

Helena Township Board of Supervisors Regular Monthly Meeting

Minutes of May 5, 2022 | New Prague Fire Hall

Call to Order Regular Monthly Meeting was called to order by Chairman Nytes at 6:00 PM. The Pledge of Allegiance was recited.

Present: Chairman Edward Nytes, Supervisor Duane Deutsch, Supervisor John Wermerskirchen, Treasurer Nathan Hutton, Road Overseer Jeff Haag, Deputy Treasurer Heather Taylor DuCharme and Clerk DeAnn Croatt.

Also present: Jeff Klehr, Rob Schoenbauer, Randy and Chris Kubes, and Lance, Deb and David Krzmarcik.

Minutes On a motion by Deutsch/Wermerskirchen the April Regular Monthly Meeting Minutes, Board of Equalization, and April Work Shop were approved as presented; carried unanimously.

Bills Paid Croatt explained the Trewartha solar farm has been sold from Geronimo, to Pollux, to National Grid Renewables, and is presently owned by Berkshire Hathaway Energy. Communications for an address to return the escrow balance has been unsuccessful. Clerk asked that the balance of \$982.30 be removed from the solar escrow fund to the general fund, earmarked for refund once information is received.

On a motion by Deutsch/Wermerskirchen the Berkshire Hathaway Energy escrow balance will be moved to the General Fund; carried unanimously.

On a motion by Deutsch/Wermerskirchen checks # 6477 — 6489 were approved for payment; carried unanimously.

6477	\$	100.45	Earl F. Andersen	Signs
6478	\$	1,495.00	Couri & Ruppe PLLP	MarDen
6479	\$	12.50	Donald Rowe	Web maintenance (can carry over to June)
6480	\$	480.00	Hakanson Anderson	MarDen
6481	\$	8,144.95	Klehr Grading, Inc.	Grading
6482	\$	38,550.50	NP Rural Fire Assoc.	New Prague Fire Contract 1st 1/2
6483	\$	24,895.00	Scott County Treasurer	Assessment Contract
6484	\$	1,488.00	Scott SWCD	Weed & Brush Program
6485	\$	151.80	SW Newsmedia	MarDen
6486	\$	391.00	Suel Printing Company	MarDen \$253 / General \$138
6487	\$	5,000.00	US Solar Corporation	Escrow balance for solar by 2/1/8
6488	\$	87.00	Laker's NP Sanitary, Inc.	Ditch Debris
6489	\$	130.00	Minnesota Assoc. of Twps	Registration-Taylor DuCharme/Croatt

Road Overseer Report

1. A graveling map was distributed and will be updated.
2. Boat on Mark Street moved
3. Fish house on Juniper moved
4. 270th bridge – small trees cut and tordon applied
5. 255th bridge – small trees cut and obstructions removed; repairing sign
6. Replaced Mark and Lucy signs
7. Replaced Roemer Memorial signs
8. Replaced stop sign on Baseline
9. Replaced curve sign on Baseline
10. Replaced missing bolts on street signs at St. Benedict, 240th and 255th
11. Spoke with Klehr to work on 240th potholes
12. Cut trees on Camber; will do more in ditch off CR8
13. Johnson will spread gravel; Baseline is done and will work his way west; to be completed May/June
14. Johnson will do Juniper and 270th shouldering on a quote of \$700
15. Dustcoaters are not scheduling yet; Haag will follow up
16. L & T will cut trees at St. Benedict

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17. Joe Wiita with Scott County has been contacted regarding crack filling on 250th; no response
18. Measured turnaround (24' x 28') on 270th; communicating with Bill Masberg; getting quotes from Klehr and Johnson; install culvert
19. 245th bridge will be cleared out when water recedes
20. Received permission to cut ditch trees on 225th
21. Juniper and MarDen sealcoating will be scheduled later this year
22. Koeper culvert/tile was snaked; water flowing. Will tile when reconstructed in 2023
23. 24221 WCLD culvert was repaired; will have Johnson add some gravel to shoulder; Clerk will get seed contact info for Haag
24. 24594 WCLD water is from drain tiles
25. St. Benedict will get 1" red rock from CR2 to SH21
26. At the intersection of Raven/Lavonne a culvert has silt sediment; ditch will be cleaned and shoulder graveled. Haag will get a quote.
27. DNR will fill potholes in the public access north of Pleasant Lake (Croatt)
28. Dropik was notified of non-conforming mailbox post/planter (Croatt)
29. Potholes by Alton/270th were filled (Nytes)
30. A Deutsch's concerns about Indian Avenue/Roemer/255th were discussed (Nytes)
31. MAT has Notice of Tree Removal, Resolution Determining the Town Board's Reason for Cutting Trees, and a Notice of Town's Determination to Remove Trees; Haag will use current forms unless unusual circumstances justify a formal process

Klehr Jeff Klehr indicated roads are shaping up after the rains and blading; would like to know when Johnson is hauling gravel. Klehr noted the gravel from Pentagon (Schultz) Pit is high quality.

