

Helena Township
Scott County | State of Minnesota
Application for Driveway or Field Approach Permit

Information to be Provided by Property Owner:

Name of Property Owner _____

Address _____ City _____

Telephone No. _____ Email Address: _____

Purpose of Driveway [circle one]: Residence Commercial Field Entrance

Is a Building to be Constructed: Yes _____ No _____

Is the Property: Platted Unplatted

Is the Land [circle one] [lower higher level] with the road?

Number of Present Driveways _____ Date Proposed Driveway will be Needed _____

Location of Present Driveways to Property _____

Location of Proposed Driveway to Property _____

Contractor to Build Driveway _____

Address _____ City _____

Telephone No. _____ Email Address: _____

Please Take Notice

- A. If application is approved, Property Owner agrees to abide by all of the terms and conditions outlined in Township's "Ordinance Regulating Construction and Maintenance of Driveways/Culverts Within the Township" in addition to any other permit conditions contained in the general remarks section of the permit.
- B. Permit will expire 6 months from date of application if the driveway has not been constructed.
- C. Property Owner, his successors and assigns, as a condition precedent to obtaining permit approval, hereby agrees to hold harmless, indemnify and defend Helena Township, its

officers and agents, from any and all liability and claims concerning the herein above-described permit request, the construction of the subject driveway or entrance work, and the finished driveway or entrance.

- D. Property Owner agrees to abide by all of the terms and conditions outlined in Township's "Ordinance Regulating Construction and Maintenance of Driveways/Culverts Within the Township" in addition to any other permit conditions contained in the general remarks section of this permit application.

Date _____ Signature of Property Owner _____

Please return completed application to:

Helena Township
DeAnn Croatt, Clerk
27466 Delmar Ave.
New Prague, MN 56071
(952) 758-4505 | croatt@helena-township.com

Information to be completed by Township Officer:

Permit No. _____ Date Issued _____

Driveway Fee is \$400 & includes mailbox post; include check # & amount paid _____
Do not attach a newspaper tube to the mailbox! Use a separate post.

Field Approach Fee is \$150; include check # and amount paid _____

Date of Initial Inspection _____ Person Conducting Inspection _____

General Remarks

Date of Final Inspection _____ Person Conducting Inspection _____

Approved or Not Approved

General Remarks

Date Completed Work Approved _____