

**Helena Township Board of Supervisors**  
**Workshop Minutes**  
 Minutes of 12/18/2024 | New Prague Fire Hall

<b>Call to Order</b>	Workshop meeting was called to order by Chairperson Deutsch at 6:25 p.m.
<b>Present</b>	Chairperson Duane Deutsch, Supervisor John Wermerskirchen, Supervisor Edward Nytes, Supervisor-Elect DeAnn Croatt, Clerk Heather Taylor DuCharme, Deputy Clerk Kimberly Carlberg, Road Overseer Jeff Haag, Attorney Robert Ruppe, and Engineer Andrew Vistad.
<b>Not Present</b>	Treasurer Nathan Hutton
<b>255<sup>th</sup>/Willow Court Road Improvement Project</b>	Discussion with Ruppe and Vistad regarding resolution ordering improvements and resolution declaring intent to reimburse costs. On motion by Wermerskirchen/Nytes, Resolution No. 12182024B – Resolution Ordering Improvements to 255 <sup>th</sup> Street West and Willow Court approved; carried unanimously. On motion by Nytes/Wermerskirchen, Resolution No. 12182024A – Declaring the Official Intent of Helena Township to Reimburse Certain Expenditures from the Proceeds of Improvement Bonds to be Issued by the Township approved; carried unanimously. Ruppe and Vistad left meeting after resolutions passed.
<b>Supervisor Items</b>	Supervisors discussed the following items: <ol style="list-style-type: none"> <li>1. Reconstruction versus overlay.</li> <li>2. Content of the public hearing.</li> <li>3. Mail box posts for 255<sup>th</sup>/Willow Court.</li> <li>4. MAT Annual Convention updates, including education sessions, fire department money from the State, and state delegate special election (2/6/2025).</li> <li>5. Tire disposal costs (Lakers/Scott County).</li> <li>6. Status of Schoenbauer Farms/AA Endeavors following previous meeting (backhoe at 255<sup>th</sup> and CR11).</li> </ol>
<b>Clerk Items</b>	Clerk presented the follow items for discussion, review, and approval. <ol style="list-style-type: none"> <li>1. MAT proposed cannabis resolution emailed to Clerk by Croatt. After review of proposed resolution and on motion by Wermerskirchen/Nytes, Resolution No. 12182024C – Resolution Delegating Cannabis retain Registration to Scott County approved as presented; carried unanimously.</li> <li>2. Scott County Commissioners office contacted Clerk regarding 2025 Chair and Chair/Commissioner meetings.</li> <li>3. Clerk received correspondence from Minnesota Mosquito Control District regarding 2024 season updates.</li> <li>4. Update regarding Scott County Townships Association emails regarding townships charges.</li> </ol>

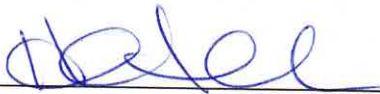
<b>Road Overseer Items</b>	Road Overseer presented the following items. <ol style="list-style-type: none"> <li>1. R/O notified by Deutch of trash found on 225<sup>th</sup>. R/O disposed of the same and there will be a claim/bill.</li> <li>2. Railroad crossing at 245<sup>th</sup> at SH21 had work completed by railroad. There didn't appear to be any impacts on traffic and the road looks good.</li> </ol>
<b>Croatt/Supervisor-Elect Items</b>	Croatt presented the following items. <ol style="list-style-type: none"> <li>1. Election reimbursement claim re-mailed/mailed to Scott County.</li> <li>2. MAT Annual Conference update regarding CTAS and paid leave for employees.</li> </ol>
<b>Motion to Adjourn</b>	At 7 p.m. on motion by Deutsch/Nytes, meeting closed; carried unanimously.

Dated: 1-9-2025

Dated: Jan 9 2025

Respectfully submitted

Approved

  
 \_\_\_\_\_  
 Clerk

  
 \_\_\_\_\_  
 Chairperson

**HELENA TOWNSHIP  
SCOTT COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. 12182024A**

**DECLARING THE OFFICIAL INTENT OF  
HELENA TOWNSHIP TO REIMBURSE  
CERTAIN EXPENDITURES FROM THE PROCEEDS  
OF IMPROVEMENT BONDS TO BE ISSUED BY THE TOWNSHIP**

**WHEREAS**, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt obligations used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

**WHEREAS**, Helena Township (the "Township") expects to incur certain expenditures that may be financed temporarily from sources other than tax-exempt obligations, and reimbursed from the proceeds of a tax-exempt obligation;

