

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of January 6, 2022 | New Prague Fire Hall

- Call to Order** Regular Monthly Meeting was called to order by Chairman Deutsch at 6:30 PM.
- Present:** Chairman Duane Deutsch, Supervisor Ed Nytes, Treasurer Nathan Hutton, Supervisor John Wermerskirchen, Road Overseer Jeff Haag and Clerk DeAnn Croatt. Also present: Tom Johnson, John and Lisa Tisdel.
- Election** On a motion by Wermerskirchen/Deutsch Edward Nytes was elected Chairman for 2022; carried unanimously.
- Minutes** On a motion by Wermerskirchen/Deutsch the December Regular Monthly Meeting Minutes were approved as corrected; carried unanimously.
- Tisdel Admin Subv.** John and Lisa Tisdel were present to discuss an administrative subdivision for 40.58 acres in Section 26. On a motion by Deutsch/Wermerskirchen the township gave favorable township recommendation for the Tisdel Subdivision; carried unanimously.
- Road Overseer Report**
- 1st snowfall on 12/11 (18")
1. Marcia Tangen called to ask if the snowplow driver could turn around in her driveway rather than back down the road. This is the house at the end of 270th (675') off Naylor. Tom Johnson the driveway doesn't provide enough clearance. Tangen had concerns about the piles of snow at the start of her driveway. Jeff explained that unfortunately that happens to everyone who has direct access to a road plowed by the township, county, city and state. Tangen said the snowplow knocked her mailbox post down. Jeff suggested she put in a swing away style post. Jeff also ensured her that the snowplow will pull as far forward as possible past her driveway. Officers will view during Spring Road Inspection to determine if a better solution is possible (turnaround like on 240th or 265th)
 2. Craig Sobota at 1666 245th Street believes the snowplow took out his homemade mailbox post. After consulting with Deutsch, Jeff authorized Bob Terwedo to replace the post with a swing away style.
 3. Mark Novak (27662 Naylor) reported the snowplow took up a 3'x3' hunk of sod along the ditch. Jeff could not see damage but apologized.
 4. Mindy (Wensel) said the snowplow threw snow on her garden and broke two sections of lattice board (4'x2') and wants the township to pay for the lattice board. Upon examination by Jeff, it was determined the heavy snow did damage the lattice but when measured, it was determined the garden is within the ROW. Jeff explained she did not need to move the garden, but the township is not responsible for damage from snowplowing within the ROW.
- 2nd snowfall on 12/19
1. Sandra Fleming at 4110 Raven St called about a damaged mailbox. Jeff repaired the mailbox (small 1" dent). Fleming didn't see what hit the mailbox and wasn't home when the damage occurred.
- Signs
1. Repaired fallen curve sign on Baseline on 12/21
 2. Repaired fallen curve sign on St Benedict on 12/23
- Audit Meeting** The date of the Audit Meeting was changed to November 9, 2022 at 6:30 PM at the office of the clerk. It will also be available via ZOOM with the link on the township's website.

Old Business

- WCLD** The Special Assessments were certified December 23, 2021. Mike Doheny (50060060) didn't recall receiving information about paying assessment up front. Clerk provided the information needed to pay in 2022 so interest isn't charged after this year.
- Seifert Subdivision** Officers reviewed the Seifert Farm administrative subdivision. No action is required.

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250th Street Hutton prepared estimates related to 250th Street W by the St. Benedict Ball Park. Vistad recommended reclaiming the road to gravel. The cost to reconstruct is \$500k; to reclaim and maintain for 25 years as gravel is \$140k. The issue is the few properties along this ½ mile road for cost sharing. The annual cost per mile of gravel road maintenance for graveling and grading is \$3,466.30, or \$86,657 for 25 years.

New Business

MarDen Clerk ensured Vistad and Ruppe are available and prepared for the January 19th hearing. Clerk will also ask Vistad about overlay vs. mill/overlay.

St. Benedict On a motion by Wermerskirchen/Deutsch the 3.2 Liquor License for 2022 was approved; carried unanimously.

Worker's Comp Clerk completed and submitted the Worker's Compensation Audit Report to Minnesota Association of Townships Insurance and Bond Trust.

MAT Notes from the last two Township Tuesday calls was distributed to officers by Clerk.

IRS New mileage reimbursement rate for 2022 is \$.585. Clerk will update the Schedule of Charges.

Cert. of Inc. Received for Centennial Energy Holdings, Inc. and Klehr Grading.

Sheriff Report A typical sheriff's report was reviewed.

Quote A quote from Kraemer is on file for reference throughout 2022.

Alton The city was invoiced for the extra dustcoating and grading on Alton. The charge is \$2,000 and may need to be reviewed with increased costs.

Weed & Brush Survey Clerk reviewed questions and officers provided information for the survey from Troy Kuphal from the Scott County Soil and Water Conservation District. The information will be used by SWCD in a continued study of providing this service for townships. Clerk will forward to Kuphal.

Building Permits
1. Kreuser at 22731 Delmar Avenue for a new home
2. Rasmussen at 25001 St. Benedict Road for a shed

Commission Assignments Commissioner Tom Wolf is the county's representative on the Orderly Annexation Board in 2022. The city has two representatives and Chair and Clerk represent the township.

Other Business

Bills Paid On a motion by Deutsch/Wermerskirchen checks # 6440 — 6445 payments were approved for payment; carried unanimously.

6440	\$	400.25	Bryan Rock Products, Inc.	1/2" screen
6441	\$	1,838.00	MATIT	Commercial Package
6442	\$	232.24	Scott County Treasurer	TNT
6443	\$	50.00	Donald Rowe	Web Maintenance
6444	\$	6,307.27	Art Johnson Trucking, Inc.	Snow Removal and Chipping
6445	\$	3,190.00	Klehr Grading & Excavating, Inc.	Grading

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Receipts

New Receipts:

12/1/2021	\$	239,635.89	Scott County	Tax Settlement
12/10/2021	\$	3.33	State of MN	ORI
12/23/2021	\$	5,471.12	State of MN	Ag Credit
12/30/2021	\$	400.00	Paul Hanzel Homes	Driveway Permit
12/30/2021	\$	56.32	First Bank & Trust	Interest
12/30/2021	\$	211.99	Riverland Bank	Interest

Treasurer's Report

A transfer of \$3k from savings to checking was authorized on a motion by Deutsch/Wermerskirchen; carried unanimously.

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Resignation

Deputy Clerk Jody Deutsch resigned her position January 4, 2022. Officers discussed plans to search for a replacement. It is the Clerk's intention to train the deputy to take on clerk duties at or prior to YE 2024.

Audit Meeting

The Annual Audit Meeting was set for February 9, 2022 at 6:30 PM at the Office of the Clerk.

Continuation

At 8:45 PM on a motion by Wermerskirchen/Deutsch the meeting was continued to January 19, 2022 at 5:00 PM for the January Work Shop, followed at 6:30 PM for the MarDen Court Road Improvement Hearing; carried unanimously.

NOTE: Helena Township meetings have returned to in person. If you prefer to attend virtually, login/call in information available at www.helena-township.com on the Agenda/Minutes page. Unvaccinated people must wear masks; all attendees, officers and employees will Social Distance.

Edward Nytes, Chairman

DeAnn Croatt, Clerk