

Helena Township
PO Box 386
New Prague, MN 56071

TEMPORARY DRIVEWAY PERMIT

Name of Applicant: _____
Present Address: _____
Address of New Driveway: _____
Home phone #: _____
Day phone #: _____

Completed by Helena Township Road Overseer

Permit # _____

1. No driveway construction until approved by Road Overseer Jeff Haag (952.237.4202)
2. Road Overseer will determine if a culvert is needed.
3. Owner of the driveway is responsible for removal within six-month and will notify Road Overseer.
4. Minimum and maximum width will be approved by Road Overseer.
5. To ensure all water shed flows away from township road, there must be a 6" slope 15' from edge of road surface (not road ROW)
6. It is illegal to erect any retaining structures, decorative posts, etc. within township ROW. Township is not responsible for damage to mailboxes and posts during road maintenance.
7. A fee of \$400 will be collected at the time of application; a partial refund will be made upon removal.
8. Location of the temporary driveway will be approved by Road Overseer.
9. Seed or sod all ditches.
10. Dirt/debris are not allowed on township roads.
11. If any portion of the driveway is damaged during road maintenance, the township is not liable.
12. **Notification of Road Overseer, Jeff Haag at 952.237.4202 upon completion of work.**

_____ Date

_____ Township of Helena

Additional Comments or Instructions:

