

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of March 3, 2022 | New Prague Fire Hall

Call to Order Regular Monthly Meeting was called to order by Acting Chairman Wermerskirchen at 6:30 PM. The Pledge of Allegiance was recited.

Present: Chairman Edward Nytes, Supervisor Duane Deutsch, Supervisor John Wermerskirchen, Treasurer Nathan Hutton, Road Overseer Jeff Haag, Deputy Treasurer Heather Taylor DuCharme and Clerk DeAnn Croatt.

Also present: Tom Johnson

Present virtually: Andrew Vistad.

Minutes On a motion by Deutsch/Wermerskirchen the February Regular Monthly Meeting, Audit and Work Shop Minutes were approved as presented; carried 2:0:1 (Nytes).

Road Overseer Report

1. Received a check from David Anderson for a mailbox post at 420 Lucy Street
2. Lavonne trees were damaged, but no further trimming is needed
3. The Roemer Memorial sign was moved by vandals from the intersection of Indian/255th to below the existing Roemer sign on the intersection of 255th/St. Benedict Road. The sign was faded so a replacement will be ordered after the spring road viewing. A sheriff's report was made.
4. The Redwing/Baseline sign is back, following a car accident.
5. MNDOT was contacted re: Koepper road implosion. The county offered to apply hot mix when they are in the area. Haag followed up with Johnson, who recommended the area be filled with Class 5. The state's schedule to add a turn lane on HWY 21 is 2029. Deutsch asked Haag to see if there is a plugged tile outlet. Johnson recommended tiling on both sides. Perhaps Vistad can look at this road when in town for the April 12th hearing. Drilling a hole to determine if water is the issue was one option discussed. Clerk will contact Vistad.
6. Cedar Lake Regional Park does not have a location for township postings. Clerk will contact Huss and ask if the ball park is an option.

Chair Chair Nytes took over chairmanship.

MarDen Engineer Vistad was present virtually to explain the Plans and Specifications for the proposed overlay on MarDen Court. The total cost is estimated at \$75,200, with a proposed assessment of \$6,000 for each property owner in the MarDen development abutting MarDen Court.

This project includes the replacement of mailbox posts; there will be no culvert replacements.

The Assessment Hearing was set for April 12, 2022 at 6:30 PM at the New Prague Fire Hall on a motion by Deutsch/Wermerskirchen; carried unanimously.

Vistad published the quote request in the New Prague Times and the Jordan Independent, along with his online submission portal.

On a motion by Wermerskirchen/Deutsch, the Plans and Specifications for MarDen Court were approved; carried unanimously.

Clerk will communicate with the city (Matt Rynda) for the contact information for their successful bidder.

Johnson Deutsch asked for Johnson's opinion of a recycled cement/gravel mixture for gravel roads. Johnson said Spring Lake Park did an oil injection, which has advantages and disadvantages.

LRIP Helena will reapply for LRIP funds for 250th Street West once applications open.

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Schoenbauer Farms The officers followed up from the first DRT meeting for development(s) in Helena Township. The Schoenbauers do not have final plans, but want to expand from the initial Areas 1 and 2 (18 total lots), to include 34 building eligibilities and three other locations.

Kubes mentioned neighboring townships prefer gravel roads, rather than bituminous surface, as “people desire gravel roads”. The policy of Helena Township is any development of four or more lots needs to be paved. Clerk will communicate with Cedar Lake, St. Lawrence and Spring Lake. There needs to be a developer’s agreement, escrow, and a discussion about roads and driveways.

ARPA The next Township Tuesday call will have an update on training for reporting.

Posting Location Clerk will communicate with Andrew Huss, St. Benedict Baseball Team, for permission to use the ball park for a posting location.

Annual Mtg Officers reviewed the agenda for the Annual Meeting.

New Business

WCLD Residents are asking for more speed limit signs on West Cedar Lake Drive. The board authorized additional 30 MPH sign(s) if Haag determines there is a good spot for a couple more. Haag will also ask Scott County to put their mobile speed limit trailer on WCLD for a few days. That would be a nice reminder for the residents and traveling public.

Census Clerk completed the boundary survey for the Census Bureau, with no adjustments needed.

Cert. of Ins. Received for Bevcomm.

Compliance The campsite is being monitored to ensure camp site does not begin operations in the spring.

Sheriff Report Officers commented that there were more incidents lately. There were more burglary and property damage claims.

Quotes

1. TJ Deutsch’s quote to mow road ditches was accepted on a motion by Deutsch/Wermerskirchen; carried unanimously.
2. Croatt will inform Quality Green that they are authorized to do one spring application of preemergent and fertilizer at RSP2 Park.
3. Pentagon Materials’ quote at \$6.65/ton for Class Five was accepted.

Board of Equalization The Board of Equalization will meet Wednesday April 20, 2022 at 5:00 PM at the New Prague Fire Hall.

Building Permits

1. Addington on Willow Lane for a detached garage
2. Woodgate on Redwing for mechanical and plumbing
3. Olson on 223rd for a new furnace

Redistricting After discussion and on a motion by Wermerskirchen/Deutsch the Board of Supervisors approved Resolution 030322 “Reestablishing Precincts and Polling Places”; carried unanimously. This will be submitted to Scott County Elections.

Other Business

Bills Paid On a motion by Wermerskirchen/Deutsch checks # 6454 — 6467, plus three ACH payments were approved for payment; carried unanimously.

2/28/2022	\$	49.29	First Bank & Trust	Optima Interest
2/28/2022	\$	191.87	Riverland Bank	Interest

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2/7/2022	\$	635.81	ComCast	Franchise Fee
2/10/2022	\$	636.66	State of Minnesota	ORI

Receipts

New Receipts:

6454	\$	3,168.00	Art Johnson Trucking, Inc.	Snow Removal and Chipping
6455	\$	1,035.00	Couri & Ruppe PLLP	MarDen
6456	\$	25.00	Donald Rowe	Web Maintenance
6457	\$	27,700.22	Northwest Asphalt	WCLD
6458	\$	92.00	Suel Printing Company	Annual Meeting
6459	\$	139.24	SW Newsmedia	MarDen
6460-65/67	\$	9,392.40	Officers/Employees	Salary/Mtgs./Labor/Reimb.
6466	\$	883.50	Hakanson Anderson	WCLD/MarDen
ACH	\$	2,874.47	US Treasury	Withholding and Match
ACH	\$	572.80	MN Department of Revenue	Withholding and Match
ACH	\$	1,111.50	PERA	DCP

Treasurer's Report

Hutton reviewed February activity and answered officer's questions.

A transfer of \$35k from savings to checking was authorized on a motion by Deutsch/Wermerskirchen; carried unanimously.

Hutton will contact First Bank and Trust to add Deputy Clerk Heather Taylor DuCharme as a signer on township accounts, and to remove retired Deputy Clerk Patricia Lambrecht.

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Continuation

At 8:30 PM on a motion by Wermerskirchen/Nytes the meeting was continued to March 7, 2022 at 6:00 PM at the St. Lawrence Town Hall for a Permitting, Zoning Coordination Meeting; then to March 8, 2022 for the Annual Meeting at 8:00 PM; then to March 16, 2022 at 5:00 PM for a Work Shop, followed at 7:00 PM for the Scott County Township Association Spring Meeting (Spring Lake Town Hall).

NOTE: Helena Township meetings have returned to in-person. If you prefer to attend virtually, login/call in information available at www.helena-township.com on the Agenda/Minutes page. Unvaccinated people are asked to wear a mask; all attendees, officers and employees will Social Distance.

Edward Nytes, Chairman

DeAnn Croatt, Clerk