**WHEREAS**, the Township has determined to make this declaration of official intent ("Declaration") to reimburse certain costs from proceeds of tax-exempt obligations in accordance with the Reimbursement Regulations.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HELENA TOWNSHIP AS FOLLOWS:**


1. The Township proposes to undertake the improvements to portions of 255th Street West and Willow Court (the "Project").
2. The Township reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of tax-exempt obligations in an estimated maximum principal amount of \$243,200. All reimbursed expenditures will be capital expenditures, costs of issuance of the tax-exempt obligations, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.
3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of tax-exempt obligations, except for the following expenditures: (a) costs of issuance of tax-exempt obligations; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the Township to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, tax-exempt obligation issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the Township based on the facts and circumstances known to the Township as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the tax-exempt obligations described in paragraph 2 are consistent with the Township's budgetary and financial circumstances. No sources other than proceeds of tax-exempt obligations to be issued by the Township are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the Township's budget or financial policies to pay such Project expenditures.

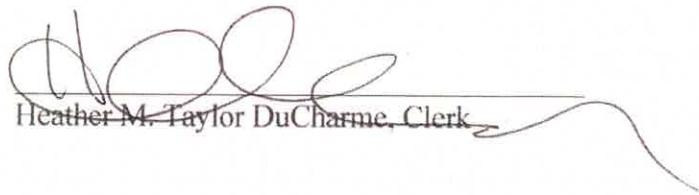
5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved by the Board of Helena Township this 18<sup>th</sup> day of December 2024.

**HELENA TOWNSHIP**

  
\_\_\_\_\_  
Duane Deutsch, Chairperson

Attest:

  
\_\_\_\_\_  
Heather M. Taylor DuCharme, Clerk

**HELENA TOWNSHIP  
SCOTT COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. 12182024B**

**RESOLUTION ORDERING IMPROVEMENTS TO  
255TH STREET WEST AND WILLOW COURT**

**WHEREAS**, the Town Board of Helena Township, Scott County, Minnesota has received a feasibility study for improvements to portions of 255th Street West and Willow Court; and

**WHEREAS**, notice of the public improvement hearing held on the 18th day of December 2024 was properly mailed and published according to the requirements of Minnesota Statutes Chapter 429 at which all persons desiring to be heard were given an opportunity to be heard thereon.


**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF HELENA, SCOTT COUNTY, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report prepared by Andrew Vistad an engineer with Hakanson Anderson.
2. Such improvement is hereby approved and ordered.
3. Hakanson Anderson is hereby designated as the engineer for this improvement and are hereby directed and authorized to prepare plans and specifications for the making of such improvement.

Passed this 18<sup>th</sup> day of December 2024.



Heather M. Taylor DuCharme, Clerk



Duane Deutsch, Chairperson

Helena Township  
Resolution 12182024C  
Resolution Delegating Cannabis Retail  
Registration to Scott County

WHEREAS, Minn. Stat. § 342.22 requires a cannabis microbusiness, cannabis mezzobusiness, cannabis retailers, medical cannabis combination business, or lower-potency hemp edible retailers to register with the city, town, or county in which the retail establishment is located before making retail sales;

WHEREAS, Minn. Stat. § 342.22 requires a local unit of government to conduct compliance checks of every cannabis business and hemp business with a retail registration issued by the local unit of government;

WHEREAS, Minn. Stat. § 342.22 permits the county to issue cannabis retail registration for the jurisdiction in cases where a city or town has provided consent;


WHEREAS, the town board determined that delegating cannabis retail registration and cannabis compliance checks to the county under Minn. Stat. § 342.22 serves the public interest;

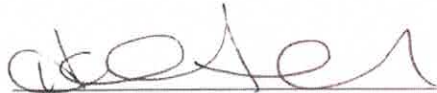
NOW, THEREFORE, BE IT RESOLVED, that the town board of Township, County, Minnesota does hereby consent to County to issue cannabis retail registration and conduct cannabis compliance checks for the jurisdiction.


Adopted this 18<sup>th</sup> day of December, 2024.

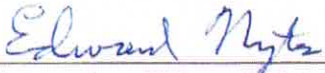
By the Helena Town Board:

Attested to by:

  
Chairperson Duane Deutsch

  
Clerk Heather M. Taylor DuCharme

  
Supervisor John Wermerskirchen

  
Supervisor Edward Nytes