

Helena Township Board of Supervisors Workshop Meeting Minutes

Minutes of November 16, 2022 | New Prague Fire Hall

Call to Order

Workshop Monthly Meeting was called to order by Chairman Edward Nytes at 5 p.m.

Present

Chairman Edward Nytes, Supervisor Duane Deutsch, Supervisor John Wermerskirchen, Clerk Heather Taylor DuCharme, Deputy Clerk DeAnn Croatt, Treasurer Nathan Hutton, and Road Overseer Jeff Haag.

Road Overseer Report

1. Bike Trail. Update provided from recent Zoom hearing regarding bike trail planning
2. Couches. Two couches on roads picked up and taken to Lakers for disposal.
3. Invoices. Provided copies of invoices to Clerk and Treasurer.
4. Alton. Discussed need for specific grinder to remove and replace stop sign. Wermerskirchen has tool needed and will assist.

New Business

1. Election Judge Pay. Treasurer requested Clerk provide election judge time slips for payment preparation prior to next hearing.
2. Grading. Nytes received two calls about rough roads. Klehr unable to grade in October due to dry weather but plans to grade if possible based on weather.
3. Permits. New permits received for teardown and rebuild on WCLD.
4. Annexation. Clerk received introduction email from City of New Prague re: possible future annexation in industrial park; no specifics provided in email.
5. Met Council Update. Discussed email Clerk received re: Revised 2022 System Statement Functional Classification Maps.
6. Watershed Based Funding Meeting. Discussed email Clerk received project funding meeting Clerk to attend virtual meeting.
7. AA Endeavors/Schoenbauer Development. Nytes received calls with questions about digging at potential building sites. Clerk called Scott County (Greg Wagner) and was advised Scott County has not received any building permit applications at this time.

Treasurer's Items.

1. CTAS. Treasurer needs to use physical address to sign up for CTAS. Discussed and agreed to use Clerk home address since there is no town hall address
2. MAT. Treasurer registered for MAT training later in November.

Election Follow Up

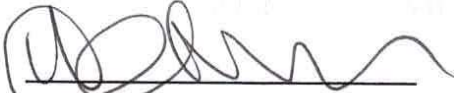
1. Candidate Financial Reporting. Discussed receipt and posting of financial reporting documents from current election.
2. Canvas of Election Results. Review abstracts from Scott County and copy of in person election results tape. Certification of election returns completed and all forms executed and witnessed, certified, and sealed by Clerk.

Other Business

1. WCLD. Discussed procedures if contractor damages road.
2. 240th. Discussed property lines and potential action if road obstructions.

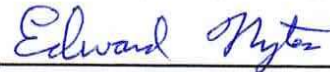
Adjourn. Motion to adjourn at 5:50 p.m. by Wermerskirchen/Deutsch; carried unanimously.

Respectfully submitted



Heather Taylor DuCharme, Clerk

Approved



Edward Nytes, Chairperson