ Deutsch	Fall Ditch Mowing
6394	\$	452.68	Town & Country Turf	Spraying/herbicide
6395-6401	\$	11,186.15	Officers/Employee	Quarterly Payroll, Reimbursements
6402	\$	10.00	Lakers NP Sanitary	Drop off desk
6403	\$	4,204.15	Hakanson Anderson	FaithPoint \$496.40/WCLD \$3,707.75
ACH	\$	1,175.00	PERA	DCP
ACH	\$	608.45	MN Dept. of Revenue	State withholding and match
ACH	\$	3,155.26	US Treasury	Federal withholding and match

On a motion by Deutsch/Wermerskirchen a transfer of \$30k from savings to checking is authorized for Treasurer Hutton; carried unanimously.

**Receipts**      New Receipts:

8/31/2021	\$	24.46	First Bank & Trust	Interest
8/31/2021	\$	217.95	Riverland Bank	Interest
8/9/2021	\$	6,715.00	Kurimay/Mahoney	WCLD Sp. Assmt.
8/9/2021	\$	500,000.00	First Bank & Trust	Bonds
8/13/2021	\$	386.65	State of Minnesota	ORI
8/27/2021	\$	6,000.00	Horkey, Gary	WCLD Sp. Assmt.
8/27/2021	\$	6,000.00	Horkey, Rita	WCLD Sp. Assmt.
8/27/2021	\$	6,000.00	Adamek	WCLD Sp. Assmt.
8/30/2021	\$	6,000.00	Caselius	WCLD Sp. Assmt.
8/31/2021	\$	6,000.00	Lambrech	WCLD Sp. Assmt.
8/31/2021	\$	150.00	Deutsch Construction	Mailbox Post

**Treasurer's Report**      On a motion by Wermerskirchen/Nytes the Treasurer's Report was accepted as presented; carried unanimously.

**Continuation**      At 9:20 PM on a motion by Wermerskirchen/Nytes the meeting was continued to the September Work Shop Wednesday September 15<sup>th</sup> 5:00 PM; carried unanimously.

NOTE: Helena Township meetings have returned to in person. If you prefer to attend virtually, login/call in information available at [www.helena-township.com](http://www.helena-township.com) on the Agenda/Minutes page. Unvaccinated people must wear masks; all attendees, officers and employees will Social Distance.

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Duane Deutsch, Chairman

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DeAnn Croatt, Clerk