Schoenbauer Randy and Chris Kubes, and Rob Schoenbauer offered their latest plat proposal, namely, twelve lots in section 20 along Delmar Avenue, and six lots in section 21 south of 255th St. West. Delmar lots will have shared driveways with 3 lots/driveway according to county standards. The lots on 255th had a number of questions from the board, as there are concerns about a need for shared driveways with 2 or 3 lots sharing the one driveway. Clerk will ask Attorney Ruppe and Engineer Vistad for opinions for cost sharing for a bituminous road from SH21 to St. Benedict Road because of the additional 6 lots, with the possibility of adding another 3 lots. Because of the building eligibilities, there is no further development planned for the Schoenbauer property on the north side of 255th. Taylor DuCharme suggested negative impact of additional traffic on a gravel road for the seven existing property owners to the east. R. Kubes stated if the board required blacktop, the development would not go forward.

An \$5,000 escrow account is required on a motion by Wermerskirchen/Deutsch; carried unanimously.

Tree Trimming R Kubes will be doing some tree removal off Naylor/6th Street; contractor will travel south on Naylor to CR2.

Krzmarcik David, Lance and Deb Krzmarcik were present to discuss a realignment of two lots (PIDs 59070050 and 59070060). Scott County's proposed extension of CR64 runs along the north property line.

On a motion by Deutsch/Wermerskirchen, because of the location of the septic systems and alternate sites, to establish similarly sized lots, and to conform to county road setbacks the board gave favorable recommendation to county staff; carried unanimously.

Old Business

Koeper Clerk sent the estimated bituminous assessment amount to the four property owners on the north end of Koeper. One resident indicated they are not interested in having their road blacktopped.

Compliance Officer Scott County is working with two non-compliant property owners; a final notice will be sent to both property owners and all affected departments will be notified. Clerk communicated the township ordinance "An Ordinance Defining Nuisances, Prohibiting their Creation or Maintenance and Providing for Abatement and Penalties for Violation Thereof" to the county and property owner.

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Harassment Policy After copies were distributed to all officers and employees, and on a motion by Wermerskirchen/Deutsch the "Township of Helena, County of Scott, State of Minnesota Discrimination and Harassment Prevention Policy 050522 was adopted; carried unanimously.

New Business

Certificates of Insurance Certificates of liability insurance were received from Steven Rynda Construction and Landscaping, LLC., and from Art Johnson Trucking, Inc.

Hunter Ridge Resident will locate a Free Library on their property outside of the road ROW. Resident was reminded to notify GSOC.

- Building Permits**
1. Cell tower on Lambrecht property on Helena Blvd.
 2. Garage for FaithPoint on 270th
 3. Demolish barn for Larson on 230th
 4. Pole building for Hennes on 235th
 5. Repairs due to fire for Wessel on Xanadu
 6. New roof for Mortensen and Pieper on Willow Court

MarDen Overlay has not yet been scheduled; will notify property owners once determined.

2023 Projects On a motion by Deutsch/Wermerskirchen Township Engineer will be directed to begin work on a mill/overlay on St. Benedict Road from the bridge to the end of the tar, and on 250th from St. Benedict to Delmar; and Koeper/Mark/Lucy in 2023; carried unanimously.

Other Business

Receipts New Receipts:

4/30/2022	\$	52.58	First Bank & Trust	Optima Interest
4/30/2022	\$	199.11	Riverland Bank	Interest
4/8/2022	\$	400.00	Paul Hanzel Homes	Driveway Permit
4/25/2022	\$	5,430.00	Swenson/Rybek	WCLD Special Assmt.

Treasurer's Report Treasurer Hutton reviewed April activity and discussed options regarding the township's loan at First Bank & Trust.
A transfer of \$75k from savings to checking was authorized on a motion by Deutsch/Wermerskirchen; carried unanimously.

On a motion by Wermerskirchen/Deutsch the Treasurer's Report was accepted as presented; carried unanimously.

Continuation At 8:30 PM on a motion by Wermerskirchen/Deutsch the meeting was continued to Monday May 9, 2022 at 5:00 PM at the NP Fire Hall for the Board of Review; then to May 18, 2024 at 5:00 PM for the May Work Shop at the NP Fire Hall, with a reminder the June meeting is moved to June 9, 2022.

NOTE: Helena Township meetings have returned to in-person. If you prefer to attend virtually, login/call in information available at www.helena-township.com on the Agenda/Minutes page. Unvaccinated people are asked to wear a mask; all attendees, officers and employees will Social Distance.