

Helena Township Board of Supervisors Workshop Meeting Minutes

Minutes of September 21, 2022 | New Prague Fire Hall

Call to Order

Workshop Monthly Meeting was called to order by Chairman Edward Nytes at 5 p.m. The Pledge of Allegiance was recited.

Present

Chairman Edward Nytes, Supervisor Duane Deutsch, Supervisor John Wermerskirchen, Clerk Heather Taylor DuCharme, Deputy Clerk DeAnn Croatt, and Treasurer Nathan Hutton.

Not Present

Road Overseer Jeff Haag.

Road Overseer Report

On behalf of Haag, Taylor DuCharme updated dust coating completed on 270th, St. Benedict, and 250th.

Old Business

1. MATIT. Insurance coverage for computers and electronic equipment \$4,000 and sufficient to cover laptops, printers, and poll pads.
2. MarDen. No bills received yet from engineering company. Clerk to email engineer re: bills, assessment estimate, and completion ETA.
3. Koeper/Mark/Lucy. Discussion of appraisal recommendation and project schedule. On motion by Deutsch/ Wermerskirchen, Attorney Ruppe recommendation to obtain appraisal approved; carried unanimously. Roll call vote: Nytes – yes; Deutch – yes; Wermerskirchen – yes. Taylor DuCharme to email attorney.

New Business

1. Website/Emails. Discussed emails not flowing correctly from website to Board members. Taylor DuCharme to work with website service to correct issue. Taylor DuCharme to blind carbon copy forward several missed emails.
2. Joint Powers Agreement. Discussion email from MN BCA re: JPA and Court Services Amendment Renewal. On motion by Wermerskirchen/ Deutsch, resolution approving renewal of JPA and CSA approved; carried unanimously. Roll call vote: Nytes – yes; Deutch – yes; Wermerskirchen – yes. Taylor DuCharme to email copies of executed Resolution 09212022, JPA, and CSA to MN BCA.
3. Permit. Discussion of utility permit by GAG.
4. Septic Pumping. Discussion of Scott County notice re: septic pumping notices.
5. Met Council. Discussion of Priority Waters List.
6. Scott County Taxation. Discussion of Scott County approved PID changes.

Treasurer's Items

1. IRS Notice. No response from IRS yet from Hutton reply to IRS notice.
2. PERA. Setting up Taylor DuCharme and removing Croatt 10/1/2022.

Other Business

1. Sand Creek Township. Supervisor/Road Overseer death and sympathy card.
2. St. Benedict Baseball Association. Discussed approval by MN Department of Public Safety 3.2 beer license by SBBA.

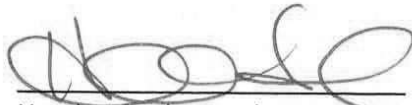
3. Township Tuesday. Update by Croatt re: MAT board issues, annual meeting, four corners training, and MAT-U free first year.
4. Pearl Street. Taylor DuCharme advised property owner called re: driveway permit and other questions re: planned house build.
5. Annexation. Discussed email from Scott County Taxation re: orderly annexations.
6. Scott County SWCD – Noxious Weeds/Brush. Discussed email from SWCD re: reviewing noxious weed and brush presentation. Taylor DuCharme to schedule SWCD presentation for future meeting.
7. Scott County SWCD – Escrow Money. Croatt advised re: emails with SWCD about escrow money.
8. Fall Road Review. Supervisors approved work discussed during Fall Road Review.
7. WCLD Drain Tiling to Correct Ditch. Supervisors approved Deutsch as project manager. On motion by Wermerskirchen/ Deutsch, approved that Deutsch has authority to approve up to \$5,000 in costs by Art Johnson Trucking to complete project; carried unanimously. Roll call vote: Nytes – yes; Deutsch – yes; Wermerskirchen – yes.
9. MN 13 & Koeper Intersection. Discussion of state highway setback, ROW, easement at intersection of MN 13 and Koeper. Taylor DuCharme advised to email engineer and attorney to obtain current information.

Continue/Adjourn.

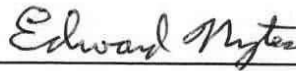
Motion to continue to SCTA meeting at Spring Lake Town Hall at 6 p.m. followed by adjournment after SCTA meeting by Wermerskirchen/Deutsch; carried unanimously.

Respectfully submitted

Approved



Heather Taylor DuCharme, Clerk



Edward Nytes, Chairperson

RESOLUTION NO. 09212022

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE TOWNSHIP OF HELENA ON BEHALF OF ITS PROSECUTING ATTORNEY

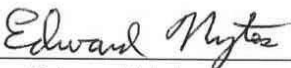
WHEREAS, the Township of Helena on behalf of its Prosecuting Attorney desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the Township is eligible. The Joint Powers Agreement further provide the Township with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the Township to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Helena Township, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the Township of Helena on behalf of its Prosecuting Attorney, are hereby approved. Copies of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the County Attorney, Ron Hocevar, or his successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Township's connection to the systems and tools offered by the State.
3. That Edward Nytes, the Board Chair for the Township of Helena and Heather M. Taylor DuCharme, the Township Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.


Passed and Adopted by the Council on this 21st day of September, 2022.

TOWNSHIP OF HELENA



By: Edward Nytes
Its Board Chairperson

ATTEST:


By: Heather M. Taylor DuCharme
Its Township Clerk